

**MEETING MINUTES OF OPEN PUBIC MEETING**  
**BOARD OF DIRECTORS**  
**DIAMOND VALLEY WATER DISTRICT (DVWD)**  
**LEGAL SHIELD\* BUILDING**  
(1277 N. RHINESTONE, PRESCOTT, AZ)  
**7:00 PM**  
**Monday, August 17, 2015**

**CALL to ORDER**

Chair D. Cracknell called the meeting to order at 7:04 pm.

**ROLL CALL of BOARD MEMBERS** P = PRESENT NP = NOT PRESENT

**DAVE CRACKNELL (P)      BILL HUNT (P)      JEAN HEBERER (P)**  
**KURT WOMACK (P)      JO ANN HOLT (P)**

**Also present: Don Bohlier** FOR DISTRICT MANAGEMENT. 1 DV Member of the Public.

**ADMINISTRATIVE HOUSEKEEPING**

*\*Previous Minutes and Agendas showed Legal Aid Building.*

D. Cracknell working on contract with Dan Milliron for leak detection.

J. Heberer discussed Foothills Bank technology update and recent bank induced challenges with accountant Steven Crandall, and Barbara with GSW who can't make deposits. Old information, such as the previous Board Members Mason were still on the account. D. Cracknell volunteered to be point of contact on this, but J. Heberer said *since Steven Crandall is our* "company administrator", makes more sense to have him sign.

B. Hunt made the motion to make Stephen Crandall be Point Of Contact with Foothills Bank, J. Heberer seconded.

**APPROVED: 5-0.**

J. Heberer discussed previous Board Minutes with 'blue' follow-up, action plan: amended when job is done, by who; thinks it's a good idea, things aren't being followed up now.

J. Heberer also reported that when Barbara logged on [to the bank] that previous Board member D. Mason still had the log-on number. Discussion about G. Mason requesting SS# from Board members, private info which requires shredding.

B. Hunt said Kevin Greif is in town, who urged getting contract signed with Milliron.

**CALL TO THE PUBLIC**

No comments.

**1. PROGRESS REPORT VERIZON CONSTRUCTION**

Completed block walls, schedule Aug. 25 last day of construction. J. Heberer asked who is who at Verizon; also mentioned the continued cost of using previous attorney Whittington, due to termination by previous Board members. Pictures of tower posted on website.

**2. DELINQUENT ACCOUNT REPORT**

D. Bohlier reported having put out 18 red door hangers for people 60+ days past due, \$10,030 before is now \$5,853. J. Heberer wanted clarification about RVS figure and this one. 30+ day, \$3,200 now \$2,000 after collections. J. Heberer asked about legal aspect of shutting off water. About 60 customers have been given notice, same excuses despite rate decrease, resources for help are distributed. Don urged catching up on late accounts, short of shutting off. Jean asked if the lowering of *late charge* interest makes a difference, Don said a "thank you" is about it.

Transaction Privilege Tax: Don explained there had been confusion about reporting calculations in the past, in regards to recent discussion about Prescott Valley.

### **3. FY 2015 - 2016 CAPITAL IMPROVEMENT PROJECT**

D. Cracknell said there is confusion, read through previous 4.25.15 Minutes to ascertain what is included, meters and back flow valves. D. Cracknell asked does it include back flow valves? J. Heberer said it's included because of providing safe drinking water requirements. According to recent Don list, 494 meters need valves. Check valve = back flow valve, yoke clarified. K. Womack commented on progression of the list developed after the Budget. J. Heberer asked what average cost of installing new meter and valve, minimum \$500, just labor; \$1,000 with materials. Recent Diamond Dr. repair had more involved such as concrete, maybe about \$5,000 for that one; also lost about 30,000 gallons because no valves shut it down, so had to shut down Rose Quartz pumps. Jean made the point about how much spent so far on repairs is about \$25,000 to only one contractor, more than expected (by some people). Opal tank is settling more, needs attention.

### **4. RESOLUTION WORKSHOP**

J. Heberer motioned to Table; seconded by D. Cracknell.

**APPROVED:** 5-0.

D. Cracknell suspended the Rules by consensus, to show new Reimbursement form. J. Heberer said mileage has to be shown start to end, discussion of procedure. *D. Cracknell will revise form to incorporate changes.*

### **5. FUTURE AGENDA ITEMS**

Approval of Minutes, delinquent account follow-up, VFD report, meter automation, road signs, finalization of Milliron contract.

### **(6.) ADJOURNMENT**

D. Cracknell moved to adjourn by consensus.

### **Meeting adjourned at 8:28 PM**

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 8-18-15. *Revisions in italics.*

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

**APPROVED ON:** 8-24-15 by D. Cracknell, B. Hunt, J. Heberer, K. Womack, J.A. Holt.