

MEETING MINUTES OF OPEN PUBIC MEETING
BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT OFFICE
(LEGAL SHIELD BUILDING)
1277 N. RHINESTONE, PRESCOTT, AZ
7:00 PM
Monday, February 22, 2016

CALL to ORDER

Chair Dave Cracknell called the **Regular Meeting** to order at 7:02 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JEAN HEBERER (P) JO ANN HOLT (NP)
KURT WOMACK (P) BILL HUNT (P)

Also present: Don Bohlier for District Management; 5 DV Members of the Public. Jo Ann Holt absent due to illness.

ADMINISTRATIVE HOUSEKEEPING

Kurt Womack reported attending an Arizona Town Hall - Keeping Arizona's Water Glass Full, primarily noted the urging for increasing the funding of ADWR. At the end, there was an attendee round table discussion, someone suggested running a pipeline down from Canada, Kurt thought it would be interesting to be on that water board.

Jean Heberer reported the newsletter envelopes that are postage metered, are done, will be adding easement letter. Finalized duties to get mailed out, Don offered to prepare.

CALL TO THE PUBLIC

Barry McCoy stated that the website still has issues; Don Bohlier had a technician look at DVWD website and found no problems, then called Sadie Sarti, who said there were technical issues on her end.

Nick Bellamy reported that the lot next to the Ramada water tank is being used as a dump. Don Bohlier replied that Pehl has been using as a staging area before taking to the dump. Mr. Bellamy said he observed other contractors are using it too. Don offered to install posts and signs.

Don brought up the idea for installation of the DV mailbox at the Ramada tank location for dropping off bills.

Jodi Savage asked about her agenda items submitted week before. D. Cracknell said the hookup fee is dead but *will* be discussed during the Budget, the other items will be addressed by the District Attorney. Jean requested that agenda requests go through the website, not personal emails.

1. MANAGER'S REPORT

Don Bohlier reported total active customers 719; total sales revenue \$16,100.91; total base service \$30,938.10; total tax collected \$3,108.73; total current charges \$67,181.56; average water bill \$72.40. Total gallons pumped 3,055,320; total gallons sold \$2,439,633; accounted water loss 30,000 gal.; unaccounted water loss 587,687 gal.; **19.00% water loss**. Read from 12-19-15 to 1-22-16.

Service line leak repair 5250 Sapphire 12-23-15 10,000 gal.; 4750 Donna system improvement 10,000 gal.; old Emerald pump station found 2" steel line going to well head 10,000 gal. Changed

out 14 meters; 25 red door hangers; 6 locates. Two new hook-ups 4890 Diamond Ct. and 1840 Emerald Dr. Easements of Barbara-Donna & Donna-Gloria are done 56 services; 28 work orders.

K. Womack asked for more information about the Emerald location, Don said the pipe was under less than a foot of concrete around the well (found during well abandonment digging), was going directly to the main, didn't know was there, no water going into the well.

D. Cracknell asked if Don can see a significant loss reduction with service replacements; not with draining for new isolation valves and more service replacements.

J. Heberer asked how many more isolation valves would be needed; Don thinks about a dozen. Requested that alerts specify repair or improvement, so people won't think every outage was due to repairs.

K. Womack asked if Don could tell the failed master meters showed much of an error, Don said they weren't down for long.

2. TREASURER'S REPORT

Jean Heberer reported for J.A. Holt. Total checking & savings \$702,299; total assets \$1,343,719. Spent \$7,600 on repair and maintenance, \$36,378 on capital outlay for system improvements. Total cost of goods sold \$61,606. Forth month loss, net income is -\$15,618.

3. APPROVAL OF DRAFT MINUTES

A. Monthly Session Jan. 25, 2016

B. Special Session Feb. 1, 2016

C. Executive Session Feb. 15, 2016

D. Special Session Feb. 15, 2016

D. Cracknell and J. Heberer submitted revisions. K. Womack made the motion to accept revised Minutes; B. Hunt seconded.

APPROVED 4-0.

4. BARRY MCCOY ON DISTRICT SPENDING FOR IMPROVEMENTS - JEAN HEBERER TO GIVE DISTRICT RESPONSE

Barry McCoy stated: in light of recent information, and advice of consul, *asked* to postpone discussing non-emergency work being conducted due to *possible* future impending infrastructure improvements. Tabled.

5. ROSE QUARTZ PUMP HOUSE BEARING AND SEALS QUOTE

Because of Prescott Valley shutting off supply, these pumps are in need of repair. Don Bohler presented quotes from Pump Works for rebuild of \$2,351.78, replacement of \$8,164.22 to do the pump ends, three pumps. J. Heberer was wondering why the previous Manager had not installed no-flow safety devices when the pump houses were upgraded. Discussed warrantee timelines; one year for rebuild possible. D. Cracknell asked how urgent this is, if bearings could be more damaged if postponed; better to replace now. Will life expectancy be up to 15-20 years when replaced, yes.

J. Heberer motioned to accept the rebuild quote *and authorized work to begin*; B. Hunt seconded. APPROVED 3-0, K. Womack abstained.

6. QUOTE TO ABANDON REMAINING 6 WATER WELLS

C.E.T. Inc. Well Drilling had a quote for \$7,184.80 for properly abandoning 6 wells. K. Womack stated this is one issue he had been concerned about, but do we have to do this now, put off to next Fiscal Year; D. Cracknell encouraged to put off to next FY.

K. Womack motioned to Table until next Budget discussion; J. Heberer seconded.

APPROVED 4-0.

7. REVISED CALL TO THE PUBLIC STATEMENT

D. Cracknell read the revised statement:

*Call to the Public: This is the time for the public to comment for up to 3 minutes on any issue within the Board's jurisdiction.. Pursuant to A.R.S. § 38-431.01(H) members of the Board may not discuss items that are not specifically identified on the agenda but may respond to any criticism. Requests in written form submitted via the **DVWD website** (contact-us@diamondvalleywaterdistrict.com) for possible consideration to be placed on a future agenda at a later date.*

K. Womack motioned to accept the new wording for the Call To The public as approved by District Attorney; seconded by J. Heberer.

APPROVED 4-0.

8. VERIZON PAYMENT UPDATE

D. Cracknell received an email from a Brandon Brown check will be in the mail on the 24th. J. Heberer stated some back payments needed to be paid still.

9. FUTURE AGENDA ITEMS

Inventory update, start in mid March the Budget, finalize Emergency Manual, goal setting, easement follow through.

K. Womack asked if we can do only one meeting a month; D. Cracknell advised two a month still. March 16, 10:30 am.

ADJOURNMENT

Meeting adjourned at 8:21 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. *Revisions in italics.*
[aa] Robert's Rules Of Order.

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 02-26-16.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: MARCH 28, 2016 by D. Cracknell, J. Heberer, K. Womack, B. Hunt.