

MINUTES OF OPEN PUBLIC MEETING

BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT OFFICE
(LEGAL SHIELD BUILDING)
1277 N. RHINESTONE, PRESCOTT, AZ

9:30 AM

Friday, April 14, 2017

CALL to ORDER

Chair Dave Cracknell called the **Special Session Budget Workshop Part 2** to order at 9:38 am.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)
BILL HUNT (P) BARRY MCCOY (P)

Also present: No Members of the Public. **Don Bohlier** for District Management.

ADMINISTRATIVE HOUSEKEEPING

D. Cracknell had talked with Accountant Crandall about doing a workshop for accountant record keeping in May.

D. Cracknell stated the average of meeting frequency has been about 17-22 meetings a year, *and on pace for 21-22 meetings for current Fiscal Year (16-17) and 18-19 for Calendar Year 2017.*

New standards update this summer, *coinciding with the* upcoming Jean improvement project.

Board has been together two years since April 2015 with no conflicts.

A. Approval of Minutes for Special Session Budget Workshop part 1, April 07, 2017.

D. Cracknell had revisions, Kurt wanted clarification regarding addition of legal opinion. K. Womack made the motion to approve amended Minutes for the April 07 Special Session; seconded by B. Hunt.

APPROVED: 5-0.

1. APPROVE FEE INCREASE FOR STEPHEN CRANDALL CPA SERVICES TO \$11,000 PER YEAR

D. Cracknell asked for further discussion about \$1,000 increase, no comments.

D. Cracknell asked for consensus vote to increase of Accountant Crandall's fee.

APPROVED: 5-0.

2. CLEAN UP LOOSE ENDS FROM BUDGET SESSION PART ONE

D. Cracknell had discussed with Manager Bohlier to increase the Systems and Repair from \$90,000 to \$100,000; bumped up Office supplies.

3. BUDGET WORKSHOP PART TWO - LED BY DON BOHLIER

A. FY 17-18 Capital Improvements Projects

D. Cracknell started with \$100,000 which is in reserves, wanted to prioritize projects by tiers.

Tier 1: Digitized system map \$10,000; remote read meters \$95,000; Nancy & Gloria easement upgrade with isolation valve \$40,000; Jean Dr. restore main pipeline that was disconnected during 2006 flood (Don was operator then and did emergency repair), without land cost \$30,000; Stevens Dr. isolation valve \$5,000.

Tier 2: Topaz blow-off valve, Don had discovered was leaking from ice build-up, and 2" main pipeline location is unknown \$15,000; Lisa pump station upgrade \$15,000; Victoria & Ramada de-funct pump station demolition, reroute main pipeline \$20,000. (all preliminary proposed costs)

Tier 3: Back-up generator for Rose Quartz pump station. K. Womack stated the previous Board looked into that, cost was huge.

Some limited discussion about applying for grants, need for appraisal when buying/selling lots for easements, Lisa tank upgrade to a larger tank.

B. 2017-2018 Rates

D. Cracknell saw no need to change monthly rates or hook-up fees. Don Bohlier stated that the application fee has not been collected for years. Establishment fee "after hours" should be removed because that is never done off hours.

D. Cracknell made the motion to delete the application fee, and remove "after hours" on establishment fee; B. McCoy seconded.

APPROVED: 5-0.

4. APRIL MONTHLY MEETING PREVIEW

A. Final draft of AFO Manual, approve final Budget, regular reports from Manager and Treasurer.

ADJOURNMENT

Meeting adjourned at 11:04 PM.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order. *Revisions in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 05-02-17.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: APRIL 24, 2017 by D. Cracknell, J.A. Holt, K. Womack, B. McCoy, B. Hunt.