

MEETING MINUTES OF OPEN PUBIC MEETING
BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT (DVWD)
STEPPING STONES COMPLEX, ROOM #2
(6719 E. 2ND ST., PRESCOTT VALLEY, AZ)
7:00 PM
Monday, April 27, 2015

CALL to ORDER

Interim Chair Bill Hunt called the meeting to order at 7:00 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

BILL HUNT (P)

JEAN HEBERER (P)

KURT WOMACK(P)

DAVE CRACKNELL (P)

JO ANN HOLT (P)

Also present: Don Bohler FOR DISTRICT MANAGEMENT. Approximately 12 Members of the Public attended.

CALL TO THE PUBLIC

1. Saw Yavapai County marking streets (roads) for gas lines, for new paving.
2. Comment about bees, Don can call a bee keeper, give his office a call.
3. Website to be discussed? #5.

1. MANAGER'S REPORT

Don: 678 customers..... total gallons pumped 2,435,760 gal. Pumped, Total Gal. Sold 1,867,220 gal., Loss 568,540 gal., two leaks est. 11,000 gal., Total unaccounted water loss 557,540 gal., 23.00% water loss for March. Brought in example of service tap on a/c pipe, cast iron clamp, had to replace. Also had a new example of tap saddle to yoke with built-in back-flow valve. Using "pex" plastic pipe for new meter "yoke" and new plastic box, 1" diameter brass connections. 53 work orders, replaced 9 dead meters, 5 can't read, located 5. Demonstrated composite plastic box, compared to steel lids. Not going AMR radio read yet. Easement and safety with box an issue by audience. K. Womack: back flow valves getting replaced? Yes, lowering too? Yes. Asked about lid with radio equipment hole lid option. Don been doing this since 1980s, stated that he has never encountered a coupling leak in DV, it's services especially cast-iron that are the problem. Also stated he believed the a/c pipe is good, inside of pipe looked clean. K. Womack asked about accuracy with Blue Stake finding mains, and reports. Talked about compression couplings. Gavin Pehl gave opinion that a/c pipe is "fine". Service lines that use agricultural pipe is getting replaced. J. Fitzgerald asked about pipe after the meter responsibility and loss calculation.

2. TREASURER'S REPORT

Gave report. No mainline repairs in Feb. or March, \$20,000 in service line repairs. Since July 1 \$3,008 on main line repairs, \$25,915 on service line repairs. Since 7/14, 301% of Blue Stake budget used. Meters installed 7.1% budget used. Legal 1,640% of budgeted.

A. WIFA RATES SURVEY. Shared with Don a "dashboard" regarding budget and rates.

No motion to approve.

?: 0-0.

3. APPROVAL OF DRAFT MINUTES

A. March 23, 2015 B. Hunt motioned to accept as written by previous Sec., J. A. Holt seconded.
APPROVED: 5-0.

B. April 17, 2015 K. Womack pointed out error on time, AM (not PM).

B. Hunt motioned to approve as amended, J.A. Holt seconded.

APPROVED: 5-0.

C. April 27, 2015 K. Womack corrected time of 1:00 PM.

D. Cracknell motioned to approved with noted correction. J. Heberer seconded.

APPROVED: 5-0.

4. VOTE FOR PERMANENT BOARD POSITIONS

K. Womack used new dry-erase pens, to put Jean's ballot for the Board, on the white board, marked each choice, the higher counts shown as a poll. Needed to discuss some positions, especially Treasurer, Jo Ann wanted to be Member At Large. D. Cracknell okay with Bill as Chair. Gavin Pehl thought Bill was good, Bill said with Kurt's help, only because Kurt is loud. Point Of Contact discussed. Kurt was okay doing the Secretary (and Clerk), since he is out numbered on some issues.

B. Hunt motioned to Dave Cracknell be *Chair*; J.A. Holt seconded.

APPROVED: 3-2. B.H., D.C., J.A.H. aye, K.W., J. H. nay.

D. Cracknell motioned for K. Womack to retain temporary position as *Secretary/Clerk*; B. Hunt seconded.

APPROVED: 5-0.

D. Cracknell motioned to make J. A. Holt to be *Treasurer* failed for a second. K. Womack motioned to keep Jean H. as Treasurer, second by D. Cracknell.

APPROVED: 5-0.

J. Heberer motioned for B. Hunt as *Vice Chair*; D. Cracknell seconded.

APPROVED: 5-0.

After some discussion explaining why the position is important, D. Crandall motioned Jean H. be *Point Of Contact*; B. Hunt seconded.

APPROVED: 4-1, K. Womack abstained.

New positions:

CHAIR: Dave Cracknell
VICE CHAIR: Bill Hunt
SECRETARY/CLERK: Kurt Womack
TREASURER: Jean Heberer
MEMBER AT LARGE: Jo Ann Holt
POINT OF CONTACT: Jean Heberer

5. WEBSITE MANAGEMENT

Don wanted clarification on when to post Agendas and Minutes during off hours. J. Heberer discussed having one Board member being able to post. D. Cracknell asked about Sadie's tasks for the District, design of pages. Barbara (Don's secretary) trained by Satie recently.

Audience Lynn Serviss asked to be able to help evaluate the site, fundamental set-up for other uses.

D. Cracknell motioned to have Don and Lynn evaluate the website, J. Heberer revised motion to add Sadie, Barbara for a report next Regular meeting. J. A. Holt seconded.

APPROVED: 5-0.

K. Womack asked about correspondence from the customers getting forwarded to all Board members. Don can forward, J. Heberer agreed.

6. OFFICE LEASE AGREEMENT

J. Heberer said we have signed lease signed by William Hunt. Keys were given to D. Cracknell by K. Womack, so Kurt, Bill and Dave have keys to the Office. Discussion about billing cycle for payment schedule.

7. OLD BUSINESS

A. Verizon: Wafa final contract with Verizon needs to be finalized. Explanation of the site for audience and new members, amount of passive income.

B. Upcoming training:

a. OML: D. Cracknell motioned to Table, J. Heberer second, 5-0.

b. Special Districts Records Management Training: Now Sec/Clerk K. Womack has to look at email for dates. D. Cracknell I motioned to arrange for Kurt to attend training by consensus.

8. FUTURE AGENDA ITEMS

J. Heberer was hoping for next Saturday to reserve room.

Budget with subcategories.

Possible committees.

PV Working Group presentation, at scheduled Regular Meeting.

Plan an Executive Session with Kozak and PV about fee.

J. Heberer motioned to contact Kozak, second by B. Hunt.

APPROVED: 5-0.

D. Cracknell motioned to accept items, (no second). Approved by consensus.

ADJOURNMENT

D. Cracknell adjourned.

Meeting adjourned at 8:37 PM

Meeting Minutes by: Kurt Womack, DVWD's Clerk/Secretary prepared and made available on 5-27-15.

DRAFT/To Be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at ... Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 ... in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: MAY 25, 2015 by B. Hunt, J. Heberer, K. Womack, D. Cracknell, J.A. Holt.