

MINUTES OF OPEN PUBLIC MEETING

BOARD OF DIRECTORS
STEPPING STONES COMPLEX
6719 E. 2ND ST., ROOM #2, PRESCOTT VALLEY, AZ

6:30 PM
Thursday, November 21, 2019

CALL to ORDER

Chair Dave Cracknell called the **Regular Meeting** to order at 6:38 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (NP) KURT WOMACK (P)
MIKE SCHUMACHER (P)

Also present: No Member of the Public. **Don Bohlier** for District Management was in attendance.

1. ANNOUNCEMENTS

J.A. Holt family member had passed, will be able to resume attending meetings *starting Dec.*

K. Womack gave a *synopsis* about the November 14 meeting with City Of Prescott and himself, M. Schumacher, B. McCoy and DVWD Attorney Kozak *said the dialog from Prescott was positive. Don Bohlier mentioned that* Creekside (next to DV) gets water from Prescott Valley and pumps sewer to Prescott. Options are available to DVWD.

D. Bohlier gave a summary of the Lapis water main replacement job, completed in 7 days. They found a previous repair of end of transite pipe that was a concrete plug inside the pipe with a cinder block placed at the end. County will put in new culverts and *redo pavement* about 100 feet.

2. INTERVIEW AND APPROVAL OF GRAY JANCHIK TO ASSIST THE DISTRICT IN WRITING GRANT APPLICATIONS

Tabled due to first snow and consultant not attending.

3. BOARD DETERMINATION OF WHAT CAPITAL IMPROVEMENT PROJECT(S) TO PURSUE GRANT MONEY FOR

Tabled due to first snow and consultant not attending.

4. TREASURER'S REPORT

Mike Schumacher gave a very brief summary. Some figures were adjusted after audit.

Category	31-Oct-19	30-Sept-19	% Change
Cash Balance	\$629,778.37	\$628,520.75	0.20%
Accounts Receivable	\$ 64,093.44	\$ 69,304.72	-7.52%
Water Revenues	\$ 51,675.02	\$ 55,558.53	-6.99%
New Hookup Contributions/Fees	\$ 5,600.00	\$ 5,600.00	**%
Total Income	\$ 63,836.29	\$ 70,341.66	-9.25%
Cost of Water (Cal. Mo.)	\$ 16,075.34	\$ 18,335.68	-12.33%
Repairs & Maintenance	\$ 20,755.50	\$ 1,244.37	**%
Capital Outlay - Service Line Replacement	\$ -0-	\$ 10,100.00	**%

**Percentage not shown due to extreme variability.

5. ADMINISTRATIVE

A) Approval of Special Session Meeting Minutes November 14, 2019.

K. Womack made the motion to accept amended Minutes, seconded by D. Cracknell.

APPROVED: 3-0. Cracknell - YES, Womack - YES, Schumacher - YES.

6. MANAGER'S REPORT

A) Monthly Report. Don gave his report.

October Monthly Report:

Total active customers - 760; Total Water Sales Revenue - \$16,541.59; Total Base Service - \$32,477.50; Total Tax collected - \$3,218.39 (AZ Municipal tax \$15.42); Total Current charges - \$53,916.54. Total Establishment Fees - \$455.00.

Average water bill \$70.09; Total Gallons pumped - 3,468,001; Total Gallons Sold - 2,419,269; Accounted Water Loss - 251,000; Unaccounted Water Loss - 797,732. Actual **PERCENT WATER LOSS - 23.00%**. Meters read from 9-19-19 to 10-18-19, 30 days.

Applications 10 owners and 3 renters, no new hook-ups. Water quality tests were good for total Coliform (two per month). Leak detection *is ongoing*.

9/30 at 4501 & 4511 Robin finally got leak fixed, 250,000 gallons lost, over 11 days 9/20 - 9/30. 10/17 at 1120 Opal Dr. PVC pipe broke, 1,000 gal. On 10/7 at 1509 Lapis, exposed meter. Surveyed the system to see that 338 *existing services need to be upgraded*. 10/23 completed *the abandonment of two wells at the Emerald DVWD former pump station location*. 10/28 at intersection of Robin and Lois installed two isolation valves.

Billing software update.

Due to the lack of customer service when transitioning with Bradshaw, Muni billing services with Granite Springs Water (also run by Don Bohler) has been terminated. CUSI is another company that is working with GSW, reports much better service, will report pricing at next meeting.

CALL TO THE PUBLIC



7. NEXT MEETING REVIEW

Chair Cracknell said might have a Special Session *to reschedule the grant writer, TBA.*

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 7:30 PM.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order. *Revisions in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 12-17-19.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1150 N. Opal Dr., Prescott, AZ 86303 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: DECEMBER 12, 2019 by D. Cracknell, J.A. Holt, K. Womack, M. Schumacher.