

MINUTES OF OPEN PUBLIC MEETING
BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT OFFICE
(FORMERLY KNOWN AS LEGAL SHIELD BUILDING)
1277 N. RHINESTONE DR., PRESCOTT, AZ

7:00 PM

Thursday, September 27, 2018

CALL to ORDER

Chair Dave Cracknell called the **Regular Meeting** to order at 7:02 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)
BARRY MCCOY (P) BILL HUNT (P)

Also present: Five Members of the Public. **Don Bohlier** for District Management was in attendance.

1. ANNOUNCEMENTS

Chair Cracknell asked if anyone has been checking the mailbox for DVWD business, Kurt did day before.

Chair Cracknell said the Rhinestone building has been sold, no details.

Chair Cracknell had been notified by the County that the District election had been officially cancelled.

2. MANAGER'S REPORT

A) August Monthly Report. Don gave his report.

Monthly Report:

Total active customers - 747; Total Water Sales Revenue - \$19,426.45; Total Base Service - \$31,905.60; Total Tax collected - \$3,381.34 (AZ Municipal tax \$17.89); Total Current charges - \$57,285.27. Total Establishment Fees - \$490.00.

Using the current RVS system, Average water bill \$75.83; Total Gallons pumped - 3,893,237; Total Gallons Sold - 2,739,792; Accounted Water Loss - 0 (no visible leaks found or worked on); Unaccounted Water Loss - 1,153,445; actual **PERCENT WATER LOSS - 29.63%**. Meters read from 7-19-18 to 8-20-18, 32 days.

Applications 11 owners and 4 renters, no new hook-ups. Water quality tests were good for total Coliform (two per month), annual TTHM and Haa5 Disinfection By Products at two sites were done.

On 8/1 at 1941 Topaz was a possible leak, no leak found after digging to the main, possible signs from rain or possibly septic tank uphill; 8/2 1528 Garnet detected a leak with locator, but there was no leak, upgraded by removing poly pipe; 8/22 4676 Robin PVC shut off valve broke, made a temporary repair; 8/23 4550 Kristen found 4" main had cracked, shut down to repair with 40" of C-900; 8/29 returned to 4676 Robin to upgrade.

B) Capital Improvements Progress report

None in August started, but did in September on Diamond Drive which will be in the next report. On Diamond Drive the asphalt is about 6-8 inches thick, so a leak had saturated the dirt from cracked poly pipe and did not see.

Don explained that he has been looking for where the increased leakage is occurring since the rains have started, cannot find anything. About 100 to 200 (400 maximum) services are still poly pipe, talked about focusing on replacement and leak detection. Kurt did quick calculation, that if all leaked equally, that would be over 5,700 gallons per month, would think we would see that. B. McCoy joked that we should get recharge credit. Don said some areas could not get done with previous leak detection on Turquoise Dr. Kurt asked about the idea of adding new radio read main meters so we could see if smaller areas could be monitored, perhaps at each pump location such as Ramada, Lisa and Opal tanks, Chair Cracknell said he could see the validity but need to do cost/benefit and discuss for long term project.

3. TREASURER’S REPORT

Presented by B. McCoy:

Category	31-August-18	31-July-18	% Change
Cash Balance	\$529,165.08	\$515,157.86	2.72%
Accounts Receivable	\$ 64,062.93	\$ 70,713.51	-9.40%
Total Income	\$ 69,954.71	\$ 56,734.56	23.30%
Cost of Water (PV)	\$ 15,568.37	\$ 18,150.60	-16.59%
Repairs & Maintenance	\$ 461.59	\$ 0	**%
Capital Outlay - Service Line Replacement	\$ 19,113.85	\$ 13,593.32	**%

**Percentage not shown due to variability extremes.

4. RAMADA TANK INSPECTION PROPOSALS

Don Bohlier got two proposals: LiquiVision Technology was \$1,575 because they were also doing another water company, Midco was \$2,299. Both included sediment evacuation, repairs are extra. Worst case scenario is the inspection will determine a new tank is needed, some discussion about double tank system for back-up.

B. Hunt made the motion to accept the LiquiVision bid, seconded by B. McCoy.

APPROVED: 5-0. Cracknell - YES, McCoy - YES, Holt - YES, Womack - YES, Hunt - YES.

5. DVWD LATE FEES

Chair Cracknell asked if any Members of the Public were attending because of the late fee, no. Barry McCoy and Don Bohlier have been getting calls about the new late fee. Cracknell consulted with DVWD Attorney Kozak, he asked how many are complaining to justify doing a Hearing. Cracknell said earliest to have a Hearing would be Oct. 15. Dave asked the Board if we should adjust

the fee. Kurt asked how many people asked, McCoy said three, Don did not have a count but would keep track. Kurt said this would be a Special Session, is it worth it, and nobody brought it up before, and should we have a “feel bad for you fund” to cover it. The consensus was to revisit this at the next Monthly Meeting. The Application for new hook-up water service does need to be changed to delete “late fee of 1.5% per month will be added to the outstanding balance.”

6. ADMINISTRATIVE

A) Approve Monthly Meeting Minutes, August 30, 2018.

Chair Cracknell had no revisions.

Chair Cracknell made the motion to accept amended Minutes, seconded by K. Womack.

APPROVED: 5-0. Cracknell - YES, McCoy - YES, Holt - YES, Womack - YES, Hunt - YES.

CALL TO THE PUBLIC

Patti Sheaffer asked if the tanks are painted carbon steel; Don will ask the tank inspector. Patti asked if lines to homes could be turned off along Diamond, to see if there is a pressure drop; Don explained the pressure test would need tapping into Main to add a pressure valve or use a meter by installing a temporary pressure valve.

Jess Drake presented a letter of concern about one of the DVWD approved contractors; Chair Cracknell stated that the District Counsel will need to be consulted before this issue is announced or action taken, thanked him for it being brought to the Board's attention.

7. NEXT MEETING

October 25 at 7:00pm, regular reports, late fee.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 8:35 PM.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order. *Revisions in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 10-02-18.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: OCTOBER 25, 2018 by D. Cracknell, B. McCoy, J.A. Holt, K. Womack, B. Hunt.