

MEETING MINUTES OF OPEN PUBIC MEETING
BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT (DVWD)
LEGAL AID BUILDING
(1277 N. RHINESTONE, PRESCOTT, AZ)
7:00 PM
Monday, June 22, 2015

CALL to ORDER

Chair D. Cracknell called the meeting to order at 7:05 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) **BILL HUNT (P)** **JEAN HEBERER (P)**
KURT WOMACK (NP) **JO ANN HOLT (P)**

Also present: Don Bohlier FOR DISTRICT MANAGEMENT. Only 2 Members of the Public attended.

CALL TO THE PUBLIC

Barry McCoy stated that Richard Parker and Deborah Patton along with the Wastewater Working Group would like to have a presentation to the community and Board on the agenda at the Regular monthly meeting on 7/27/2015. He also invited everyone to attend a meeting with the Wastewater Working Group at R. Parker's office on 7/15/2015.

1. MANAGER'S REPORT

Don D. Boilier reported: 681 active accounts, 469,427 gallons water loss, 61,000 gallons accounted for at three repairs including a mainline break occurring during a new install on Sapphire. Water loss for May 18%. D. Boiler explained how water loss is calculated and that it is also included in the monthly RVS report.

He is working with the company Pump Works to program, at the pump stations, the pumps to auto shut down when necessary.

Brief discussion of easement problems.

Don had to leave the meeting for an emergency leak repair call.

D. Cracknell requested a 5 minute recess to talk to Don before he left.

2. TREASURER'S REPORT

Verizon Contract: D. Cracknell discussed an email from G. Mason about a message she received from a Verizon contractor wanting to begin construction work at the Verizon site. D. Cracknell will contact the contractor. Some discussion about whether we have a copy of the signed contract. J. Heberer will follow up with attorney Mr. Whittington.

2014-2015 Audit preparation: J. Heberer stated that Stephen Crandall has been informed that he is authorized to clean up the FY 2014 records to the best of his ability, and to prepare FY 2015 records for audit. He will complete within 180 days.

J. Heberer reported on monthly financial reports for May 2015: Net Income for May \$16, 340.00 Total Income YTD only 65% of budget- possibly due to rate decrease. Gross Profit YTD only 58.8% of budget also possibly due to rate decrease, and increase due to repairs of service lines and meter replacements.

3. APPROVAL OF DRAFT MINUTES

Tabled by consensus due to K. Womack's unexcused absence.

4. PROGRESS REPORTS

A. Update Emergency Operations manual: Tabled by consensus because D. Bohler had to leave meeting for emergency leak repair.

Fireproof Safe: J. Heberer reported that she had located a free 4 drawer fireproof file in Mesa and a 2 drawer in Tempe for \$65.00. Discussion ensued about how to get the free file in Mesa. Barry McCoy and B. Hunt will coordinate to pick it up. Contact info given to B. Hunt. D. Cracknell will authorize Mileage and Per Diem to be paid.

Website Research: D. Cracknell motioned to suspend the rules and to allow Lynn Serviss to present her research on the website at this time. B. Hunt seconded. Approved 4-0.

L. Serviss reported options for how to contact customers. Suggested the District separate communication into two streams: RVS and Administration, and Board Business.

She also suggested that the board request all passwords from Sadi Sardi, website manager, to be placed in a sealed envelope in the file in case of emergency.

5. COMMITTEES

Finalization of wording for leak detection and mapping request for volunteers.
Tabled by consensus due to K. Womack's absence.

6. WATER EASEMENT WALK PRESENTATION

Formal Presentation tabled by consensus until D. Boilier is present.

7. FUTURE AGENDA ITEMS

Work Session for easement issues to be scheduled.
Discussion of website issues and Lynn Serviss's suggestions.
Tabled items above.

ADJOURNMENT

D. Cracknell moved to adjourn by consensus.

Meeting adjourned at 8:37 PM

Meeting Minutes written by Jean Heberer, DVWD's Treasurer, edited and prepared by Kurt Womack, Clerk/Secretary and made available on 6-27-15.

DRAFT/To Be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: 8/10/15 by B. Hunt, J. Heberer, K. Womack, D. Cracknell, J.A. Holt.