

MINUTES OF OPEN PUBLIC MEETING

BOARD OF DIRECTORS
STEPPING STONES COMPLEX
6719 E. 2ND ST., ROOM #2, PRESCOTT VALLEY, AZ

6:30 PM
Thursday, November 14, 2019

CALL to ORDER

Chair Dave Cracknell called the **Special Session** to order at 6:31 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (NP) KURT WOMACK (P)
MIKE SCHUMACHER (P)

Also present: Three Members of the Public: former DVWD Board Member Barry McCoy, John Sullivan from Stephen Crandall's accounting office, and David Snyder. **Don Bohler** for District Management was in attendance.

1. ANNOUNCEMENTS

J.A. Holt is dealing with family issues, perhaps *until the* end of the year.

K. Womack said there was a good meeting with the City Of Prescott today, regarding the possible annexation question, will give a report at the next meeting.

2. PRESENTATION OF FISCAL YEAR 2018-19 AUDIT BY MR. DAVID SNYDER

Mr. Snyder did an overview of his report, and answered some questions. Quotes from his Fiscal Statements report:

FINANCIAL HIGHLIGHTS

- During the year, the District's total net position increased by \$110,179.
- Total District operating revenue received in 2019 increased by \$5,118 from 2018.
- Total District operating expenses in 2019 increased by \$36,133 from 2018.

[...]

Total net position 2019 \$1,646,994 2018 \$1,536,815

In 2019, the District's net position increased by \$110,179. Key elements of this change from the prior year are as follows:

- Cost of water delivery and operations increased by \$8,386 in 2019 as a result of decrease in water sales by \$33,227.

[...]

- Total operating revenues from 2018 to 2019 increased by \$5,118; the increase was a result of increased numbers of water users in 2018.
- Total water delivery and operating cost was \$357,855 and \$349,469 in 2019 and 2018, respectively. The increase of \$8,386 is primarily attributed to the increase in repairs and maintenance for the period.

BUDGETARY HIGHLIGHTS

During fiscal year 2019 there were no modifications to the District's originally adopted budget. Total actual operating revenues were \$602,838 which was under the original budgeted amount of \$655,000 by \$52,162. Total actual expenses for operations, professional services, and administration during 2019 was \$599,702, this includes depreciation expense of \$42,190, a non-budget item.

[...]

The District's total revenues and expenses were both over the budgeted amount for the fiscal year ended June 30, 2019. This is mostly the result of an increasing number of residents in the District's serving boundaries. In addition, for the 2019 fiscal year, the District's board budgeted \$126,500 for service lines and realignments within the District. The total cost of those improvements for the period amounted to \$104,926 which is under the original budget by \$21,574. [...]

3. ADMINISTRATIVE

A) Approval of Regular Meeting Minutes October 24, 2019

K. Womack made the motion to accept amended Minutes, seconded by D. Cracknell.

APPROVED: 3-0. Cracknell - YES, Womack - YES, Schumacher - YES.

Suspend the Rules: Discussed with John Sullivan regarding web domain names, will keep both for time being, no need to eliminate the old version.

4. MANAGER'S REPORT

None given.

CALL TO THE PUBLIC

Barry McCoy did a test search using our new domain name; Board is doing a good job.

5. NEXT MEETING REVIEW

Chair Cracknell said the next meetings will be quick. Holiday schedule, November 21, December 19.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 7:06 PM.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order. *Revisions in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 11-15-19.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1150 N. Opal Dr., Prescott, AZ 86303 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: _____ NOVEMBER 21, 2019 _____ by D. Cracknell, J.A. Holt, K. Womack, M. Schumacher.