

# MINUTES OF OPEN PUBLIC MEETING

BOARD OF DIRECTORS  
STEPPING STONES COMPLEX  
6719 E. 2ND ST., ROOM #2, PRESCOTT VALLEY, AZ

7:00 PM  
Thursday, September 26, 2019

## CALL to ORDER

Chair Dave Cracknell called the **Regular Meeting** to order at 7:00 pm.

## ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)  
MIKE SCHUMACHER (P)

**Also present:** Two DVWD Members of the Public: Barry McCoy, Bob Barlanis, and Jan Vittou. **Don Bohlier** for District Management, DVWD Attorney **Robert Kozak**. Yavapai County Supervisors Mary Mallory and Tom Thurman, and assistant Cynthia Gentle. Town of Prescott Valley, Richard Parker were in attendance.

## 1. ANNOUNCEMENTS

Chair Cracknell acknowledged attendance of government officials.

## 2. OPAL TANK READING

Chair Cracknell measured the Opal Drive tank September 22, reported that it had moved which broke a pipe, is leaning .5 degrees with over 2” gap. Womack asked if only one side has been measured, *in the past* yes, will be doing two sides from now on.

## 3. TREASURER’S REPORT

Mike Schumacher gave a very brief summary.

Category	31-Aug-19	31-July-19	% Change
Cash Balance	\$600,483.43	\$568,463.84	5.63%
Accounts Receivable	\$ 66,590.13	\$ 67,934.90	-1.98%
Water Revenues	\$ 55,021.04	\$ 55,652.78	-1.14%
New Hookup Contributions/Fees	\$ 2,800.00	\$ -00-	**%
Total Income	\$ 61,139.83	\$ 57,274.11	6.75%
Cost of Water (Cal. Mo.)	\$ 20,338.06	\$ 17,750.66	14.58%
Repairs & Maintenance	\$ 2,071.97	\$ 6,566.61	**%
Capital Outlay - Service Line Replacement	\$ 3,197.98	\$ 6,113.47	**%

\*\*Percentage not shown due to variability extreme variability.

#### **4. ADMINISTRATIVE**

A) Approval of Special Session September 19, 2019 Minutes.

K. Womack made the motion to accept amended Minutes, seconded by J.A. Holt.

**APPROVED:** 4-0. Cracknell - YES, Holt - YES, Womack - YES, Schumacher - YES.

#### **5. MANAGER'S REPORT**

A) Monthly Report. Don gave his report.

August Monthly Report:

Total active customers - 754; Total Water Sales Revenue - \$20,709.52; Total Base Service - \$32,364.27; Total Tax collected - \$3,499.66 (AZ Municipal tax \$18.86); Total Current charges - \$60,135.49. Total Late Fees - \$1,505.56. Total Establishment Fees - \$280.00.

Average water bill \$77.75; Total Gallons pumped - 4,178,853; Total Gallons Sold - 2,910,689; Accounted Water Loss - 50,000 gal.; Unaccounted Water Loss - 1,218,164 gal. Actual **PERCENT WATER LOSS - 29.15%**. Meters read from 7-19-19 to 8-19-19, 32 days.

Applications 5 owners and 2 renters, no new hook-ups. Water quality tests were good for total Coliform (two per month). Leak detection from meter reading.

8/5 at 1640 & 1650 Emerald, Capital Improvement to underground exposed meters.

Visually discovered a major leak on Lapis that has been leaking about 10 gallons per minute = 432,000 gallons per month, and another big leak, will be on next month's report.

#### **CALL TO THE PUBLIC**

Former DVWD Board Member Barry McCoy had invited Supervisor Mary Mallory to attend our meeting to catch up on our history. McCoy had started off talking about the Waste Water Improvement District proposal, Chair Cracknell stopped him to point out that was outside of *the District's* scope. Richard Parker brought up the average water bill of \$70 which is higher than Prescott Valley, PV "waterwheels" to DV, the Town had engaged in discussion, suggested continuing pursuing. Robert Kozak asked if a feasibility study had been done; Parker said DV has a different topography than PV. They used a USDA loan which has been paid off. Kozak asked if there are grants to explore, Parker said there are *infrastructure improvement loans* based on certain needs, said *that* Debra Patton of RCAC is able to help. McCoy and Womack wanted to make clear, that the proposed WWID was halted by the County prior to the petition document being approved due to requirement of review by qualified attorney. More detailed discussion, a brainstorming session among the group to help understand the complexities and options was helpful, made it obvious more meetings between stakeholders is required for any progress. Womack's point of view, was the chicken or the egg scenario of when the transition from DV bill cost to PV bill cost with assessment added which could be the same; Parker explained how PV got the bonding company to carry during transition period. Kozak cautioned about how to make it palatable, non-starter if bills go up. Supervisor Mallory asked if people know about the water loss, *noted that* we are in this together; Womack said it's reported in the Minutes, but as long as our Manager keeps the water on nobody cares. Chair Cracknell said we are having trouble filling the fifth seat on the Board, *let alone be concerned about high water loss*. Supervisor asked if we had asked Prescott about the possibility of

annexation; McCoy said some homes have sewer hooked up to Yavapai Hills, otherwise never discussed. Supervisor Mallory has a letter from the County explaining why the process was stopped. Bob Barlanis saw the “mutiny” during the previous proposed replacement project, jumping the water bill up will not fly, *but if the difference between current DVWD bill and reduced water rate from Prescott Valley was used to pay off the bond, the concept could fly.*

Kozak suggested this topic should be put on the agenda in the future, *Chairman indicated that if a formation of a WWID (Waste Water Improvement District) would be established, then merging of the two districts would be entertained, but we need more information before considering discussing.*

## **6. NEXT MEETING PREVIEW**

Chair Cracknell was planning on Lapis improvement bid opening, October 17.  
[\[M07.25.2019\(RM7.00pm\), item 2\]](#)

## **ADJOURNMENT**

Adjourned by consensus.  
**Meeting adjourned at 8:30 PM.**

NOTE: [\[M00.00.2015\]](#) Indicates reference to Minutes from previous meetings.

[\[aa\]](#) Robert’s Rules Of Order. *Revisions in italics.*  
Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 10-24-19.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1150 N. Opal Dr., Prescott, AZ 86303 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: [contact-us@dvwdist.com](mailto:contact-us@dvwdist.com)

**APPROVED ON:** OCTOBER 24, 2019 by D. Cracknell, J.A. Holt, K. Womack, M. Schumacher.