

MEETING MINUTES OF OPEN PUBIC MEETING
BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT OFFICE
(LEGAL SHIELD BUILDING)
1277 N. RHINESTONE, PRESCOTT, AZ
7:00 PM
Wednesday, May 18, 2016

CALL to ORDER

Chair Dave Cracknell called the **Special Session** to order at 10:33 am.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JEAN HEBERER (P) JO ANN HOLT (P)
KURT WOMACK (P) BILL HUNT (P)

Also present: Don Bohlier for District Management; 1 DV Member of the Public.

ADMINISTRATIVE HOUSEKEEPING

A. Verizon: D. Cracknell reported they are current on payments, still owe \$2,500. Asked Accountant Crandall to send requests more often to upper management.

K. Womack had a concern (started by unfounded rumor) about the approved contractors, wanted to review procedure regarding when their status changes, wanted to add to future agenda. Gavin had moved out of Diamond Valley, but still in the area.

1. BUDGET WORKSHOP - FINAL

A: Dave Cracknell passed around copies of revised Budget worksheet to Board members. Reviewed Capital Improvements list previously discussed. Replacing million gallon meters not included (under Repairs & Maintenance), only if upgraded to radio read would they be C.I. Verified with D. Bohlier cost of valves, \$5,000 in paved streets, \$2,800 in dirt streets for each valve (9 total). K. Womack asked if necessary to bid on this, consensus was no. Replacing meters, \$10,000 added to Repairs & Maintenance. Total Capital Improvements of \$145,000 agreed by consensus. Total Income figure of \$595,000 agreed by consensus. Board Training & Development increased to \$5,000, to include Open Meeting Law training. Added \$500 to Website, for new update to website programming.

B: Discussed well abandonment for remaining 6 wells, added \$12,000; K. Womack brought up that the State isn't pressuring us, and possible that if PV annexed they could do it.

C: Special Projects would include survey for tank fencing.

1: Remote Drop-off box: District already owns one, locate at the Ramada tank location, behind the fence with a hole, and a sign, agreed by consensus.

2: D. Cracknell will contact the owner of the vacant lot next to the Ramada tank for possible purchase. Kurt brought up the idea of using some lots for trade, for example the lot next to the Ramada tank; thought Diamond Court and Diamond Drive most viable lots.

Board will formally approve the Budget at next meeting, with finalized statement.

CALL TO THE PUBLIC

Barry McCoy gave update on Memorandum Of Understanding between Yavapai County and Prescott Valley regarding future Waste Water Improvement. Wanted the Board to keep in mind regarding major improvements.

2. UPCOMING MEETINGS - FUTURE AGENDA

Review approved contractor procedures, approve draft Minutes, Hook-up to District facilities Resolution, Public Hearing finalization. *Next monthly meeting May 23, 7:00 pm possible presentation by County Supervisor Jack Smith.*

ADJOURNMENT

Meeting adjourned at 11:44 AM.

NOTE: [\[M00.00.2015\]](#) Indicates reference to Minutes from previous meetings.
[\[aa\]](#) Robert's Rules Of Order.

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 5-24-16.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: 5-23-2016 by D. Cracknell, J. Heberer, J.A. Holt, K. Womack, B. Hunt.