

**UNAPPROVED UNOFFICIAL
MINUTES OF OPEN PUBLIC MEETING
BOARD OF DIRECTORS
DIAMOND VALLEY WATER DISTRICT OFFICE**

1277 N. RHINESTONE DR., PRESCOTT, AZ

**10:00 AM
Friday, May 17, 2019**

CALL to ORDER

Chair Dave Cracknell called the **Special Session** to order at 10:22 am. *Chair was delayed at DVWD Accountant's office getting copy of Agenda item #2.*

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

**DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)
BARRY MCCOY (P) DAVID MASON (P)**

Also present: No Member of the Public. **Don Bohlier** for District Management was in attendance.

1. ANNOUNCEMENTS

B. McCoy is finalizing the Chase transition next week, will leave \$2,000 in Foothills bank for contingencies for at least half a year. Barry needs to resign due to health issues.

Accountant Crandall has finished interim final statement, *to be submitted to Chase for credit card.*

Paperwork for Lisa Lane lot acquisition is at Accountant Crandall.

This was the last meeting at this location, Stepping Stones agreement has been done. Don is getting stickers for the street signs to show new location. JoAnn has a key to room #2.

J.A. Holt said Records Destruction Certificate has been done, K. Womack signed it, will be mailed to the State. Some discussion about bonfire.

2. FINALIZE BUDGET

Chair Cracknell had passed out the final Budget for review. New Hookup was conservative one a month estimated at \$28,000. Total expenses FY20 projection is \$586,494. Capital Improvement projects is \$120,000, Jean Drive possible main replacement was put in "Tier 2".

Chair Cracknell made a motion to have Accountant prepare the Budget document for June Budget *Public Hearing* meeting, seconded by J.A. Holt.

APPROVED: 5-0. Cracknell - YES, McCoy - YES, Holt - YES, Womack - YES, Mason - YES.

3. APPROVE STEPPING STONES LEASE AGREEMENT FOR DVWD BOARD MEETINGS

Chair Cracknell acknowledged J.A. Holt arranging agreement with Stepping Stones for new meeting location.

Chair Cracknell made the motion to approve the lease, seconded by K. Womack.

APPROVED: 5-0. Cracknell - YES, McCoy - YES, Holt - YES, Womack - YES, Mason - YES.

4. FINALIZE DVWD MOVE OUT OF RHINESTONE OFFICE

K. Womack will take the HP printer, *shredder, and* small cabinet. All other furniture will go into the Rose Quartz pump house. *Note: Rose Quartz pump house will be used for storage, including Agendas and Minutes.*

5. ADMINISTRATIVE

A) Approve Minutes for Executive Session March 14, 2019.

Chair Cracknell had some minor revisions.

K. Womack made the motion to accept *all three* amended Minutes, seconded by J.A. Holt.

APPROVED: 5-0. Cracknell - YES, McCoy - YES, Holt - YES, Womack - YES, Mason - Abstain.

B) Approve Minutes for Executive Session April 25, 2019.

Chair Cracknell had some minor revisions.

APPROVED: 5-0. Cracknell - YES, McCoy - YES, Holt - YES, Womack - YES, Mason - Abstain.

C) Approve Minutes for Monthly Regular Session April 25, 2019.

Chair Cracknell had some minor revisions, Mason noted one Member of the Public attended.

APPROVED: 5-0. Cracknell - YES, McCoy - YES, Holt - YES, Womack - YES, Mason - YES.

D. Mason said he had not been receiving Minutes, Kurt will make sure he is on DVWD mass email list, sorry.

CALL TO THE PUBLIC

No Members in attendance.

6. MAY MONTHLY MEETING

Regular reports. K. Womack asked if we should have Office location probabilities on future agendas, *Chair will take under advisement.*

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 11:15 AM.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order. *Revisions in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 05-29-19.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at **1277 N. Rhinestone Dr., #2**, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: _____ MAY 23, 2019 _____ by D. Cracknell, B. McCoy, J.A. Holt, K. Womack, D. Mason.