

MINUTES OF OPEN PUBLIC MEETING

BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT OFFICE
(LEGAL SHIELD BUILDING)
1277 N. RHINESTONE, PRESCOTT, AZ

7:00 PM

Monday, March 27, 2017

CALL to ORDER

Chair Dave Cracknell called the **Regular Meeting** to order at 7:03 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)

BARRY MCCOY (P) BILL HUNT (P)

Also present: No Members of the Public. **Don Bohlier** for District Management.

ADMINISTRATIVE HOUSEKEEPING

Dave Cracknell wanted to confirm all Board members received the new Treasurers report. *Asked if members had any comments or suggestions, please forward them to Barry.*

ADWR report will be posted on the website by the end of the week.

1. MANAGER'S REPORT

A. February Monthly Report:

Total active customers - 721; Total Water Sales Revenue - \$14,369.27; Total Base Service - \$30,955.30; Total Tax collected - \$2,973.86; Total Current charges - \$28,675.43.

Average water bill \$69.09; Total Gallons pumped - 2,616,540 [1]; Total Gallons Sold - 2,145,319; Accounted Water Loss - NONE; Unaccounted Water Loss - 508,321; **PERCENT WATER LOSS - 19.16%**. Meters read from 1-20-17 to 2-17-17, 29 days.

Two new service hookups at 5472 and 5476 Onyx Dr., Both meters *have been paid for, but only installed one at this time*. Redo 1923 and 1949 Lapis, service was plumbed above ground with poly pipe, lowered *services* to current standards. Dead meter at 1625 Thelma, *installed* a new shut off valve and all new service line.

Applications 2 owners and 3 renters. Changed out 5 meters. Water quality tests were good for total Coliform (two per month).

B. Capital Improvements Progress Report: Regina Ct. project is complete. No new projects started.

A valve on Regina Ct. had blown up, then discovered more *valves* needed to be replaced, *details* will be on next month's report.

K. Womack asked if Bohlier could download pictures onto a thumb drive for our records; could do that. Kurt also asked if many more above ground meters are there; *Don replied* yes plus shut off valves exposed, Don is working on fixing these.

2. CHAIRMAN’S REPORT

A. Map Digitizing Progress Report: D. Cracknell reported that had billed out 40% of the budget, and 75% complete. Anticipated completion of contract 1, by April 15.

[M01.09.2017(SS7.00pm), item 5]

B. Polybutylene Pipe: Had been researching on the County website for homes built 1979 to 1997, about 230 houses *so far*. *Pipe was manufactured from 1979 to 1995, there are currently many class action lawsuits involving failure of this pipe material. Pipe material no longer approved starting with the 1997 International Plumbing Code.*

3. TREASURER’S REPORT

Barry gave his report as a summary agreed upon by District attorney, as follows:

Category	28-Feb-17	31-Jan-17	% Change
Cash Balance	\$637,276.02	\$638,998.17	-0.30%
Accounts Receivable	\$ 66,842.58	\$ 68,476.30	-2.40%
Total Income	\$ 51,923.67	\$ 53,075.55	-2.20%
Cost of Water	\$ 12,575.83	\$ 12,573.61	-0.00%
Repairs & Maintenance	\$ 784.39	\$ 821.07	-4.50%
Capital Outlay - Service Line Replacement	\$ 27,485.93	\$ 2,581.49	964.70%

4. APPROVAL OF DRAFT MINUTES

A. Regular Meeting February 27, 2017.

D. Cracknell had some revisions. K. Womack made the motion to approve revised Minutes for the Feb. 27 Regular Meeting; seconded by B. Hunt.

APPROVED: 5-0.

5. AFO MANUAL UPDATE (ROUND 2)

D. Cracknell presented “District purchase of real property” paragraph, primarily dealing with acquiring easements.

6. FY 2017-18 BUDGET WORKSHOP SCHEDULE

D. Cracknell had tentative schedule Friday April 7 at 10:00 am with District Accountant Crandall dealing with administration costs, and Friday April 14 at 10:00 dealing with Capital Improvements. Budget Hearing will then be scheduled.

CALL TO THE PUBLIC

No comments.

7. FUTURE AGENDA ITEMS APRIL

Budget.

Next meeting will be April 7 *at 10:00 AM*, Special Session *Budget Workshop*.

[1] NOTE: Amended Feb. 26, 2018, item 1.

ADJOURNMENT

Meeting adjourned at 7:32 PM.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order. *Revisions in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 04-10-17.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: APRIL 7, 2015 by D. Cracknell, J.A. Holt, K. Womack, B. McCoy.