

MEETING MINUTES OF OPEN PUBLIC MEETING

BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT OFFICE
(LEGAL SHIELD BUILDING)
1277 N. RHINESTONE, PRESCOTT, AZ

7:00 PM

Monday, July 25, 2016

CALL to ORDER

Chair Dave Cracknell called the **Regular Meeting** to order at 7:05 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) BILL HUNT (P) JO ANN HOLT (P)
KURT WOMACK (NP) OPEN SEAT

Also present: Don Bohlier for District Management; 1 DV Members of the Public.

ADMINISTRATIVE HOUSEKEEPING

D. Cracknell said the anybody wanting to run for election of the two vacant board seats expiring 12-31-2016, need to file by Aug. 10.

1. MANAGER'S REPORT

A - Monthly Report June 2016: Don Bohlier reported total active customers 730; total sales revenue\$19,348.95; total base service \$31,273.50; total tax collected \$3,339.27; total current charges \$56,768.18; average water bill \$76.63. Total gallons pumped 3,389,820; total gallons sold 2,799,871; accounted water loss 37,000 gal.; unaccounted water loss 552,949 gal.; **16.31% water loss**. Read period from 5-20-16 to 6-16-16 (27days).

Repairs: 1855 Topaz, blue poly service 6-3 5,000 gallons. 1535 Thelma dirty water 2,000 gallons. 1923 & 1929 Thelma Quartz Dr. black poly service 6-14 20,000 gal. Lisa Tank overflow 10,000 gallons. Changed out 12 meters, (6 hard to read, 5 over million, 1 over 2 million). 46 work orders for meter checks RLO, unlocks, lock off for high usage, low PSI, 10 locates. Red door hangers information not available. Applications: 7 owners, 5 renters.

B - Capital Improvement Projects: 5 Services in the Joan/ Catherine easement projects have been plumbed. Rose Quartz Pump will need a maintenance item at some point in the future not an immediate need approximate cost \$3000.00 to be funded from funds generated from projects coming in under budget.

C - Other water related items: Flushing at 1535 Thelma. Did a water quality check at the request of a district homeowner, all test results came back within spec. Don Bohlier reported that since the second week in June the main pumps at Rose Quartz have been running less (and actually resting) as a result of the improvements to the system done in the past 18 months the benefit of this are lower electrical costs and less water being purchased from Prescott Valley. Don has copy of ADEQ report and would deliver to D. Cracknell asap (delivered 7/29/2016).

Don also brought in some item from recent repairs that he has done one item of particular interest was a large rock that had a 2 inch deep perfectly smooth hole as a result of a long term leak constantly pulsating on the same spot on the rock (See picture below).



2. TREASURER'S REPORT

Since Treasurer J.A. Holt, and former Treasurer were not in attendance, D. Cracknell reported only the Accounts Receivable \$61,286.74, Net Income \$6,074.50. *Full report next meeting.*

3. CHAIRMAN'S REPORT

D. Cracknell announced that the yearly profit and projected funding to the reserve account to be \$70,000 (FY 15-16 estimate \$74,100).

4. APPROVAL OF DRAFT MINUTES

A. Special Session July 18 2016

Dave Cracknell read his revisions, no other revisions submitted. In the absence of the clerk secretary D. Cracknell made the motion to accept revised Minutes for A,; seconded by J. Holt.

APPROVED: 3-0.

5. 644/645 PROPERTY LINE REPORT

Tabled until August

CALL TO THE PUBLIC

Barry McCoy asked why his application was not formally acknowledged. D. Cracknell apologized for the oversight. Barry also asked why the open board seat had not been filled yet. D. Cracknell explained the following timeline: It was originally going to be discussed at the monthly meeting July 25 but board member Womack was going to be absent, so it was originally to be rescheduled to the 20th, but board member Holt was going to be absent, thus it was rescheduled for the 18th but item was removed on the advice of consul. Thus a rescheduling to August 3rd but on July 21 chair D. Cracknell was informed by board member Womack he would not be back from vacation until Friday August 5th, thus making the next available date for the discussion to be at the August 10th meeting. Barry stated that Legal should read the bylaws.

6. FUTURE AGENDA ITEMS

Next meeting scheduled to be August 10, 10:30 am. Filling of vacant board seat, begin yearly update of AFO Manual. Begin update of Emergency operation manual, By-laws update.

ADJOURNMENT

Meeting adjourned at 7:59 PM.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.
[aa] Robert's Rules Of Order.

Meeting Minutes prepared by Dave Cracknell Chair and made available on 8-2-16.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: 8/10/2016 by D. Cracknell, J.A. Holt, K. Womack, B. Hunt.