

MINUTES OF OPEN PUBLIC MEETING

BOARD OF DIRECTORS
STEPPING STONES COMPLEX
6719 E. 2ND ST., ROOM #2, PRESCOTT VALLEY, AZ
7:00 PM
Thursday, August 22, 2019

CALL to ORDER

Chair Dave Cracknell called the **Regular Meeting** to order at 7:02 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)
MIKE SCHUMACHER (P)

Also present: NO Member of the Public. **Don Bohler** for District Management was not personally in attendance, but gave his report via phone.

1. ANNOUNCEMENTS

Updates for Emergency Op Manual and AFO Manual should be done within next four months.

Mike Schumacher met our new County Supervisor, Mary Mallory (replaced Jack Smith), the previous Monday. She asked about the history of Diamond Valley, since someone mentioned the negative reputation years ago. Some discussion about street improvements activity.

Our website needs board member terms updated.

2. UPDATES

A) DVWD web domain change

Found some bugs when loading onto website, but very close.

B) Billing Software

Once application is reviewed, will sign the contract, and implement in October.

3. ENGINEERING DEPARTMENT UPDATES

Passed around the preliminary of the digitized maps for review. Civiltech is finalizing the CAD drawings. Manager and Board members will get spiral bound copies.

Standards and Details will be updated. Kurt had asked to get traffic-rated boxes added, at a previous meeting.

4. TREASURER'S REPORT

Mike Schumacher gave a very brief summary.

Category	30-June-19	31-July-19	% Change
Cash Balance	\$583,732.16	\$568,463.84	-2.78%
Accounts Receivable	\$ 66,004.78	\$ 67,934.90	2.92%
Water Revenues	\$ 54,922.57	\$ 55,652.78	1.33%
New Hookup Contributions/Fees	\$ 5,600.00	\$ -0-	**%
Total Income	\$ 70,125.91	\$ 57,274.11	-18.33%
Cost of Water (Cal. Mo.)	\$ 18,446.93	\$ 17,750.66	-3.77%
Repairs & Maintenance	\$ 2,539.52	\$ 6,566.61	**%

Capital Outlay - Service Line Replacement \$ 8,593.47 \$ 6,113.47 **%
**Percentage not shown due to variability extreme variability.

5. ADMINISTRATIVE

A) Approval of Meeting Minutes July 25, 2019

Chair Cracknell had some revisions, but had not double-checked the Treasurer report numbers.

K. Womack made the motion to accept amended Minutes, seconded by J.A. Holt.

APPROVED: 4-0. Cracknell - YES, Holt - YES, Womack - YES, Schumacher - YES.

6. MANAGER’S REPORT

A) Monthly Report. Don gave his report via phone.

July 2019 Monthly Report:

Total active customers - 752; Total Water Sales Revenue - \$21,327.51; Total Base Service - \$32,162.17; Total Tax collected - \$3,529.53 (AZ Municipal tax \$19.53); Total Current charges - \$59,132.42. Total Establishment Fees - \$455.00.

Average water bill \$78.63; Total Gallons pumped - 4,174,553; Total Gallons Sold - 2,991,000; Accounted Water Loss - 375,000; Unaccounted Water Loss - 808,553. Actual **PERCENT WATER LOSS - 19.3%**. Meters read from 6-19-19 to 7-19-19, 31 days.

Applications 6 owners and 4 renters, 2 new hook-ups at 1049 Turquoise and 1720 Topaz. Water quality tests were good for total Coliform (two per month). Leak detection from meter reading.

On 7/7 at 4733 Amber service leak black poly, 275,000 gallons. 7/10 behind Wade’s Furniture 4’ main leak 100,000 gal. 7/22 at 1540 Garnet changed out meter which was under warranty. 7/22 at 4567 Catherine changed out meter which was under warranty.

Capital Improvement: 7/23 at Nomadic Desert put exposed meters underground. 7/29 at 1277 Rhinestone put exposed meters underground.

CALL TO THE PUBLIC



7. NEXT MEETING PREVIEW

Chair Cracknell *proposed* September 12, 7 PM. Lapis Capital Improvement bid.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 7:35 PM.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert’s Rules Of Order. *Revisions in italics.*
Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 09-02-19.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1277 N. Rhinestone Dr., #2, Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: <http://diamondvalleywaterdistrict.com>

APPROVED ON: SEPTEMBER 19, 2019 by D. Cracknell, J.A. Holt, K. Womack, M. Schumacher.