

MINUTES OF OPEN PUBLIC MEETING

BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT OFFICE
(LEGAL SHIELD BUILDING)
1277 N. RHINESTONE, PRESCOTT, AZ

7:00 PM

Monday, December 19, 2016

CALL to ORDER

Chair Dave Cracknell called the **Regular Meeting** to order at 7:02 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)

BILL HUNT (P) BARRY MCCOY (P)

Also present: No Members of the Public. **Don Bohlier** for District Management.

ADMINISTRATIVE HOUSEKEEPING

No comments.

1. BID OPENING PROJECT 201617-11-01 REGINA REALIGNMENT PROJECT

D. Cracknell closed the bid process at 7:02. Dave received one bid, from Earth Resources, with complete paperwork, \$26,276.00. Dave's *engineer estimate* was \$23,158. Bid awarded to Earth Resources, no representative present, will be notified within two days.

[[M10.24.2016\(RM7.30pm\) item 2B](#); [M11.28.2016\(RM7.00pm\) item 2C](#)]

2. MANAGER'S REPORT

A. November Monthly Report:

Total active customers - 725; Total Water Sales Revenue - \$17,611.00; Total Base Service - \$31,095.77; Total Tax collected - \$3,208.61; Total Current charges - \$61,254.65.

Average water bill \$74.14; Total Gallons pumped - 3,453,180; Total Gallons Sold - 2,601,467; Accounted Water Loss - 286,000; Unaccounted Water Loss - 565,713; **PERCENT WATER LOSS - 16.00%**. Meters read from 10-15 to 11-19, 36 days (reason for higher average bill).

Rose Quartz emergency pipeline flushing 10-19, 20,000 gallons. 1677 Rose Quartz 4" main cracked 10-27, 15,000 gal. 1749 Rose Quartz old meter bottom blew out 10-31, 20,000 gal. 1517 Lapis 1" black poly 11-3, 70,000 gal., this service line had been leaking for some time and running down the wash. K. Womack asked why the Leak Detection did not find this; too far away from correlator at valve. 1517 Lapis 4" main broke during the fix of the service line 11-3, 100,000 gal. 1793 Lapis 1" black poly 11-14, 30,000 gal., service leaking for some time, discovered a mystery service line that needs investigation. 4575 Gloria 4" main cracked 11-15 called out at 8:00 PM done at 2:00 AM, 19,000 gal. 1978 Crystal Dr. meter bottom blew out 11-18, 12,000 gal. 1904 Quartz Dr. new meter install 11-17. Changed out 2 dead meters.

Applications 6 owners and 3 renters. Water quality tests were good for total Coliform (two per month).

Rose Quartz pump station had a backflow assembly device failure 11-9, Don got a bid from one source, thought it was too high; another source contracted for rebuild parts for \$984.76 plus labor.

B. Capital Improvements Progress Report: none started, Pehl has been too busy to do scheduled isolation valves, Don will use ERC, the reason Lapis repairs lost so much water. K. Womack asked if there is a cluster of problem repairs, requested it be shown on the map.

Don gave a report regarding the amount of water pumped during the meter reading timeframe. For example, October was 67,310 gallons for 3 days; November was 72,600 gal. 3 days; December was 183,690 gal. for 4 days. Discussed the merits of remote meter reading, proposed acquisition of remote meter heads, and compatibility with what Prescott Valley uses. 180 meters have been replaced so far.

C. Final Amended Report for September 2016: Don handed out to the Board, an amended report showing 21% (not 19%) water loss. K. Womack suggested the October Minutes show the amendment, instead of this month; an amended Minutes will be submitted for approval next meeting. [\[M10.24.2016\(RM7.30pm\) item 2\]](#)

D. Cracknell discussed back-up power; Don had discussed it with pump technicians in the past year, will get more information. K. Womack said the previous Board had considered adding back-up generators to the proposed System Replacement Project (derailed Jan. 2015).

3. TREASURER'S REPORT

A. November: Total Current Assets \$707,272.78; Total Fixed Assets \$564,166.95; Total Liabilities & Equity \$1,271,439.73.

Total income was \$54,433.13; Total Operations & Maintenance \$9,667.80; Total Utility costs \$15,829.10; Total COGS \$25,496.90; Gross Profit \$28,936.23.

Total expenses \$17,896.37. Net income \$11,039.86.

4. APPROVAL OF DRAFT MINUTES

A. Special Session December 12, 2016.

D. Cracknell had some revisions, with amendment from D. Bohler. K. Womack made the motion to approve revised Minutes for the December 12 Special Session; seconded by B. Hunt.

APPROVED: 5-0.

CALL TO THE PUBLIC

No comments.

5. FUTURE AGENDA ITEMS DECEMBER

AFO Manual, newsletter coordination (input deadline Jan. 6). Jan. 9, *Mon.* Special Session, 7 PM.

ADJOURNMENT

Meeting adjourned at 7:49 PM.

NOTE: [\[M00.00.2015\]](#) Indicates reference to Minutes from previous meetings.

[\[aa\]](#) Robert's Rules Of Order. *Revisions in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 01-10-17.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: JANUARY 09, 2017 by D. Cracknell, B. Hunt, J.A. Holt, K. Womack, B. McCoy.