

**MINUTES OF OPEN PUBLIC MEETING**  
**BOARD OF DIRECTORS**  
**DIAMOND VALLEY WATER DISTRICT OFFICE**  
**(FORMERLY KNOWN AS LEGAL SHIELD BUILDING)**  
1277 N. RHINESTONE DR., PRESCOTT, AZ

**7:00 PM**

**Thursday, August 30, 2018**

**CALL to ORDER**

Chair Dave Cracknell called the **Regular Meeting** to order at 7:07 pm.

**ROLL CALL of BOARD MEMBERS** P = PRESENT NP = NOT PRESENT

**DAVE CRACKNELL (P)    JO ANN HOLT (P)    KURT WOMACK (P)**  
**BARRY MCCOY (P)    BILL HUNT (P)**

**Also present:** One Members of the Public. **Don Bohlier** for District Management was in attendance.

**1. ANNOUNCEMENTS**

Kurt checked both 1277 N. Rhinestone A&B mailboxes, which were stuffed with mostly junk mail. No important mail for DVWD. [M07.17.2018(ExS6.00pm), item 1]

Dave notified real estate agent 3 times there is no sign out front, not going to continue. No offers have been made. [M05.21.2018(RM7.00pm), item 3]

**2. MANAGER'S REPORT**

A) Monthly Report. Don gave his report.

July Monthly Report:

Total active customers - 748; Total Water Sales Revenue - \$19,857.14; Total Base Service - \$32,023.12; Total Tax collected - \$3,423.57 (AZ Municipal tax \$19.00); Total Current charges - \$57,957.97. Total Establishment Fees - \$455.00.

Using the current RVS system, Average water bill \$76.68; Total Gallons pumped - 3,950,664; Total Gallons Sold - 2,906,464; Accounted Water Loss - 15,000; Unaccounted Water Loss - 1,029,200; actual **PERCENT WATER LOSS - 26.05%**. Meters read from 6-19-18 to 7-19-18, 31 days.

Applications 4 owners and 7 renters, no new hook-ups. Water quality tests were good for total Coliform (two per month). No leak detection done.

Repairs: 7/5 at 1666 Topaz was replumb upgrade; 7/5 at 4765 Julie was service leak, water loss 5,000 gal.; 7/6 at 1784 Pearl Lane was broken PVC fitting at meter set, water loss 10,000 gal.; 7/16 at 1941 Topaz had water main exposed from storm [1]; 7/18 at 5100 Sapphire where Don detected a leak, replumb upgrade; 7/18 at 1812 Pearl where Don detected a leak, replumb upgrade; 7/19 at 1844 Lapis had low pressure, Don cleaned out kitchen sink faucet screen; 7/23 Easement at end of Gloria needed grading from monsoon storms.

[1] K. Womack said that might have been when Co. Supervisor Jack Smith came out to review storm damage. Kurt also asked if one of DVWD approved contractors was used; yes Pehl did grading.

Don stated that he needed to buy a new laptop computer, to replace the old DVWD laptop, and also got a new printer and external drive. Looked into doing the “cloud” for \$76 per year.

Bill Hunt mentioned what looked like exposed main pipe exposed on Emerald; Don said that was redone with 4” C-900, that is now dead. Kurt asked if we should paint “dead” on it; LOL.

Kurt wanted to ask if replacing all the meters shows a significant dent on water loss; Don said for awhile loss was down, but recent leaks did not help and could update board members at end of month [9/1 text 29.63%, will be part of August report]. Don explained two mains going up Turquoise have never been leak detected. Dave wanted clarification, didn't Milliron detect the whole system; Don said no, due to not having enough metal valves/meters to connect to. Dave asked about availability of our DVWD approved contractors; Earth Resources asked that Don not call, Precision is now too busy and turning down work, Gavin Pehl has always been able to work emergencies, but Don is ready to find someone else. Discussion about dates of Manager report, and accountant being different, regarding amount of water bought from Prescott Valley, does it make any difference; agreed by all no.

**3. TREASURER’S REPORT**

Barry gave his June report as follows:

| Category                                  | 31-July-18   | 28-June-18   | % Change |
|---|--------------|--------------|----------|
| Cash Balance                              | \$515,157.86 | \$513,131.42 | 0.39%    |
| Accounts Receivable                       | \$ 70,713.51 | \$ 74,366.56 | -4.91%   |
| Total Income                              | \$ 56,734.56 | \$ 57,950.65 | -2.10%   |
| Cost of Water (PV)                        | \$ 18,150.60 | \$ 21,253.48 | -17.10%  |
| Repairs & Maintenance                     | \$ 0         | \$ 472.52    | **%      |
| Capital Outlay - Service Line Replacement | \$ 13,593.32 | \$ 0         | **%      |

\*\*Percentage not shown due to variability extremes.

**4. ADMINISTRATIVE**

A) Approve Minutes for August 14, 2018 Special Session.

Chair Cracknell had some minor revisions.

K. Womack made the motion to accept amended Minutes, seconded by B. Hunt.

**APPROVED:** 5-0. D. Cracknell Y. B. McCoy Y. J.A. Holt Y. K. Womack Y. B. Hunt Y.

## **5. DISCUSSION OF REVERSE E-MAIL NOTIFICATION FOR OUTAGES**

K. Womack asked Manager Bohler, since he would be the one doing this, his thoughts. Would be difficult to email everyone, if it was an after hours emergency it wouldn't get done. B. McCoy asked if it was really an issue; no. K. Womack said not everyone has email notifications on their phones, so would not read such a notification until they logged on to their email. Don said both his phones tend to be ringing during an emergency. Kurt asked if Granite Springs secretary is always in the office, no. When there is an outage, people call the office anyway. Don does not know how many hours there will be an emergency outage, pointless to do. Kurt asked if it would help to have a flashing yellow light and sign on Don's truck, no way.

Consensus was to not make any changes, more trouble than it's worth.

[M08.14.2018(SS7.00), Call to Public]



## **CALL TO THE PUBLIC**

David Mason (formerly on the Board) said that when Margie Good had an email notification for the whole District, people would say it wasn't shut off for them. Thought we came to the correct conclusion.

## **6. NEXT MEETING**

September 27, Thursday, Regular Meeting. Regular reports, Ramada tank inspection and cleaning proposals.

## **ADJOURNMENT**

Adjourned by consensus.

**Meeting adjourned at 8:08 PM.**

**NOTE:** [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order. *No revisions.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 10-03-18.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

**APPROVED ON:** SEPTEMBER 27, 2018 by D. Cracknell, B. McCoy, J.A. Holt, K. Womack, B. Hunt.