

# MINUTES OF OPEN PUBLIC MEETING

BOARD OF DIRECTORS  
DIAMOND VALLEY WATER DISTRICT OFFICE  
(LEGAL SHIELD BUILDING)  
1277 N. RHINESTONE, PRESCOTT, AZ

7:30 PM

Monday, October 24, 2016

## CALL to ORDER

Chair Dave Cracknell called the **Regular Meeting** to order at 7:30 pm.

## ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)

BILL HUNT (P) BARRY MCCOY (P)

Also present: Don Bohlier for District Management; 2 Members of the Public.

## ADMINISTRATIVE HOUSEKEEPING

D. Cracknell opened the floor, no discussion.

### 1. MOTION TO MOVE DECEMBER MONTHLY MEETING TO DECEMBER 19

D. Cracknell had talked about moving the December date up at the last meeting, *due to the Christmas holiday*.

D. Cracknell motioned to approve the Dec. 19 date for the Regular Meeting; B. Hunt seconded.

APPROVED: 5-0.

### 2. MANAGER'S REPORT

A. Monthly Report

Total active customers - 728; Total Water Sales Revenue - \$13,757.27; Total Base Service - \$31,143.07; Total Tax collected - \$2,944.14; Total Current charges - \$53,319.39.

Average water bill \$67.74; Total Gallons pumped - 2,683,070; Total Gallons Sold - 2,086,816; Accounted Water Loss - \*40,000; Unaccounted Water Loss - \*556,254; **PERCENT WATER LOSS - 21.00%**. Read \*29 days from \*8-19 to \*9-16.

\*[...] 1520 Douglas 8-30, black poly service line 20,000 gallons. 1746 Crystal 8-31, black poly service line 20,000 gal. K. Womack asked if previous repair clamps were taken out and will be reused; yes, restocked in pump house. K. Womack stated that a neighbor claims trees are not a problem, Don said all the Juniper trees on *the edge of Opal Dr.* were planted on the water main, could be a problem. [...]

Three new hook-ups; applications 3 owners and 4 renters. Changed out 2 dead meters. Water quality tests were good for total Coliform (two per month). Did leak detection at 4 homes on Douglas, none found.

B. Capital Improvements Progress Report: showed a photograph of an easement problem at 5011 & 5027 Regina Ct. showing how the main may be going under Pine trees across a property, 9' - 9" inside their fence, about 6 feet from their back door. There is no indication this is *the waterline in an* easement according to plat map, Unit 2. Need to explore if this is a legal easement, possible

relocation of main. Don stated it's a main that serves Catherine Dr. (Unit 7), could be difficult to re-route.

C. Rose Quartz Emergency Pipe Replacement Project: The 8" main was put into service 10-24, still need to finish up with re-plumbing service lines. Should be complete by 10-28. One existing service was buried only a few inches deep.

[M09.26.2016(RM7.00pm), item 1,2]

\*Revised due to error in meeting report, amended 11-28-2016. *Percent amended 12-20-16.*

### 3. TREASURER'S REPORT

A. Did not receive a report from accountant S. Crandall.

### 4. APPROVAL OF DRAFT MINUTES

A. Monthly Session September 26, 2016

D. Cracknell had extensive revisions. D. Cracknell made the motion to approve revised Minutes for the September 26 Regular Meeting; seconded by B. Hunt.

APPROVED: 5-0.

### 5. RESOLUTION 2016-10-24 UPDATE TO DVWD STANDARDS AND DETAILS

D. Cracknell read the Resolution R2016-10-24.

B. Hunt motioned to approve the Resolution; J.A. Holt seconded.

APPROVED: 5-0.

### CALL TO THE PUBLIC

No comments.

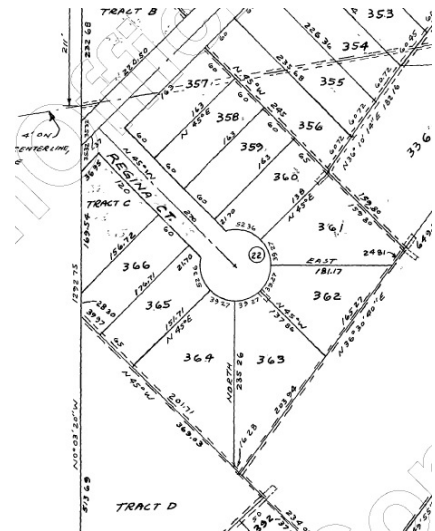
### 6. FUTURE AGENDA ITEMS

AFO Manual, Treasurer, annexation of lots outside of DVWD, newsletter coordination.

Special Session *tentatively scheduled for Nov. 10(?) 10:30 AM.*

### ADJOURNMENT

Meeting adjourned at 8:18 PM.



NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order. *Revisions in italics. Amended 12-20-16.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 11-01-16.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: NOVEMBER 28, 2016 by D. Cracknell, J.A. Holt, K. Womack, B. Hunt, B. McCoy.

Amendment approved: 01-09-2017