

MINUTES OF OPEN PUBLIC MEETING

BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT OFFICE
(LEGAL SHIELD BUILDING)
1277 N. RHINESTONE, PRESCOTT, AZ

7:00 PM

Monday, April 24, 2017

CALL to ORDER

Chair Dave Cracknell called the **Regular Meeting** to order at 7:05 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)

BARRY MCCOY (P) BILL HUNT (P)

Also present: 2 Members of the Public, 1 guest. **Don Bohlier** for District Management.

1. ADMINISTRATIVE HOUSEKEEPING

A. Approval of Minutes Special Session April 14, 2017.

Dave Cracknell had some corrections, K. Womack made the motion to approve revised Minutes; seconded by J.A. Holt.

APPROVED: 5-0.

Discussed the merits of having the Call To The Public at the end of the meetings.

B. McCoy said there is a meeting about water coming up, called the Groundwater Show.

2. BUDGET WORKSHOP PART THREE

A. Finalize Workshop Part One revisions.

Chair Cracknell revised Office Supplies.

B. Finalize Capital Improvement Projects (Part 2)

Chair Cracknell stated that about 30 services are above ground, Don estimated \$1,500 per installation, \$30,000; Victor pump house moved to Tier 2; *total* \$207,000 budgeted for FY 17-18 *Capital Improvements*.

C. Finalize 2017 - 2018 Fee schedule **TABLED** for 5-22 meeting.

1. Surcharge for excessive Water Usage?

Some discussion, based on California drought measures. K. Womack asked we not copy what California does, but if Arizona *institutes any mandates*, will *discuss at that time*.

D. Approve 2017 - 2018 Budget. **TABLED** for 5-22 meeting.

Public Hearing Monday will be June 12.

Chair Cracknell asked Manager Bohlier if anything else could be done to reduce the water loss; *Don stated nothing more can be done and that we continue what we have been doing*.

3. TREASURER'S REPORT

Barry gave his report as follows:

Category	31-Mar-17	28-Feb-17	% Change
Cash Balance	\$628,841.77	\$637,276.02	-1.30%
Accounts Receivable	\$ 56,206.55	\$ 66,842.58	-15.90%
Total Income	\$ 48,405.02	\$ 51,923.67	-6.80%
Cost of Water	\$ 14,498.12	\$ 12,575.83	15.30%
Repairs & Maintenance	\$ 6,373.02	\$ 748.39	712.48%
Capital Outlay - Service Line Replacement	\$ 4,238.80	\$ 27,485.93	-84.58%

4. CHAIRMAN'S REPORT

A. Map Digitizing Progress Report: D. Cracknell reported that *Contract 1* is billed out 58% of the budget, and 90% complete. Brought a print of drawing to date.

[M01.09.2017(SS7.00pm), item 5]

D. Cracknell discussed next steps in getting valves, main size, and other features added to the map.

B. McCoy made the motion to approve Contract Two with Lillssve Design; seconded by B. Hunt. **APPROVED: 5-0.**

[M01.09.2017(SS7.00pm), item 5]

D. Cracknell also brought in *copies of* Prescott Valley bid documents for new water main.

6. MANAGER'S REPORT

A. March Monthly Report:

Total active customers - 721; Total Water Sales Revenue - \$13,085.60; Total Base Service - \$30,999.74; Total Tax collected - \$2,888.12; Total Current charges - \$49,814.48.

Average water bill \$67.10; Total Gallons pumped - 2,616,540; Total Gallons Sold - 1,991,136; Accounted Water Loss - 80,000; Unaccounted Water Loss - 545,404; **PERCENT WATER LOSS - 21.00%**. Meters read from 2-17-17 to 3-17-17, 29 days.

Applications 4 owners and 3 renters. Changed out 16 meters. Water quality tests were good for total Coliform (two per month). 8 new services pending.

A valve on Regina Ct. had blown up, *replaced*; Contractor on Moonstone found a dead air release valve, replaced. APS hit a 4" main near Paul Dr..

B. Capital Improvements Progress Report: Replaced non-working valves at Gemstone & Lapis. *Relocated the water main at 5200 Diamond Drive, had cut across property.* End of Catherine needed relocation of main. K. Womack asked what *addresses* had septic water; on Robin. Discussion about difficulty locating *existing distribution mains* for new services.

Don brought in old air release valve, and a "coupon" that is the "transite" pipe when tapped for a new service.

CALL TO THE PUBLIC

Guest asked about wells on lots, was looking at buying a lot that has a well; K. Womack asked if that well was legal, on 1671 Garnet, unknown.

7. FUTURE AGENDA ITEMS MAY

Regular Reports, AFO Manual update, Budget, possible report of Groundwater Show meeting. Next meeting will be May 22.

June 12 Budget *and FY 17-18 Rates/Fees Public Hearings.*

ADJOURNMENT

Meeting adjourned at 8:00 PM.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order.

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 05-23-17.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: MAY 22, 2017 by D. Cracknell, ..., K. Womack, B. McCoy.