

# MINUTES OF OPEN PUBLIC MEETING

BOARD OF DIRECTORS  
STEPPING STONES COMPLEX  
6719 E. 2ND ST., ROOM #2, PRESCOTT VALLEY, AZ

6:30 PM  
Thursday, October 24, 2019

## CALL to ORDER

Chair Dave Cracknell called the **Regular Meeting** to order at 6:38 pm.

## ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)  
MIKE SCHUMACHER (P)

**Also present:** One Member of the Public. **Don Bohler** for District Management was in attendance.

## 1. BID OPENING AND AWARDING OF CONTRACT PROJECT: 201920-10-01 LAPIS DRIVE UPGRADE

Chair *closed bidding* at 6:38 PM.

Precision Excavating and Grading: \$54,197.93

Earth Resources: \$36,495.00

Chair Cracknell *engineering estimate* was \$10,500. This is \$243 per foot for 150 feet. Manager Bohler explained that the disposal of the cement/asbestos “Transite” pipe requires special handling, and can’t leave it buried in place (as on Rose Quartz project), in this case. Original allocation was \$40,000, so *winning bid* is within budget.

Chair Cracknell made the motion to accept Earth Resources bid of \$36,495.00; seconded by J.A. Holt.

**APPROVED:** 4-0. Cracknell - YES, Holt - YES, Womack - YES, Schumacher - YES.

[M07.25.2019(RM7.00pm), item 2]

## 2. ANNOUNCEMENTS

Chair noted we still have a vacant seat.

### **3. TREASURER'S REPORT**

Mike Schumacher gave a brief summary.

Category	30-Sept-19	31-Aug-19	% Change
Cash Balance	\$627,891.95	\$600,483.43	4.56%
Accounts Receivable	\$ 69,304.72	\$ 66,590.13	4.08%
Water Revenues	\$ 55,558.53	\$ 55,021.04	0.98%
New Hookup Contributions/Fees	\$ 5,600.00	\$ 2,800.00	**%
Total Income	\$ 70,341.66	\$ 61,139.83	15.05%
Cost of Water (Cal. Mo.)	\$ 18,335.68	\$ 20,338.06	-9.85%
Repairs & Maintenance	\$ 1,244.37	\$ 2,071.97	**%
Capital Outlay - Service Line Replacement	\$ 10,100.00	\$ 3,197.98	**%

\*\*Percentage not shown due to extreme variability.

### **4. ADMINISTRATIVE**

A) Approval of Meeting Minutes September 26, 2019

K. Womack made the motion to accept amended Minutes of September 26 Regular Meeting, seconded by J.A. Holt.

**APPROVED:** 4-0. Cracknell - YES, Holt - YES, Womack - YES, Schumacher - YES.

### **5. MANAGER'S REPORT**

A) Monthly Report. Don gave his report.

September Monthly Report:

Total active customers - 755; Total Water Sales Revenue - \$21,482.75; Total Base Service - \$32,364.25; Total Tax collected - \$3,552.30 (AZ Municipal tax \$19.48); Total Current charges - \$59,512.58. Total Establishment Fees - \$385.00.

Average water bill \$78.82; Total Gallons pumped - 4,317,130; Total Gallons Sold - 2,991,210; Accounted Water Loss - 1,081,00; Unaccounted Water Loss - 244,920. Actual **PERCENT WATER LOSS - 5.67%**. Meters read from 08-19-19 to 09-19-19, 30 days.

Applications 5 owners and 2 renters, 2 new hook-ups at 1744 Lapis & 5136 Diamond. Water quality tests were good for total Coliform (two per month). Leak detection from meter reading.

On 9/12 at 1661 Lapis black poly service was leaking about 10 GPM for months, 433,000 gallons. 9/16 at 4855 Diamond Dr. used leak detector on service heard noise, saddle leak. 9/23 at intersection Robin & Lois, started digging but got rained out, been leaking for months. 9/24 at 4510 Robin put leak detector on service, lots of noise, dug to main but no leak, upgraded with copper service. 9/30 at 4500 Robin found leak noise, dug to main but no leak, upgraded service. 9/30 at 4501 & 4511 Robin black poly, this is the one that was leaking, 648,000 gal. loss calculated from 8/19 - 9/19.

## CALL TO THE PUBLIC

Bob Kaplanis attended last month [M09.26.2019(RM7.00pm), item Call To The Public], asked if we followed up about inquiry to City Of Prescott about annexing; Kurt said he was planning to but had not tried yet. M. Schumacher said many standards such as xeriscaping, low-flow shower heads and toilets were some things the City requires, *would be* difficult to sell to the public. K. Womack said he heard that sidewalks and street lights were required, *and* did not support adding that to any improvement. Mr. Kaplanis asked how much of our system has been brought up to standards; Manager Bohler guessed about 20%, but many more services need to be upgraded, *will have exact number at next monthly meeting*. We summarized what has been discussed for years.

K. Womack asked about using our new map, to show locations of all the repairs and capital improvements. It might show where most of the work has been done in recent years, so many people can see it. *Chairman Cracknell acknowledged that map can be used for those purposes. Chairman is in process of getting large scale map to use for documenting repairs and Capital Improvements to identify problem areas.*

## 6. NEXT MEETING REVIEW

November with the holiday, third Thursday on the 21st, Regular Meeting.

## ADJOURNMENT

Adjourned by consensus.

**Meeting adjourned at 7:25 PM.**

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order. *Revisions in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 11-15-19.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1150 N. Opal Dr., Prescott, AZ 86303 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: [contact-us@dvwdist.com](mailto:contact-us@dvwdist.com)

**APPROVED ON:** \_\_\_\_\_ NOVEMBER 14, 2019 \_\_\_\_\_ by D. Cracknell, J.A. Holt, K. Womack, M. Schumacher.