

DIAMOND VALLEY WATER DISTRICT

(AN ARIZONA DOMESTIC WATER IMPROVEMENT DISTRICT)

REQUEST FOR ACCESS TO PUBLIC RECORDS

Pursuant to A.R.S. §§ 39-121; 39-121.01; 39-121.02 and 39-121.03, I am requesting access to examine/obtain copies of the following specially identified record(s) in the possession of the Diamond Valley Water District:

In accordance with A.R.S. § 39-121.03, I certify that the record requested is _____, / is not, _____ being requested for a commercial purpose. If the record is being requested for a commercial purpose, state the purpose of the request:

NOTE: A person who requests a public record for a commercial purpose and fails to disclose that purpose; or who subsequently uses non-commercial information for a commercial purpose; or who requests information for one commercial purpose and uses it for a different commercial purpose; shall be liable for damages including, but not limited to, three times the commercial value of the records plus reasonable attorney fees. See A.R.S. § 39-121.03 for a complete list of violations and penalties.

Name of person requesting the public record(s): _____

Address: _____

Phone: _____ Fax/Email: _____

I have read this entire form including the provision below regarding the cost to obtain a record, and I agree to pay for the record requested in accordance with the provisions of this form, and the laws of the State of Arizona.

Signature: _____ Date: _____

PLEASE NOTE: Records will be supplied within a reasonable time, depending upon the size of the request, the format, the location of the records, the need to redact a portion of the records, etc. usually within 10-business days of the request. Commercial requests require a longer time. You will be contacted as soon as the record(s) are available and informed of the cost. If the record is requested for a non-commercial purpose, there is a charge of \$.25 - \$1.00* per page to reproduce the record. If the record is requested for a commercial purpose, then in accordance with A.R.S. §39-121.03(A), there shall be a charge for the record, which shall include a reasonable fee for the time and materials used in reproducing the record, plus the value of the record on the commercial market. The estimated cost for the record requested is \$_____.

DVWD OFFICE USE

Date received: _____ Person Receiving Request: _____

Approved by: _____ Not a public record/request: _____

Comments:

Ratification at 7/28/2014 Meeting

File: RecordRequestForm(Rev.7.28.14)

OFFICE: 928-778-1888

P.O. BOX 26527

PRESCOTT VALLEY, AZ 86312-6527

website: diamondvalleywaterdistrict.com