

# MEETING MINUTES OF OPEN PUBLIC MEETING

BOARD OF DIRECTORS  
DIAMOND VALLEY WATER DISTRICT OFFICE  
(LEGAL SHIELD BUILDING)  
1277 N. RHINESTONE, PRESCOTT, AZ

10:30 AM

Wednesday, August 10, 2016

## CALL to ORDER

Chair Dave Cracknell called the **Special Session** to order at 10:32 am.

## ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)

BILL HUNT (P)

Also present: Don Bohlier for District Management; 4 DV Members of the Public.

## ADMINISTRATIVE HOUSEKEEPING

D. Cracknell asked Don Bohlier about proposal for Survey, signed by Bohlier. Asked about a card with a person wanting to buy the DVWD lots on Diamond Court, which need proper procedure to sell. Renewed DVWD insurance.

## 1. CONSIDERATION OF BARRY MCCOY'S APPLICATION FOR VACANT BOARD SEAT

Chairman Cracknell opened the floor for Board members to ask questions.

J.A. Holt if there was a conflict of interest regarding his involvement with Waste Water Working Group; Barry didn't think so. Barry explained what the procedure has been so far, and in the future, and details of what he knew. Explained that there is no board, petitions to establish a new district not been done yet. Holt wanted to clarify that he could separate DVWD and the new District; McCoy hoped the two could work together.

B. Hunt needed clarification about his position on the Working Group; has been the "head" of it so far. McCoy added that the County will have approval of mailing of petition, on their next agenda.

K. Womack stated that he had been working some with Barry on the Working Group, knows he has made contacts and works with others very well. Appreciated that Barry has been attending our meetings for almost two years. In his opinion, it's been a collaboration of effort. Had to ask if he had ever been convicted of a felony; no. Explained that Barry will be filling out the DVWD Conflict Of Interest. *D. Cracknell clarified that Conflict Of Interest is when Board member is associated with either a board approved contractor, or board professional consultant (i.e. employed by Steven Crandall).*

D. Cracknell asked about his background; 30 years Federal service as FAA inspector, tour in the Navy as navigator, worked in electronics industry 12 years as field engineer, current as a flight instructor. Dave asked if he had backed away from the Working Group; Barry found out that more people were supporting the effort to upgrade the system.

J. A. Holt asked if he had any bookkeeping background; some for a relative, and ancillary job in government with budgets.

Barry stated that he had a concern that if utilities aren't upgraded soon, quality of life will deteriorate.

Kurt asked that D. Cracknell make a motion to have a voice vote to approve the appointment of Barry McCoy, seconded by J. A. Holt. *Voice vote: J. Holt YES, B. Hunt YES, K. Womack YES, D. Cracknell YES.*

APPROVED 4-0.

K. Womack will provide new member documents, and two books, etc.  
[M07.18.2016(SS7.30pm), item 4]

## **2. MANAGER'S REPORT**

A. Both lots, Opal and Lisa tanks, have been surveyed. Bollards have been installed at Lisa tank, photos sent to ADEQ. Fencing will be started next week, D. Cracknell had details specified.  
[M06.27.2016(R7pm), item 1 B]

B. Emergency Pipe replacement on Rose Quartz pump station to ONYX, 980 feet. Gavin Pehl found blown out 4 inch "transite" pipe, next day discovered one of the new repair clamps had failed, so had to replace those with different units. Next day found cracked pipe 41" away from previous repair, fixed with another clamp. This is the worst section that Don or Gavin have seen. Brought broken pipe for display (in truck, not meeting). Photos taken, posted separately.

K. Womack asked if this batch of pipe was used throughout this Unit 3, and not properly buried; could be, and none are shaded properly.

D. Cracknell wanted to clarify if 18 services exist, and to replace more. Kurt asked if this needed to be bid out, Dave said this could be an emergency repair. Kurt asked about the size of the pipe, Dave said it should be 8" per Prescott Valley standards. Dave said there should be a *preliminary* scope of project in about 12 days. Don stated that with recent repairs, more pressure of about 20-30 PSI, more failures can happen. Kurt asked if a professional engineer should be consulted; Dave said it would need to be advertised and bid, at least 6 months out, which is mid winter. Don said there have been 3 service line leak repairs on that street.

## **3. APPROVAL OF DRAFT MINUTES**

A. Monthly Session July 25, 2016

Dave Cracknell asked where Kurt was that day; in Seattle plugging a leak. D. Cracknell submitted Minutes, asked B. McCoy if he thought it looked okay, Kurt saw one tiny revision needed, otherwise impressed. K. Womack made the motion to accept revised Minutes for the July 25 Regular Meeting, as edited; seconded by B. Hunt.

APPROVED: 4-0.

## **4. BY-LAWS REVISION FOR 2016**

D. Cracknell passed out a draft revision developed with attorney Kozak. Kurt spotted misspelled word. Kurt asked about the Point Of Contact, if it should be included; add to be appointed to \*any\* Board member, just an informality, no further action taken. Dave will have finalized copy to ratify at next meeting.

## CALL TO THE PUBLIC

No comments.

## 5. FUTURE AGENDA ITEMS

Next meeting Aug. 22. Final scope on emergency pipe replacement, Verizon update, proposed changes to AFO Manual, By-Laws ratify, normal reports.

## ADJOURNMENT

Kurt made motion to adjourn, J.A. Holt seconded. D. Cracknell said he wasn't finished, wanted to welcome Barry McCoy to the Board.

**Meeting adjourned at 11:20 AM.**

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order. *Corrections in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 8-01-16.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

**APPROVED ON:** AUGUST 22, 2016 by D. Cracknell, J.A. Holt, K. Womack, B. Hunt.