

UNAPPROVED UNOFFICIAL
MINUTES OF OPEN PUBLIC MEETING
BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT OFFICE
(FORMERLY KNOWN AS LEGAL SHIELD BUILDING)
1277 N. RHINESTONE DR., PRESCOTT, AZ

7:00 PM

Thursday, March 28, 2019

CALL to ORDER

Chair Dave Cracknell called the **Regular Meeting** to order at 7:00 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)
BARRY MCCOY (P) DAVID MASON (P)

Also present: No Members of the Public. **Don Bohlier** for District Management was in attendance.

1. ANNOUNCEMENTS

A) Lease update.

A new propane tank with 40 gallons had been installed. New landlord expected to take over April 04. Kurt asked if any change in rent price; Cracknell said not known as of now.

2. 1597 LISA LANE LOT UPDATE

Chair Cracknell said it's in escrow now, scheduled to close April 17. Getting surveyed by Civiltech.

3. WINTER OPAL TANK ANGULAR READING

Chair Cracknell acknowledged it's late. Taken last Saturday (March 23), temperature was 69°, no change from last read, tank angle within spec.

4. ADMINISTRATIVE

A) Chase Bank transfer update.

Had asked questions, no reply yet. Closest branch next to Cracker Barrel is expecting Board members to stop in with Social Security info.

A) Approve Minutes for Monthly Session February 28, 2019.

Chair Cracknell had some minor revisions.

K. Womack made the motion to accept amended Minutes, seconded by B. McCoy.

APPROVED: 5-0. Cracknell - YES, McCoy - YES, Holt - YES, Womack - YES, Mason - YES.

C) Pass out Treasurer and Manager Reports.

Some questions to verify the Treasurer report were answered.

Chair asked the Board, since it wasn't freezing, to resume the Manager report and **Treasurers Report** as normal (not abbreviated 3 minutes as Agenda showed); agreed to by consensus.

B. McCoy gave his March report.

Category	28-Feb-19	31-Jan-19	% Change
Cash Balance	\$556,270.91	\$546,766.86	1.74%
Accounts Receivable	\$ 58,429.55	\$ 56,297.98	3.79%
Water Revenues	\$ 47,092.33	\$ 48,605.67	-3.11%
New Hookup Contributions/Fees	\$ -	\$ 2,000.00	**%
Total Income	\$ 48,098.03	\$ 54,221.31	-11.29%
Cost of Water (Cal. Mo.)	\$ 17,670.07	\$ 16,284.28	8.51%
Repairs & Maintenance	\$ -	\$ 5,695.35	**%
Capital Outlay - Service Line Replacement	\$ 3,887.60	\$ 5,031.95	**%

**Percentage not shown due to variability extremes.

5. MANAGER'S REPORT

A) Monthly Report. Don gave his report.

February Monthly Report:

Total active customers - 746; Total Water Sales Revenue - \$14,906.97; Total Base Service - \$32,034.60; Total Tax collected - \$3,077.60 (AZ Municipal tax \$14.27); Total Current charges - \$50,055.06. Total Establishment Fees - \$175.00.

Using the current RVS system, Average water bill \$69.11; Total Gallons pumped - 3,572,194; Total Gallons Sold - 2,176,814; Accounted Water Loss - 635,000; Unaccounted Water Loss - 760,380; actual **PERCENT WATER LOSS - 21.90%**. Meters read from 1-18-19 to 2-19-19, 33 days.

Applications 5 owners and 1 renter, one new hook-up at 4551 Robin Dr. Water quality tests were good for total Coliform (two per month).

Replaced one dead meter (under warranty). 2/06 four meters were flow tested, also brought National Meters up to see that they were not registering correctly. Don has been spending his time testing the new meters. Any warranty meter(s) are being upgraded from now discontinued 'LP' to new 'M25' under warranty, is keeping a file for this work.

Tabled from previous report: 1/08 at 5301 & 5307 Sapphire water loss from black poly service line 288,000 gallons. 1/15 - 1/18 at 4795 Catherine water loss 288,000 from water main. Total 576,000 gal.

1/19 at 4795 Catherine 35,000 gal.

2/7 & 2/8 at 1905 & 1913 Quartz been leaking for several weeks from black poly pipe, County called it in, 400,000 gal.

2/19 in front of old pump station on Emerald flowing approx. 50gpm 200,000 gal.

2/20 at 1501 & 1521 Victor, meters plumbed on top of ground, detected noise with leak detector but found none. Lowered meters, replaced black poly with 'pex' pipe.

2/04, 05, 6, 11, 12 at Lapis wash, digging to find out where the 1” poly pipe was going, 5’ under wash. Found that the 4” main had gotten washed out years ago and 1” black poly pipe was tapped into the main to make a looped system. Found two leaks on the poly line. Will need to schedule a proper repair in near future.

2/13, 26, 27 at 4713 Julie to investigate where 3” main line is going, through the property. Went back in March (next report) to investigate, found a septic is leaking from above and running under this house. This water main is not shown on the existing map, no easement, will need to be shown on new digital map.

2/27 & 28 at 4866 & 4955 Amber leak detection, leaks on customer’s side. Meter was plumbed on top of ground, but had copper 1” line, only needed to upgrade meter components.

2/28 pot holing 4” main on Miner Dr. to see where it’s going. New development at Robin and AZ69 is adjacent to Miner Dr., water line is going onto that property. More will be reported next month.

Don said that since David Mason had brought up the meter error issue, he will be doing more barrel flow testing. First new meters installed October 2017, warranty starts when meter installed in the box.

Due to the upcoming County paving project on Diamond Dr., Don will installing three new shutoff valves at Amber, Diamond and Lapis before the overlay is done. When he was doing a previous meter repair on Diamond, had to shut off twelve valves and it still didn’t shut everything off, had to retap new service and plug existing service line and bury.

6. APRIL 5 BUDGET WORKSHOP PREVIEW

Change of location, will be at Prescott Public Library, Elsa Conference Room at 11:00 am - 1:00 pm. DVWD Accountant Crandall will attend.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 8:02 PM.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert’s Rules Of Order.

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 04-01-19, Version 2.0 on 04-10-19.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: _____, 2019 _____ by D. Cracknell, B. McCoy, J.A. Holt, K. Womack, D. Mason.