

**MEETING MINUTES OF OPEN PUBIC MEETING**  
**BOARD OF DIRECTORS**  
**DIAMOND VALLEY WATER DISTRICT OFFICE**  
**(LEGAL SHIELD BUILDING)**  
1277 N. RHINESTONE, PRESCOTT, AZ  
**7:00 PM**  
**Monday, October 26, 2015**

**CALL to ORDER**

Vice Chair B. Hunt called the **Regular Meeting** to order at 7:10 pm. D. Cracknell arrived at 7:12 pm\*.

**ROLL CALL of BOARD MEMBERS** P = PRESENT NP = NOT PRESENT

**DAVE CRACKNELL (P\*)**    **BILL HUNT (P)**    **JEAN HEBERER (P)**  
**KURT WOMACK (P)**    **JO ANN HOLT (P)**

**Also present:** 4 DV Members of the Public. **Don Bohlier** for District Management was absent due to dog bite, in hospital.

**ADMINISTRATIVE HOUSEKEEPING**

Monthly Leaning Tower of Opal reading, no change.

K. Womack had asked if the District mailbox could be installed at the Office, J. Heberer said landlord did not approve.

**CALL TO THE PUBLIC**

Barry McCoy approved of the Easement information on website. [M7.13.15 item 4]

**CONFIDENTIAL BOARD PACKET**

Confirmed all Board Members received attorney Kozak letter. [M10.19.15Exec]

**1. MANAGER'S REPORT**

Dave Cracknell said Don called him to report the water loss is 20% this month, and is currently working with Milliron on Leak Detection. [M10.5.15 item 1] Due to absence of Don Bohlier, Tabled formal report.

**2. TREASURER'S REPORT**

Jean Heberer reported total checking and savings accounts have \$744,955. Total assets fixed and liquid are \$1,364,878. Quarterly budget profit/loss: July - Sept. Total Income is \$151,952; budgeted was \$142,500. Total Operations & Maintenance is \$29,142; budgeted was \$17,500. Gross Profit is \$69,453; budgeted was \$72,200. Good news, legal fees are 40% of budgeted amount, at 82% for all professional expenses. Net Income July - Sept. \$31,538; budgeted \$18,525.

**3. APPROVAL OF DRAFT MINUTES**

Regular Session Sept. 28; Special Session Oct. 5; Special Session Oct. 19; Executive Session Oct. 19, 2015.

D. Cracknell had some revisions, Jean needed clarification on Executive Meeting.  
K. Womack motioned to approve with noted revisions; D. Cracknell seconded.

APPROVED 5-0.

**4. ISOLATION VALVES - CATHERINE DRIVE QUOTE**

Don Bohlier had given the Board a quote for valves only, not labor. Tabled by consensus.

**5. WELL ABANDONMENT - 4900 DIAMOND DRIVE QUOTE**

Don B. had given Dave C. a verbal quote of \$1,400. Jean H. asked why we were dealing with this, Dave said the neighbor could not build on his lot with a septic too close to a well. Dave consulted attorney Kozak about who pays for abandonment, the best scenario is the District. Jean pointed out that the District could then sell the property. [M.3-6-2015 (NEW BUSINESS first item)]

Due to D. Bohlier's absence, Tabled by consensus.

**6. RESOLUTIONS**

D. Cracknell read the revision to R2010-4-26 regarding meter installation and Easements.

[M9.14.15 item 1(2)] An addition is:

[...] the District shall have the option to bill the account holder for clearing of easements and access areas to district owned facilities. [...]

Jean spotted an omission of "not", shall be included in finalized Resolution.

Jean Heberer motioned to approve with correction; J.A. Holt seconded.

APPROVED 5-0.

**7. FORMAL ADOPTION OF BY-LAWS**

J.A. Holt has been reviewing, found more changes due to Arizona revising A.R.S. that is referenced, words that need to be changed. [M10.5.15 items 4,5]

Tabled by consensus.

**8. FUTURE AGENDA ITEMS**

Items 4, 5, 7 (above), PayClix, newsletter, muni/TPT refund, review the bill and new rates, finish AFO Manual, review Emergency Manual update, isolation valve presentation by Manager, Leak Detection update.

Set for Wed. Nov. 4 10:30 AM.

**ADJOURNMENT**

D. Cracknell moved to adjourn by consensus.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order. *No revisions.*

**Meeting adjourned at 7:51 PM**

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 10-28-15.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED on: 11-23-2015 by D. Cracknell, B. Hunt, J. Heberer, K. Womack, J.A. Holt.