

MEETING MINUTES OF OPEN PUBIC MEETING
BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT OFFICE
(LEGAL SHIELD BUILDING)
1277 N. RHINESTONE, PRESCOTT, AZ
10:30 AM
Friday, December 04, 2015

CALL to ORDER

Chairman D. Cracknell called the **Special Session** to order at 10:31 am.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) **BILL HUNT (P)** **JEAN HEBERER (P)**
KURT WOMACK (P) **JO ANN HOLT (P)**

Also present: Don Bohlier for District Management; 3 DV Members of the Public, 1 guest.

ADMINISTRATIVE HOUSEKEEPING

J. Heberer asked about using the funds from TPT issue, for using on something like a roll away dumpster for cleanup events, such as Easement cleanup.

K. Womack gave a report of what the water loss reduction results are since December 2014, still about 25%. Kurt gave a case of how the City Of Prescott is now dealing with recent actions by ADWR, which has resulted on a hold for any new applications for water service, resulting in no permits until February, for one home they calculated 0.15 acre feet = 48,877 gallons. DVWD loses about 2.8 acre feet per month. Kurt pointed out the previous Board had a plan, but other people had other ideas, been a year waiting to see what will be done. Kurt relayed the opinion from the System Replacement Project engineer, Kal Miller, that leak detection would be a waste of time; even though we did hire a professional detector, didn't find major leaks. We the Board need to step it up.

J. Heberer stated she had talked with accountant Crandall, since we were a new Board with one exception, we didn't budget enough funds for as many repairs as we've had; the \$150,000 for system improvement isn't being used, need to implement systematic projects to replace service lines/meters, or it's not considered "improvement". Don Bohlier stated that he is starting at Barbara and Donna Easement service lines next week (item 3), been dealing with several leaks, now caught up. Bill Hunt stated many service lines are the poly pipe, Kurt asked how many are there, Don estimated 90%.

Don Bohlier stated the November total systems report shows water loss is 20.28% (for next Regular Meeting).

Kurt had asked Dave for figures of loss, calendar year to date 24%, FY 22%.

1. APPROVAL OF OLD MINUTES

K. Womack corrected his error, no action taken.

CALL TO THE PUBLIC

No comments.

2. ADDITION OF SAVAGE CONSTRUCTION TO LIST OF APPROVED CONTRACTORS

Jodi Savage provided Licenses and insurance certificate. Explained they have specialized equipment, availability in DV area.

Have built 11 speculation homes in DV, planning to build on 4 lots, started a new home. Expressed concern about cost of hookup, discussion about impact for builders, compared to Prescott Valley.

K. Womack motioned to approve Savage Development Inc. to be added to the approved contractor list; seconded by D. Cracknell.

APPROVED 5-0.

3. LEAK DETECTION OF SERVICE LINES

Don stated that he used the loaner detection equipment around 60 meters last Saturday, found 6 leaks on Barbara/Donna easement; will be starting repairs. Next area will be Julie/Nancy Easements. D. Cracknell requested a report for all repairs. Isolation valves on Diamond and Pearl will be replaced on Sat., new outage signs will be put out and website notification posted.

4. EMERGENCY OPERATIONS MANUAL REVIEW

D. Cracknell found a better version of the manual, found a template started by previous Board, shared copies. Spare parts list needs to be updated. J. Heberer found need for a revision. K. Womack suggested getting the Blues Brothers car with megaphone for emergency alerts, failed for a second.



5. FORMALLY ADOPT REVISED AFO MANUAL

D. Cracknell and K. Womack signed the revised AFO Manual document.

6. RESOLUTIONS

Tabled.

7. NEWSLETTER

K. Womack asked who is going to write what, offered giving the minority report. J. Heberer suggested a State Of The Board for January Regular Meeting, which needs to be summary of newsletter. Don can give report of meter replacement, service replacement progress. Don reported the Emerald pump station has been demolished and pipe rerouted. Easement issues, Kurt volunteered on this issue. Discussed mailing in envelope with bill, Jo Ann volunteered. Kurt offered composing layout, asked for writing via email, to copy/paste into program, by the 10th.

8. FUTURE AGENDA ITEMS

Possible financial review and audit. Emerald well abandonment and combine lots.
Set for Monday, Dec. 30, 7:00 PM.

ADJOURNMENT

D. Cracknell moved to adjourn by consensus.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.
[aa] Robert's Rules Of Order.

Meeting adjourned at 11:59 AM

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 12-06-15. *No revisions.*

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: 12-28-2015 by D. Cracknell, B. Hunt, J. Heberer, K. Womack, J.A. Holt.