

MINUTES OF OPEN PUBLIC MEETING

BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT OFFICE
(LEGAL SHIELD BUILDING)
1277 N. RHINESTONE, PRESCOTT, AZ

7:00 PM

Monday, August 22, 2016

CALL to ORDER

Vice Chair Bill Hunt called the **Special Session** to order at 7:02 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (NP) JO ANN HOLT (P) KURT WOMACK (P)
BILL HUNT (P) BARRY MCCOY (P)

Also present: Don Bohlier for District Management; 3 DV Members of the Public.

ADMINISTRATIVE HOUSEKEEPING

A. New Signature Sheet for Foothill Bank. B. Hunt said it will be passed around.

K. Womack asked if new Member Barry McCoy had signed: Conflict of Interest form, took Oath 18th August, Certificate of Compliance 8/22. All “yes”, so welcome!

1. MANAGER’S REPORT

A. Monthly Report

Total active customers - 725; Total Water Sales Revenue - \$21,067.55; Total Base Service - \$31,099.78; [interruption] Total Tax collected - \$3,448.89; Total Current charges - \$62,522.99.

Average water bill \$79.70; Total Gallons pumped - 3,681,240; Total Gallons Sold - 3,061,278; Accounted Water Loss - 45,000; Unaccounted Water Loss - 574,962; **PERCENT WATER LOSS - 15.62%**. Read 29 days 6-16 to 7-15.

1200 Opal Dr. - blue poly 6-29, 20,000 gallons. 1760 & 1770 Emerald Dr. - blue poly tie ins, 6-30, 20,000 gal. and upgrade 1780 Emerald. 4760 Amber & 4776 Amber were preventive maintenance. 1577 Lapis - black poly, 7-11, 5,000 gal. Changed out 10 meters (1 dead, 2 over). Water quality tests were good.

B. Capital Improvements Progress Report.

Joan Catherine easement is done. Don reported that the old blue poly pipe is fragile. Having more valves is helping making repairs.

B. Hunt asked if this is lower than previous reports, Don said we were around 15% a few months ago.

2. TREASURER’S REPORT

A. Holt gave the report: Checking and savings \$680,468.63; other current assets \$3,404.95; fixed assets \$564,166.95; Total assets \$1,311,862.75. Gross Profit was \$3,311.99; Total Expenses \$15,287.47; -\$11,975.48 due to the repairs.

3. APPROVAL OF DRAFT MINUTES

A. Special Session August 10, 2016

K. Womack needed to clarify B. McCoy's term period. D. Cracknell texted that he had changes.

B. Hunt made the motion to accept revised Minutes for the August 10th Special Session, as edited; seconded by K. Womack.

APPROVED: 4-0.

4. ROSE QUARTZ EMERGENCY PIPE REPAIR PROJECT SCOPE

D. Cracknell had done a walk-through to determine details such as tie-in of services, valves, distance, possible fire plugs. Due to D. Cracknell's absence, Tabled.

5. RATIFY 2016 BY-LAWS

K. Womack suggested to Table, due to lack of printed version.

6. APPROVE FY 15-16 FINANCIAL REVIEW BY DAVID SNYDER

K. Womack pointed out that it was done last year, Audit is different. Due to \$2,600, K. Womack suggested to Table.

7. VERIZON UPDATE

D. Cracknell had notified to Table.

CALL TO THE PUBLIC

Re: Deposit refund issue, in Terms Of Agreement, been over one year (May 2015). Thomas DeCoro also had question about increase in fee based on 2% per 1,000 gal. so 3,000 gal. is 6%? *D. Bohlier explained the 2% is not compounded. Don also said he would have secretary Barbara issue a refund check immediately.*

B. Hunt closed Call To Public.

8. FUTURE AGENDA ITEMS

4, 5, 6, 7, 8.

D. Cracknell delegated arrangement of next time.

ADJOURNMENT

Meeting adjourned at 7:38 PM.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order. *Revisions in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 9-16-16.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: SEPTEMBER 14, 2016 by D. Cracknell, J.A. Holt, K. Womack, B. Hunt.