

NOTICE OF OPEN PUBLIC MEETING

The Diamond Valley Water District (DVWD) will meet on

MONDAY, MAY 26, 2014

The meeting will be held at

HOPE CHAPEL, 5145 RAMADA DRIVE, PRESCOTT, ARIZONA

7PM

Modified PUBLIC HEARING AGENDA

The Board of the Diamond Valley Water District, a Water Improvement District, will meet in regular session at above. The Board may vote to go into executive session on any agenda item, pursuant to A.R.S. § 38-431.03(A)(3) for legal advice with the District's attorney on matters as set forth in the agenda item or A.R.S. § 38-431.03(A)(2) Discussion or consideration of records exempt by law from public inspection. Board Members or other participants may attend by telephonic conference. The following topics, and any variables thereto, will be subject to Board consideration, discussion, approval, or other actions. All items are set for possible action.

1. CALL TO ORDER

2. ROLL CALL

Open Meeting Law Reminders:

- Board Members shall only speak on agenda items during the meeting. No discussion shall take place before or after any meetings on an agenda item between Board Members or between Board Members and the public.
- A third party can record any public meeting without letting the Board or public know. However, both the Board and the public need to be mindful of the Open Meeting Laws at all times.
- Call To The Public is consideration and discussion of comments and complaints from the public. Those wishing to address the District need not request permission in advance. Management and consultants are exempt from this requirement. The Board is not permitted to discuss, take action, or legal action on any item raised in the Call To The Public. However, individual Board Members may respond to criticism directed at them. The Board via the Chairperson can direct that the matter be reviewed and follow-up on by the appropriate Member and/or Management Team Member as appropriate, or request that it be placed on a future agenda.

3. BRIEF PRESENTATION TO PUBLIC

4. COMMENTS FROM THE PUBLIC - PUBLIC INPUT ON PROPOSED 2014-2015 BUDGET & RATE CHANGES

5. CLOSE OF PUBLIC HEARING - ADJOURNMENT

Following the Close of the Public Hearing and Adjournment above

REGULAR SESSION AGENDA

1. CALL TO ORDER

2. ROLL CALL

3. OLD BUSINESS FROM PREVIOUS MEETINGS

A. Approval of Proposed 2014-2015 Fiscal Year Budget

1.) Review of Recorded Documents Connected with Above Approval Needing to Go Out to:

- a.) WIFA: **R2013-12-23C(WIFADebtAuth), Approved 2014-2015 Budget, and Approved Fees, Rates, and Service Charges**
- b.) Yavapai County: **Approved Budget to Treasurer Office and Special District Office**
- c.) GSM: **Approved Applications to Management**

B. Draft of Engineered Design Study RFQ Packets

1.) District Legal Opinion 5/19/2014

C. Consideration of District Office Space

4. NEW BUSINESS

A. Rose Quart Pump Building Painting

B. Re-Negotiation of Management Contract with DVWD

C. Need to Draft New Board Member Prerequisites Before Appointment

C. Vacant Board Position

5. REPORTS AND CORRESPONDENCE From PREVIOUS MONTH

A. (GSM) Operational Report – April 2014

- 1.) Management Report**
- 2.) Midco Tank Report (4/11/2014)**
- 3.) Update Insulation and Drywall**
- 4.) Update on WIFA-Financial Assistance (TADW-026-2014)**

5.) GSM Update on DVWD Website and On-Line Billing

B. Financial Report – April 2014

C. Correspondence(s) to the District - April 2014

- 1.) Legal Fee Increases Effective 7/1/2014 (Whittington's Office)
- 2.) 4/29/2014 Court Settlement Correspondence (W1-209)
- 3.) 5/9/2014 AZ Lien Preliminary Lien Notice

D. Correspondence(s) Going Out from the District

- 1.) Website Posting(s)

6. APPROVAL OF DRAFT MEETING MINUTES

- A. District Regular Session on **April 28, 2014 (5pm and 7pm)**
- B. District Special And Educational Session on **May 12, 2014**

7. REVIEW OF ACTION ITEMS FROM PREVIOUS MEETING

at 5pm session

- A. Approval of Resolution R2014-4-28A(Upgrades/RepairsBeforeReplacementProject)
 - B. Approval of Resolution R2014-4-28C(Conduct&Ethics)
 - C. Approval of DVWD Rule of Conduct, Code of Ethics, and Conduct of Meetings Form
 - D. Consideration of Liability Account for Deposits thru District's Pass-Thru Bank
 - E. RWAA Annual Membership Renewal
- at 7pm session**
- F. Approved Proposed FY 2014-2015 Budget Publication and Public Posting
 - G. Approval of Updated DVWD Fees, Rates and Charges Document (AFO Manual, page 15, last updated on 7/1/2012)
 - H. Approval of the Draft Water Service Documents:
 - 1.) Application for Water Services and Deposit Receipt
 - 2.) Application for New Construction Hook-Up, Water Services and Deposit Receipt
 - 3.) Resolution R2014-4-28B(ServicesGuidelines)
 - 4.) DVWD Basic Water Services Guidelines(Rev.4.28.2014)
 - I. Acceptance of Board Member Resignation

8. ADJOURNMENT

Pursuant to the Americans with Disabilities Act, Diamond Valley Water District, a Domestic Water Improvement District, endeavors to insure the accessibility of its meetings to all persons. If any disabled person needs reasonable accommodation, please notify Diamond Valley Water District at 928-925-1586 at least twenty-four hours prior to the meeting (not including weekends or holidays) for reasonable accommodation.

Posted: At Hope Chapel on Wednesday 5/21/2014 by 5pm. (5-copies in outside DVWD box)
At Hope Chapel - Modified on 5/23/2014 and re-posted by 5pm (5-copies in outside DVWD box) and to DVWD Website

By: Clerk /Secretary of the DVWD, Susan Echenrode

Acronym Used in Agendas and Meeting Minutes

ACC	=	Arizona Corporation Commission
AFO	=	Administrative, Financial and Operational Manual for DVWD
AICPA	=	American Institute of Certified Public Accountants
AMR	=	Automated Meter Reading
A.R.S.	=	Arizona Revised Statute (State laws that DVWD governs by)
CCR	=	Consumer Convenience Report (yearly water quality report, usually by July 1)
DWID	=	Domestic Water Improvement District
ERU	=	Equivalent Residential Units (District Budget Tool uses and calculates for a more statistically consistent and valid approach)
GAAP	=	Generally Accepted Accounting Principles
GAGAS	=	Generally Accepted Government Auditing Standards
GSM	=	Good's System Management (District's Management)
OML	=	Open Meeting Laws of Arizona
PayClix	=	RVS Customer On-Line Billing Program to Pay Bills
PER	=	Preliminary Engineer Report
POC	=	Point of Contact
RCAC	=	Rural Community Assistance Corporation
RCAP	=	Rural Community Assistance Partnership
RFP	=	Request for Proposal (Bid)
RFQ	=	Request for Quotation or Qualifications
RWAA	=	Rural Water Association of Arizona
RVS	=	Billing Software Used for Customers
VFD	=	Variable Frequency Drive (changes the electrical power of a motor more efficiently)
WIFA	=	Water Infrastructure Finance Authority
UVRWPC	=	Verde River Watershed Protection Coalition