

**SPECIAL SESSION OPEN PUBLIC MEETING MINUTES of
The Diamond Valley Water District (DVWD) on
FRIDAY, DECEMBER 5, 2014**

**At
DIAMOND VALLEY WATER DISTRICT OFFICE, 1277 RHINESTONE DR, PRESCOTT,
ARIZONA
10:00 AM**

SPECIAL PUBLIC SESSION MINUTES

1. CALL TO ORDER

Chair La Mar called the Special Session to order at approximately 10:05 am.

2. ROLL CALL

PRESENT = P (P W/ TIME AFTER IF LATE) NOT PRESENT = NP

5-MEMBER BOARD (MINIMUM OF 3-MEMBERS REPRESENTS A QUORUM)

MARIELLE LAMAR (P) PAT AUTREY (P) GLORIA MASON (P) SUSAN ECHENRODE (P) KURT WOMACK(P)
CHAIR TREASURER CLERK/SECRETARY DE FACTO MEMBER MEMBER

Chair recognized the following: Good's System Management (GSM) Margie Good, Operator/Manager

3. BUSINESS

**DISCUSSION AND POSSIBLE ACTION TO DESIGNATE/APPOINT ANOTHER PERSON TO
ACT AS CLERK TO ATTEST TO A SIGNATURE IF THE CLERK IS NOT AVAILABLE OR IN
AGREEMENT TO DO SO.**

Discussion ensued re: the reason for needing to designate another Board Member to execute any document that has been approved by the Board in place of the Clerk when said Clerk is not available or in agreement to do so. Member Mason confirmed she was unwilling to attest to the Chair's signature on a specific document.

Member La Mar Moved and it was Seconded by Pat Autrey to authorize the Board Chair to designate another Board Member to execute (attest to) any document that has been approved by the Board in place of the Clerk, where said Clerk's signature is needed but that Clerk is unavailable or refuses to sign.

Further discussion ensued. Member Mason again reported she could not sign the addendum to the Contract in question. Member Womack stated that it was important that the Board act in unison.

The motion passed four (ML, KW, PA, SE) to one abstention (GM).

4. ADJOURNMENT

Chair La Mar adjourned the Special Session at approximately 10:14 am.

Minutes Approved as Submitted. Respectfully submitted by: Marielle La Mar, DVWD Chairperson and made available on 12.26.2014

NOTE 3/24/2014: All public/community wishing to receive the DVWD Meeting Minutes and Agendas can do so by going to the **DVWD Website: diamondvalleywaterdistrict.com**, which also provides the public with other District information.

APPROVED on: 12.22.2014 by Kurt Womack, Marielle LaMar, Susan Echenrode and Gloria Mason.

The Clerk/Secretary maintains and records Meeting Minutes by: recording an electronic PDF and filing 1-hard copy in the appropriate Fiscal Year binder in plastic protector sheet(s) for District records.

Once approved the draft minutes document needs the footer changed to "APPROVED at the DVWD Meeting ([insert date](#))", made into a PDF, sent via email to the current Board Members and Management, and to the "OTHER DISTRICT CONTACTS" listed in the up-to-date 5-MEMBER DVWD BOARD-MANAGEMENT CONTACT LIST document as directed under **NOTES**.

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