

MEETING MINUTES OF OPEN PUBIC MEETING
BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT OFFICE
(LEGAL SHIELD BUILDING)
1277 N. RHINESTONE, PRESCOTT, AZ
7:00 PM
Monday, September 28, 2015

CALL to ORDER

Vice Chair B. Hunt called the meeting to order at 7:01 pm, D. Cracknell arrived 7:04.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) BILL HUNT (P) JEAN HEBERER (P)
KURT WOMACK (P) JO ANN HOLT (P)

Also present: Don Bohlier for District Management. 5 DV Members of the Public.

ADMINISTRATIVE HOUSEKEEPING

J. Heberer (later D. Cracknell) relayed that the Leaning Tower of Opal angle has not changed. [M8.31.15 item 1]

J. Heberer reported on Cable One, still having trouble with scheduling for installation in Office. [M8.10.15 item 3]

B. Hunt asked about possibility of closing Emerald Dr. (between Diamond Dr. and Ramada Dr.) to protect main pipeline.

CALL TO THE PUBLIC

Barry McCoy started discussion about posting of Agenda on website, need to make it easier to find.

1. MANAGER'S REPORT

Don Bohlier showed new A-frame signs, discovered misspelling of Sheild. [M8.24.15 item 6]

711 active customers. Total gallons pumped 3,327,150 gallons, total sold 2,443,261 gal., accounted water loss 45,000 gal., unaccounted water loss 838,889 gal., **25.21% loss**. Three new major repairs, 35 work orders. Replaced 8 one million plus meters, 3 difficult reads, 1 dead meter. 45 red door hangers (behind payment). Reading from 7-25 to 8-22, 28 day read.

Milliron leak detection found some leaks: a repair clamp was losing 1,000 gal./mo., Sylvia Lane air release valve was leaking about 200 gallons a day (6,000 gal./mo.), Amber Dr. upcoming leak repair. Leak detection pods installed (no valves found nearby) at Rose Quartz and Turquoise, and Sylvia, found leak within 6 feet. One service to vacant lot on Douglas was taken out, clamp installed, showed rusty saddle. D. Cracknell asked if installing detection pods is part of leak detection, no; and more are expected. J. Heberer asked if leak detection is done; yes. Only four leaks have been found in 2/3rds of DV (contracted area [M8.10.14 item 5]), D. Cracknell asked where is loss coming from; Don said Units 7 & 9 might see more, D. Cracknell has requested quote for finishing rest of DV. J. Heberer stated that it seems the leak detection hasn't been very successful, asked what is the cost of installing pods; Gavin Pehl charged about \$2,100 for 2 pods, not including repair to be done. K. Womack stated that there ought to be gushers in Units 7 & 9, considering over 800,000 gallons loss. Despite less than expected results, the consensus was to continue and finish the other areas. [M. 2-23-15, M.3-23-2015]

Don got a quote for low pressure switches at the Rose Quartz and Ramada pump stations of \$946.40, approved to install. [M6.22.15 item 1, M8.24.15 item 1]

Jade Circle rip-rap repair is complete. [M8.31.15 item 4]

Don presented a curious report from ADWR that showed a much lower loss rate reported.

Discussed removing service lines to vacant lots; not if meter had been placed, or lack of visible leaking.

J. Heberer asked about when contractors break the main, does the District pay for that? Blue Stake is not always reliable, have no choice, so about 30 minutes to 1 hour time to repair.

2. TREASURER'S REPORT

J. Heberer reported \$725,218 in checking/savings; total assets \$808,734; total income \$44,062; gross profit \$16,265; after expenses net income was \$1,651 is much lower than previous months. Repair costs adding up.

3. APPROVAL OF DRAFT MINUTES

D. Cracknell presented revision/corrections.

J. Heberer motioned to approve the Aug. 24, Aug. 31 and Sept. 14 Minutes with corrections; K. Womack seconded.

APPROVED 5-0.

4. APPROVE FINAL RESOLUTIONS

A. **R2015-09-28A** Conflict Of Interest form that was rescinded by Gloria and David Mason. [M.2-23-15, Min3-6-15] J. Heberer motioned to approve; K. Womack seconded.

APPROVED 5-0.

B. **R2015-09-28B** Revision of R2013-12-23B was changed to generic Manager, utilization of contractors and other details not changed. J.A. Holt motioned to approve, B. Hunt seconded.

APPROVED 5-0.

C. **R2015-09-28C** Rules Of Conduct that was also rescinded by Gloria and David Mason. [M.2-23-15]

J.A. Holt motioned to approve, B. Hunt seconded.

APPROVED 5-0.

D. R2015-09-28D Consolidation of R2014-4-28B & R2014-7-28B [M.2-23-15] was Tabled, need to finalize with attorney Kozak. [M9.14.15 item 1 for all]

5. NEWSLETTER

Discussed frequency, quarterly was consensus, maybe twice a year. Number of people for web version, Kurt asked Jean how many she would guess who would want it, 39. Mail first issue that would ask for email sign-up. Subject: philosophy of the Board, leak detection results, Easement issues, pictures, not too long. Deadline of November 15 for end-of-year publication.

Discussed idea of shut-down notices sent out by email, no consensus.

6. FUTURE AGENDA ITEMS

Resolution (D) approval, AFO (Administration Financial Operation) Manual and By-laws revision, Leak Detection for Units 7 and 9, Leak Detection report, delinquent accounts. Set for Oct 5.

ADJOURNMENT

D. Cracknell moved to adjourn by consensus.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. *Revisions in italics.*

Meeting adjourned at 8:45 PM

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 10-27-15.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: 10-26-2015 by D. Cracknell, B. Hunt, J. Heberer, K. Womack, J.A. Holt.