

**MINUTES OF OPEN PUBLIC MEETING**  
**BOARD OF DIRECTORS**  
**DIAMOND VALLEY WATER DISTRICT OFFICE**  
**(FORMERLY KNOWN AS LEGAL SHIELD BUILDING)**  
1277 N. RHINESTONE DR., PRESCOTT, AZ  
**7:00 PM**  
**Monday, June 11, 2018**

**PUBLIC HEARING 2018-2019 RATE AND FEE SCHEDULE**

**1. CALL to ORDER**

Chair Dave Cracknell called the **Public Hearing** to order at 7:02 pm.

**2. ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT**

**DAVE CRACKNELL (P)      JO ANN HOLT (P)      KURT WOMACK (P)**  
**BARRY MCCOY (P)      BILL HUNT (P)**

**Also present:** Three Members of the Public. **Don Bohler** for District Management was in attendance.

**3. INTRODUCTION OF PUBLIC HEARING BY CHAIR**

Chair Cracknell opened the Hearing. Sign-in sheet and comment slips provided for the Public. [[M4.23.2018\(SS7.00pm\)](#), item 2C; [M05.07.2018\(SS6.30pm\)](#), item 5]

**4. COMMENTS FROM THE PUBLIC**

Al Slade asked how we developed the Rates, and alerted the Public. Cracknell stated the Rates and Fees have been posted at several locations and on website. Removed documents from Office window and provided copies. Womack explained the Prescott Valley increase in their rate dictated the 4% [[M10.23.2017\(RM7.00pm\)](#), item 2A], Manager Bohler and Chair Cracknell added more detail. Cracknell explained change from percentages to flat fees. Question about how our rates compare to Prescott or Prescott Valley; due to larger population, and sewer and trash included not fair comparison. Cracknell explained future planning for aging infrastructure will be discussed at upcoming meetings. Question was asked about emergency reserves; Womack explained we have a healthy reserve.

**5. CLOSE OF RATE & FEE SCHEDULE PUBLIC HEARING - ADJOURNMENT**

Closed at 7:24 pm.

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**PUBLIC HEARING 2018-2019 HOOKUP FEE**

**1. CALL to ORDER**

Chair Dave Cracknell called the **Public Hearing** to order at 7:24 pm.

**2. ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT**

**DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)**  
**BARRY MCCOY (P) BILL HUNT (P)**

**Also present:** Three Members of the Public. **Don Bohler** for District Management was in attendance.

**3. INTRODUCTION OF PUBLIC HEARING BY CHAIR**

Chair Cracknell read the Resolution regarding new Hookup Fee costs and responsibilities.

[M04.13.2018(SS10.00am), item 4]

**4. COMMENTS FROM THE PUBLIC RESOLUTION R2018-6-11**

Al Slade wanted clarification if this effects existing members; *Board replied* no.

**5. CLOSE OF HOOKUP FEE PUBLIC HEARING - ADJOURNMENT**

Closed at 7:27 pm.

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**PUBLIC HEARING 2018-2019 BUDGET**

**1. CALL to ORDER**

Chair Dave Cracknell called the **Public Hearing** to order at 7:27 pm.

**2. ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT**

**DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)**  
**BARRY MCCOY (P) BILL HUNT (P)**

**Also present:** Three Members of the Public. **Don Bohler** for District Management was in attendance.

**3. INTRODUCTION OF PUBLIC HEARING BY CHAIR**

Chair Cracknell passed out copies to the Public, gave brief summary. After *confirmation submitted* from District *Consul*, will send to Yavapai County as required. Womack asked if we should show Emergency reserve; *Chair Cracknell stated* it has not been included in the past.

[M04.06.2018(SS10.00am), item 2; M04.13.2018(SS10.00am), item 3 & 4; M04.23.2018(RM7.00pm), item 2A & 2B; M05.14.2018(SS7.00pm), item 3]

**4. COMMENTS FROM THE PUBLIC**

No comments.

**5. CLOSE OF BUDGET PUBLIC HEARING - ADJOURNMENT**

Closed at 7:32 pm.

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**SPECIAL SESSION JUNE 11, 2018**

**CALL to ORDER**

Chair Dave Cracknell called the **Special Session** to order at 7:38 pm.

**ROLL CALL of BOARD MEMBERS** P = PRESENT NP = NOT PRESENT

**DAVE CRACKNELL (P)    JO ANN HOLT (P)    KURT WOMACK (P)**  
**BARRY MCCOY (P)        BILL HUNT (P)**

**Also present:** Three Members of the Public. **Don Bohler** for District Management was in attendance.

**ANNOUNCEMENTS**

Chair Cracknell asked if the real estate agent had asked anyone for *access*; NO.

[M05.21.2018(RM7.00pm), item 3]

Cracknell will ask each Board Member to review position description in the By-Laws for possible revision, *to be handed out at 6-25 Monthly Meeting*.

Cracknell will be updating District insurance paperwork.

Cracknell and Womack will remove Hearing signs. Kurt asked one member of the Public about sign location at Onyx Dr., also suggested all signs be posted at the AZ69 intersections in the future.

**1. ADMINISTRATIVE**

A) Approve Special Session Meeting Minutes May 21, 2018.

Chair Cracknell had some minor revisions.

K. Womack made the motion to accept amended Minutes, seconded by J.A. Holt.

**APPROVED:** 5-0.

**2. DISCUSSION OF R.C.A.C. SURVEY**

Barry McCoy was asked by *Cracknell* to run discussion for the Rural Community Assistance Corporation: ‘Rural and Small Systems Guidebook to Sustainable Utility Management’ handbook, he said Debra Patton of RCAC took an hour to go through this survey at a recent conference. Barry explained the ten basic issues that should be discussed, give a Rate Achievement and Rate Priority from low to high. After some discussion, was determined that each Board Member should have a copy of the book. Womack asked why some of the categories are pertinent to our small District, when Prescott Valley has been dealing with some things such as long-term water supply, community economic development. But Operational Resiliency such as hazards vulnerability assessment is something we need to discuss. [M05.07.2018(SS6.30pm), item 4C]

Tabled *further discussions* until all Board Members get a copy of the book, agreed by consensus.

**3. RATIFY AND SIGN RESOLUTION R2018-6-11 (Hookup Fees)**

*Resolution read during Public Meeting.*

Chair Cracknell made the motion to approve Resolution R2018-6-11; seconded by J.A. Holt.

APPROVED: 5-0.

**4. FUTURE AGENDA ITEMS/JUNE MONTHLY MEETING**

Regular reports, By-Laws review, Service Agreement Resolution [M05.21.2018(RM7.00pm), item 5C].

June 25, 7:00 pm.

**ADJOURNMENT SPECIAL SESSION**

Adjourned by consensus.

**Meeting adjourned at 8:15 PM.**

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order. *Revisions in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 06-27-18.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON:    JUNE 25, 2018    by D. Cracknell, J.A. Holt, K. Womack, B. Hunt, (B. McCoy absent for vote).