

**UNAPPROVED UNOFFICIAL
MINUTES OF OPEN PUBLIC MEETING**

**BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT OFFICE**

1277 N. RHINESTONE DR., PRESCOTT, AZ

10:00 AM

Friday, April 12, 2019

CALL to ORDER

Chair Dave Cracknell called the **Special Session, Budget Workshop 2** to order at 10:05 am.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)

BARRY MCCOY (P) DAVID MASON (P) *

Also present: No Member of the Public. **Don Bohlier** for District Management was in attendance. * Mr. Mason arrived at 10:15.

1. ANNOUNCEMENTS

A) Chase Bank Transfer Update.

B. McCoy said today he, Holt should go in to sign.

D. Mason had a question about credit card having a limit; Cracknell said yes there is.

B) Lease Update

Chair Cracknell said there is no least, asked to vacate by June 1st. Will be new meeting locations, might possible to use the Grace North Church, starting in June. Later discussion about having to revise the road signs, and revision of address with the Post Office.

2. FINALIZE PART ONE BUDGET

A) Input from Don an GSW impacted items.

Blue Stake remains the same, water quality tests the same, Repairs & Maintenance estimate by Cracknell was agreed upon, road cut permits bumped up a little to cover upcoming projects.

Rent cost was revised, but is contingent upon new arrangement.

D. Mason wanted clarification on Contract Services, does it cover lot surveys; Cracknell said yes on surveys, but also appraisal, newspaper publication. Professional Expenses, topographic survey at Ramada tank to locate property lines, Cracknell based cost on previous surveys by Civiltech. Discussed possibility of acquiring the lot next to Ramada tank for a storage area.

3. BUDGET WORKSHOP PART TWO - LED BY DON BOHLIER

A) FY 19-20 Capital Improvement Projects

Topaz and Crystal need three isolation valves. One isolation valve on Sapphire and Emerald. Blowoff valve on Topaz could be removed because it's leaking, \$4,000. End of Pearl should be upgraded to a regular blowoff, \$2,000. Seven meters that are on ground level need to be relocated below grade, \$2,000 per service. Cracknell estimated \$35,000 for Lapis through the wash, and

\$30,000 for Julie. Cracknell put in \$3,000 to finish up digital mapping. Total estimate \$113,000 for phase one.

For phase two is Jean Dr. upgrade, any tanks projects contingent upon upcoming inspection. New valve off of Ramada near Thelma. Kurt asked about relocating water mains that have been discovered recently; Cracknell would like to discuss and investigate for long term planning.

B) 2019-2020 Rates and Fees

Chair Cracknell saw no need to revise.

C) Late Fee

Really no complaints, customers are paying it. No change.

Cracknell will TABLE approval until consultation with DVWD Attorney, can approve updated Budget at Monthly Meeting.

4. ADMINISTRATIVE

A) Approve Minutes Monthly Session March 28, 2019.

B) Approve Minutes Budget Workshop Part One April 5, 2019.

Chair Cracknell had some minor revisions. D. Mason asked for clarification that projected column should not be only '20, will revise as FY '19-'20.

K. Womack made the motion to accept amended Minutes, seconded by J.A. Holt.

APPROVED: 5-0. Cracknell - YES, McCoy - YES, Holt - YES, Womack - YES, Mason - YES.

5. APRIL MONTHLY MEETING

Executive Session April 28 at 6:00 pm prior Regular Meeting regarding Office. Regular reports.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 11:05 AM.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order.

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 04-15-19.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: _____, 2019 by D. Cracknell, B. McCoy, J.A. Holt, K. Womack, D. Mason