

MEETING MINUTES OF OPEN PUBIC MEETING
BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT (DVWD)
STEPPING STONES COMPLEX, ROOM #2
(6719 E. 2ND ST., PRESCOTT VALLEY, AZ)
1:00 PM
Saturday, April 25, 2015

CALL to ORDER

Interim Chair Bill Hunt called the meeting to order at 1:00 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

BILL HUNT (P)

JEAN HEBERER (P)

KURT WOMACK(P)

DAVE CRACKNELL (P)

JO ANN HOLT (P)

Also present: Don Bohlier FOR DISTRICT MANAGEMENT. Approximately 7 attended.

CALL TO THE PUBLIC

Mike Shumacher asked if rates were lowered, Board clarified “yes”.

1. BUDGET STUDY SESSION

A. PRIORITIZATION OF IMPROVEMENT PROJECTS

K. Womack read from a list of items to be addressed. Board had discussion with Manager Bohlier about tanks, meters, service lines, fire hydrants, Board requested cost proposals. Discussed what any engineer needs to know for designing the whole system. J. Heberer and K. Womack urged getting the plan settled before doing budget.

B. Hunt motioned to suspend the rules to consider Agenda item B; K. Womack seconded.

APPROVED: 5-0.

B. SHORT AND LONG RANGE PLANS DISCUSSION

B. Hunt discussed debt to Prescott Valley regarding Facilities Fee. Due to inconsistent Board terms, Management turnover, lack of accounting by all parties, need to resolve unknown and/or confusing issues.

K. Womack discussed Jan. 5 meeting actions of termination of services for Accountant and Auditor. J. Heberer explained what Account Crandall was/is doing for preparation for an audit considering the District’s history, can be cheaper after his work is complete, than to have auditor do all of it.

J. Heberer motioned to contract with Stephen Crandall, our current CPA, to finish preparing our records; when finished, will send out RFP for an Auditor. B. Hunt seconded.

APPROVED: 5-0.

C. NEW SERVICE LINE IMPACT FEE

K. Womack read from RCAC document regarding fees; we need to verify what “Impact” fees are. Discussed debt to Prescott Valley regarding Facilities Fee. D. Cracknell asked Don Bohlier about his time between 2005-2008, did he pay PV the fee; yes he paid the \$1,200 Facilities charge plus \$5.60 per meter monthly charge. J. Heberer asked if he had been paying this year; no because of

uncertainty due to recent Board actions. Discussion revealed history of payments needs to be implemented. Fee started on 1996 ACC Shamrock & Triangle Development document.

K. Womack motioned to give our Attorney Kozak authority to work with our Accountant to resolve debt, and update agreement. B. Hunt seconded.

APPROVED: 5-0.

D. BUDGET LINE ITEMS TO BE ADDED OR DELETED

Meter replacement, Don stated 125 need to be replaced. Discussion about back flow valves and yokes, when replacement is necessary, doing batches at one time, develop reports, type and size of box. Discussion about costs, worst case \$1,000 per meter. \$150,000 budget line.

J. Heberer motioned to make yokes and back flow valves, and meters number one priority. D. Cracknell seconded.

APPROVED: 4-1 K. Womack abstained.

Service line replacement discussed. Issue of copper vs. "pex" line, can new lines be used if main replaced later, no.

K. Womack asked about engineering, why not whole system designed before any major work such as tank replacement, we going back to consultant engineer or full design; J. Heberer asked about doing a hydro model for design options, do it in chunks. K. Womack said we need to do competitive bid for new engineering, that we did have a District engineer consultant.

E. ALLOCATION OF FUNDS TO COUNTY WARRANTS

No discussion.

2. POSSIBLE COMMITTEES

No discussion.

3. FUTURE AGENDA ITEMS

For next Saturday:
Budget A,C, D, E.
Possible committees.

ADJOURNMENT

K. Womack motioned to adjourn with the understanding that we have tabled items that we need to readdress. J. Heberer seconded.

APPROVED: 5-0.

Meeting adjourned at 3:01 PM

Meeting Minutes by: Kurt Womack, DVWD's INTERIM Clerk/Secretary prepared and made available on 4-29-15.

DRAFT/To Be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at (~~1150 N. Opal Dr. Prescott, AZ 86303~~) Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 (is finalized) in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: 4/27/2015 by B. Hunt, J. Heberer, K. Womack, D. Cracknell, J.A. Holt.