

MEETING MINUTES OF OPEN PUBIC MEETING
BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT (DVWD)
LEGAL SHIELD BUILDING
(1277 N. RHINESTONE, PRESCOTT, AZ)
7:00 PM
Monday, August 24, 2015

CALL to ORDER

Chair D. Cracknell called the meeting to order at 7:00 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) BILL HUNT (P) JEAN HEBERER (P)
KURT WOMACK (P) JO ANN HOLT (P)

Also present: Don Bohlier for District Management. 3 DV Members of the Public, 1 guest Layton Engineering.

ADMINISTRATIVE HOUSEKEEPING

D. Cracknell filled out contract with Dan Milliron for leak detection, included Scope Of Work, will send to attorney Kozak for final review.

J. Heberer reported Cable One delay for installation.

CALL TO THE PUBLIC

Barry McCoy is the contact for the Waste Water Working Group, requested that to avoid confusion, to send him information as needed.

1. MANAGER'S REPORT

700 customers, total sales revenue \$20,866.84, total base service \$30,981.10, total tax collected \$3,321.40, total current charges \$69,714.97, average water bill \$99.59.

Total pumped 3,932,840 gallons. Total sold 3,058,111 gallons. Accounted loss 22,000 gal., unaccounted loss 874,729 gal. = 22% water loss. 35 day read this month. Four service line replacement jobs, 2 meters replaced.

Reported progress on 19 past due accounts, some are set up on payment plans.

Meter Automation (remote radio read): presented quote from National Meter for 300 meters, including Itron handheld computer with software of approximately \$68,076. So far about 60 Badger meters without remote have been installed, remote register head could be put on these new meters. D. Cracknell asked how many are difficult reads; Don said about half of his route along Easements (108). K. Womack asked if this was for only the remotely located meters, or first stage; Don said first stage for replacing all. Check valves discussed, Don stated that all have some sort of check valves (some in the yokes) and the system is safe; J. Heberer asked for clarification that previous meeting discussions did not state this, that she understood it was urgent, we guessed 125 meters would need a check valve. Don said that was meter sets with check valves built in. Jean then pointed out it was discovered that over 400 were needed, Don said every meter has the in-line after meter check valves. Jean asked how Don knew the meters installed in 1964 have valves; Don said high pressure would have been a problem. Kurt asked about pressure regulators added in the past that do that job; Don said now included with meter sets. Jean asked if price compared to other brands; no, preferred Badger because they read 1/64 a gallon. Jean expressed concern that the District cannot afford this, Don stated this proposal was for consideration. D. Cracknell asked about cost of current meter, about \$50, \$3,000 spent so far, 10% of all meters. B. Hunt had experience with Prescott using other brands that didn't last.

VFD (variable frequency drive) Report: July 1 thunderstorm blew a relay, causing the Ramada tank to run dry, pumps weren't running right. Had Doug Ryan from Preferred Pump fine tune pumps, no more hammering pressure. Not protected for low flow, need low pressure cutoff switch, Kurt asked about cost; had not requested a quote until Board directs. Preferred Pump supplied a report, and supplied printout of electrical control box, in case anything was lost; Board requested a copy to put in Office.

2. TREASURER'S REPORT

J. Heberer reported: checking/saving accounts \$737,857.63, up from previous month 3.2%. Total assets \$1,388,120.16. Total income \$70,383.24 up 18.4%. Maintenance \$5,233 down 76.5%. Gross profit \$48,705 up 435%, net ordinary income \$37,255.

3. WEB PAGE ADMINISTRATOR REPORT

Lynn Serviss said the Agenda/Minutes page needs to be cleaned up, needs a different template. Have new format for newest Agenda/Minutes. System Status page needed for shutdown notices; also discussed idea of software to manage phone message (for 24/7).

4. APPROVAL OF DRAFT MINUTES

D. Cracknell and J. Heberer had revisions, corrected Cable One contract details. (*NOTE: Corrections will be done in italics*)

D. Cracknell motioned to approve the the July 27, August 10, August 17 revisions and amendment to April 17, 2015 Minutes; B. Hunt seconded.

APPROVED: 5-0.

5. VERIZON CONTRACT/CONSTRUCTION

D. Cracknell reported that all construction will be completed August 28.

6. QUOTE NEW BOARD SIGNS

Don Bohlier got quote from A&E Reprographics, two sizes considered. Existing 6 signs, using 3 because others are broken. K. Womack wanted to consider the 24" x 36" so they show up better. There are printed inserts, could be flipped for Hearings. Dave considered 5 signs for about \$1,175.

J. Heberer motioned to acquire 5 signs with double-sided inserts; B. Hunt seconded.

APPROVED: 5-0.

7. DVWD STANDARDS

D. Cracknell developed details and specifications with contractors Gavin Pehl and Earth Resources. When finalized, need to develop a Resolution.

8. FUTURE AGENDA ITEMS

TP Tax, Opal tank settling, meter replacement project, Jade Dr. waterline, Catherine double meter relocation. Set for Aug. 31.

ADJOURNMENT

D. Cracknell moved to adjourn by consensus.

Meeting adjourned at 8:28 PM

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 8-26-15. *Revisions in italics.*

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: 9-28-15 by D. Cracknell, B. Hunt, J. Heberer, K. Womack, J.A. Holt.