

MEETING MINUTES OF OPEN PUBIC MEETING
BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT (DVWD)
LEGAL AID BUILDING
(1277 N. RHINESTONE, PRESCOTT, AZ)
7:00 PM
Monday, August 10, 2015

CALL to ORDER

Vice Chair Bill Hunt called the meeting to order at 7:04 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P*) **BILL HUNT (P)** **JEAN HEBERER (P)**
KURT WOMACK (P) **JO ANN HOLT (P)**

**LATE ARRIVAL WITH PERMISSION, TOOK OVER AT 7:12PM.*

Also present: Don Bohler FOR DISTRICT MANAGEMENT. 5 DV Members of the Public.

ADMINISTRATIVE HOUSEKEEPING

J. Heberer requested we discuss normal administration tasks every month.

We had no property insured, for example (follow-up on Insurance from previous meeting). Discussed landlord Joan and lease agreement with rental of big room for (4/mo.) Meetings, an increase to \$380, month to month.

J. Heberer motioned to agree to rent of \$380 per month with up to four meetings. J.A. Holt seconded.

APPROVED: 5-0

CALL TO THE PUBLIC

Waste Water Working Group meeting coming up.

1. APPROVAL OF DRAFT MINUTES

- A. DM6.22.15 Regular Session
- B. DM6.29.15 Special Session
- C. DM7.13.15 Special Session
- D. M6.10.15 amendment

D. Cracknell handed out corrections to K. Womack, who noted that each Minutes approved should be noted on the Minutes. Also needed to clean up website.

D. Cracknell motioned approval of all Minutes as noted, switch out old documents on the website; J. Heberer seconded.

APPROVED: 5-0.

2. PROGRESS REPORT VERIZON CONSTRUCTION

D. Cracknell reported that building is up, first part of antenna is up. Discussion of previous payments, use of previous attorney to follow through with contract, use of numerous accountants in recently.

3. INTERNET AT DISTRICT OFFICE (RHINESTONE)

J. Heberer reported that (previous Board Member) *Pat Autry signed contract with Cable One for internet account, G. Mason switched to only phone* for previous proposed Office location, which can't be cancelled (\$1,200). Everyone *at the meeting* tried to get on the internet, no luck.

J. Heberer motioned that we change the account, drop the phone, change to internet for the Rhinestone Office; K. Womack seconded.

APPROVED: 5-0

D. Cracknell suspended the Rules by consensus, moved to #5.

4. STANDARDS FOR METER IMPROVEMENT PROJECTS

D. Cracknell asked if known contractors are prepared to information update.

J. Heberer pointed out that way more meters need to be replaced (based on D. Bohlier's list of high usage without check valves), 494, discussed that around 125 were requested for Budget. Discussion about back flow check valves, high mileage, boxes, boxes, various service line types, etc. Don proposed doing the dirt meters (not paved streets) first to evaluate cost. Has found couple dozen dead meters. Discussion about Budget program for meters, priority of check valves need for clarification. *Gavin Pehl indicated meter cost is \$50/meter.*

5. LEAK DETECTION PROJECT

Don Bohlier displayed a copy of the DV composite system water system map from 1981, Don Wangel (?) showing 9 units. D. Cracknell discussed Milliron proposal for leak detection, and how it was determined to select Units 1-6, 8 based on miles, amount of contract limit, Lisa tank locations. Discussion about Kevin Grief's suspicion of Rose Quartz pump station to Ramada tank leak. K. Womack asked when the second set of Units would be done, D.C. said after we see results of first round, need to hit 15% leak loss target. Time frame, results possible by October. Gavin Pehl asked about how to proceed after results show where, discussion about technology and location of valves. K. Womack asked if less than 15% is goal, of course lower the better. G. Pehl gave input about newer C900 4" main on Emerald and wash, valve cluster on Diamond Drive. K. Womack *said that since Kevin is his neighbor, he would make the motion:*

K. Womack motioned to hire the Leak Detection service with Dan Milliron; J.A. Holt seconded.

APPROVED: 5-0.

D. Cracknell changed the order back to #4.

6. FUTURE AGENDA ITEMS

Delinquent accounts report, review of Resolutions, *new* reimbursement form, Minutes approval, new signs, Leak Detection contract finalization, newsletter, grant writing committee, contractor license and insurance for records, drop box.

(7.) ADJOURNMENT

D. Cracknell moved to adjourn by consensus.

Meeting adjourned at 8:26 PM

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 8-14-15. *Revisions in italics.*

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: 8-24-15 by D. Cracknell, B. Hunt, J. Heberer, K. Womack, J.A. Holt.