

**UNOFFICIAL UNAPPROVED**  
**MINUTES OF OPEN PUBLIC MEETING**  
**BOARD OF DIRECTORS**  
**DIAMOND VALLEY WATER DISTRICT OFFICE**  
**(FORMERLY KNOWN AS LEGAL SHIELD BUILDING)**  
1277 N. RHINESTONE DR., PRESCOTT, AZ

**10:00 AM**  
**Friday, April 06, 2018**

**CALL to ORDER**

Chair Dave Cracknell called the **Special Session Budget Workshop** to order at 9:59 am.

**ROLL CALL of BOARD MEMBERS** P = PRESENT NP = NOT PRESENT

**DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)**  
**BARRY MCCOY (P) BILL HUNT (P)**

**Also present:** DVWD Accountant Stephen Crandall. No Members of the Public. **Don Bohlier** for District Management was not in attendance.

**1. ADMINISTRATIVE**

A) Approval of Minutes Monthly Session March 26, 2018.

Chair Cracknell submitted some revisions.

B. Hunt made the motion to approve the revised Feb. 26 Minutes; seconded by K. Womack.

**APPROVED:** 5-0.

B) Treasurer's reports for February and March. K. Womack had spotted some typos in the reports when doing previous Minutes, which B. McCoy had corrected, and passed out copies to members.

C) Other

B. McCoy needed the address on the checks verified before ordering, which has been P.O. Box 13070, which is an old number, will go to Granite Springs P.O. Kurt then noticed the thumb drive tags are an old address.

K. Womack reported that he had called in to a KYCA radio show, that our Supervisor Jack Smith was hosting. We discussed the procedure for the County to alert the public about paving roads, asked if the County can give more lead time. County has a 3-5 year road plan, Dan Cherry is the new Public Works Manager. [KYCA: Today's topics include Budgets, Jails, Roads and Roundabouts. [ 45:15 ] 2018-04-05 ... County Supervisor Jack Smith (Dist. #5) spends the hour talking with callers.]

## **2. BUDGET WORKSHOP PART ONE - LED BY STEPHEN CRANDALL**

### A) Regular Expenses

S. Crandall handed out FY2019 Budget Worksheet to members. Board discussed line by line items. About 20 more homes built in the past year, should show an increase in water revenue. Crandall asked if the new meters will be more accurate, Womack said yes because they read low flow now. Systems repairs and maintenance was \$118,378 FY16-17 and \$105,003 FY 17-Feb18, preliminary projection is \$157,505. Womack asked if we can increase this and be safe with the overall budget, because we have some big issues looming such as water tanks, which were inspected some time ago. Crandall will revise numbers as discussed for the next Budget Session.

### B) Professional Consultants

No unexpected changes projected.

Crandall suggested doing a 5 year plan which includes large items such as water tanks, and looking into grants for projects.

Cracknell asked about increasing the emergency reserve since there is some increase in revenue.

## **3. BUDGET WORKSHOP PART TWO PREVIEW**

Capital Improvements with Manager input, rate change reflecting Prescott Valley 4% increase, review Hook-up fees.

April 13, 10:00 am.

## **ADJOURNMENT**

Adjourned by consensus.

**Meeting adjourned at 11:21 AM.**

**NOTE:** [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order.

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 04-11-18.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

**APPROVED ON:** \_\_\_\_\_ by D. Cracknell, B. McCoy, J.A. Holt, K. Womack, B. Hunt.