

MEETING MINUTES OF OPEN PUBIC MEETING
BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT (DVWD)
STEPPING STONES COMPLEX, ROOM #2
(6719 E. 2ND ST., PRESCOTT VALLEY, AZ)
7:00 PM
Monday, May 25, 2015

CALL to ORDER

Chair D. Cracknell called the meeting to order at 7:05 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) BILL HUNT (P) JEAN HEBERER (P)
KURT WOMACK(P) JO ANN HOLT (P)

Also present: Don Bohler FOR DISTRICT MANAGEMENT. Approximately 11 Members of the Public attended.

CALL TO THE PUBLIC

1. Asked if copies of the Agenda were available?

1. MANAGER'S REPORT

Don: Passed out copies of basic Report. 861,078 gallons lost, 25% loss, 6 big leak repairs. Leaks found so far only service lines, mostly customer call-ins, two found with leak detector. Passed out report of recent leak repairs for possible mapping information.

2. TREASURER'S REPORT

Gave report. Profit since April down about 60%, obvious with rate decrease. Earth Resources on recent repairs about \$15,000.

3. APPROVAL OF DRAFT MINUTES

A. May 2 , 2015 Special Session; K. Womack motioned to accept as written (name problems);, D. Cracknell seconded.

APPROVED: 5-0.

B. May 8, 2015 Open Special Session; K. Womack noted name problem and other revision. K. Womack motioned to approve as amended, J.A. Holt seconded.

APPROVED: 5-0.

C. May 8, 2015 Executive Session; K. Womack noted name problem and other revision. K. Womack motioned to approve as amended, B. Hunt seconded.

APPROVED: 5-0.

D. May 15, 2015 Special Session; K. Womack corrected name.

K. Womack motioned to approve with noted correction. J. Heberer seconded.

APPROVED: 5-0.

(E). D. Cracknell suspended the rules to add overlooked April 27, 2015 Regular Meeting. 7 name revisions, K. Womack motioned with revisions, D. Cracknell seconded.

APPROVED: 5-0.

4. PROGRESS REPORTS

A. Update ADWR records. K. Womack asked for Don to ask ADWR regarding chlorination report.
D. Cracknell motioned to Table until next meeting; J.A. Holt seconded.

APPROVED: 5-0.

B. Fireproof safe. 4 drawer fireproof file cabinet, J.A. Holt - Officemax is \$12-1300, Costco \$700. Talked about possible used, limited. No action to buy immediately.

5. PRESENTATIONS

A. Website Management: Lynn Serviss reported about Wordpress options, web service MailChimp for email list account, rights and ownership of information of District in relation with Management RVS software. Third party site security is better, but still shared. Discussion about posting pictures, newsletter, alerts, email list. K. Womack asked Don how many, about 120 people. J. Heberer asked about putting on the bill Notice of Hearing.

6. FUTURE COMMITTEES

K. Womack wrote on the white board some possibilities, including existing Leak Detection and Website. J. Heberer suggested Financing, and AFO & By-Laws revision. K. Womack suggested a “project” committee, asked about fire hydrants. Don said you need 1,000 gal. flow, 500 minimal, now doing 100 gal. minute from PV, not enough storage. Do “projects” mean fence around Opal Dr. tank; Rose Quartz washout, Don had worked this area before. Grant writing suggested. Question of who will head committees brought up website email notice. K. Womack suggested a newsletter is needed to generate interest.

J. Heberer motioned that Kurt come up with a description for the committees. K. Womack amended protocol for posting on the website, Jean added response through the website for committees, Dave and Kurt to work on brief description; J.A. Holt seconded.

APPROVED: 4-0, D. Cracknell “abstain”.

7. SET FUTURE PUBLIC HEARINGS

D. Cracknell suspended the rules to include with item 8.

8. NEW SERVICE FEES

D. Cracknell read responses from District attorney Kozak, and County Supervisor Smith regarding having Budget and Service Fee in one meeting, no objection.

D. Cracknell motioned to have both items at the same meeting, June 15, 7:00 PM; J. Heberer seconded.

APPROVED: 5-0.

9. FUTURE AGENDA ITEMS

Verizon, finalize contract.

Financial review.

Website.

Description for committees.

Service lines: copper vs. “pex”.

Leak Detection.

PV Working Group presentation to reschedule.

ADJOURNMENT

D. Crandall moved to adjourn; K. Womack seconded.
APPROVED: 5-0.

Meeting adjourned at 8:34 PM

Meeting Minutes by: Kurt Womack, DVWD's Clerk/Secretary prepared and made available on 5-28-15.

DRAFT/To Be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: 6-29-15 by B. Hunt, ~~J. Heberer~~, K. Womack, D. Cracknell, J.A. Holt.