

**UNAPPROVED UNOFFICIAL
MINUTES OF OPEN PUBLIC MEETING**

**BOARD OF DIRECTORS
STEPPING STONES COMPLEX
6719 E. 2ND ST., ROOM #2, PRESCOTT VALLEY, AZ**

**6:30 PM
Thursday, December 19, 2019**

CALL to ORDER

Chair Dave Cracknell called the **Regular Meeting** to order at 6:31 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

**DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)
MIKE SCHUMACHER (P)**

Also present: No Member of the Public. **Don Bohler** for District Management was in attendance.

1. ANNOUNCEMENTS

Barry McCoy told Dave that his health is interfering worse for typing, can still take to printer. Kurt offered to put together the Newsletter, discussed how to get content to him. Content will go to Dave first, then will send to Kurt by Jan. 13.

Dave will set the next meeting, Special Session, after consulting with Attorney Kozak regarding grant writer. [M12.12.2019(SS6.30pm), item 3]

2. TREASURER'S REPORT

Mike Schumacher handed out copies.

Category	30-Nov-19	31-Oct-19	% Change
Cash Balance	\$577,658.22	\$629,778.37	-8.28%
Accounts Receivable	\$ 61,546.89	\$ 64,093.44	-3.97%
Water Revenues	\$ 51,687.36	\$ 51,675.02	0.02%
New Hookup Contributions/Fees	\$ -0-	\$ 5,600.00	**%
Total Income	\$ 52,020.99	\$ 63,836.29	-18.51%
Cost of Water (Cal. Mo.)	\$ 16,847.16	\$ 16,075.34	4.80%
Repairs & Maintenance	\$ 19,136.25	\$ 20,755.50	**%
Capital Outlay - Service Line Replacement	\$ 36,495.00	\$ -0-	**%

**Percentage not shown due to extreme variability.

3. ADMINISTRATIVE

A) Approval of Special Session Minutes December 12, 2019

K. Womack made the motion to accept amended Minutes, seconded by J.A. Holt.

APPROVED: 4-0. Cracknell - YES, Holt - YES, Womack - YES, Schumacher - YES.

4. MANAGER'S REPORT

A) Monthly Report. Don gave an abbreviated report.
November Monthly Report:

Total active customers - 757; Total Water Sales Revenue - \$17,404.08; Total Base Service - \$32,467.48; Total Tax collected - \$3,277.61 (AZ Municipal tax \$16.18); Total Current charges - \$54,909.30. Total Establishment Fees - \$280.00.

Average water bill \$72.53; Total Gallons pumped - 3,666,899; Total Gallons Sold - 2,491,311; Accounted Water Loss - 175,588; Unaccounted Water Loss - 1,000,000. Actual **PERCENT WATER LOSS - 27.27%**. Meters read from 10-18-19 to 11-19-19, 33 days.

Applications 6 owners and 2 renters, 2 new hook-ups. Water quality tests were good for total Coliform (two per month). Leak detection from meter reading.

11/13 main break on Emerald Dr. at intersection of Sapphire, coupling, 75,588 gallons. 11/17 at Lapis wash project, flushing 4 inch line several times, 100,000 gal. New hook-ups at 1809 Ruby and 1819 Ruby. Leak detection on going.

CALL TO THE PUBLIC



5. NEXT MEETING REVIEW

Chair Cracknell said next meeting will be a Special Session to approve grant writer, date T.B.A.

ADJOURNMENT

Adjourned by consensus.
Meeting adjourned at 6:51 PM.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.
[aa] Robert's Rules Of Order.

Meeting Minutes prepared *in record time* by Kurt Womack, Clerk/Secretary and made available on 12-19-19.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1150 N. Opal Dr., Prescott, AZ 86303 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: _____, 2020 by D. Cracknell, J.A. Holt, K. Womack, M. Schumacher.