

**UNAPPROVED UNOFFICIAL
MINUTES OF OPEN PUBLIC MEETING**

**BOARD OF DIRECTORS
STEPPING STONES COMPLEX
6719 E. 2ND ST., ROOM #2, PRESCOTT VALLEY, AZ**

**6:30 PM
Thursday, January 16, 2020**

CALL to ORDER

Chair Dave Cracknell called the **Special Session** to order at 6:33 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

**DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)
MIKE SCHUMACHER (P)**

Also present: No Member of the Public. Gary Janchik attended via speaker phone. **Don Bohlier** for District Management was in attendance.

1. ANNOUNCEMENTS

Don Bohlier said he found a sizable leak on Victor Dr. using the leak detector, suspects it was leaking 2-5 gallons a minute. Was hit by power pole auger, repaired with collar clamp. Will have more detailed report at Regular Meeting. Schumacher said APS logs the date of every pole installed, could find out when that was done. Womack asked how many gallons a month, Cracknell said 216,000 gal., which is a large part of our water loss.

Federal mileage rate is still \$0.58 per mile for our stipend.

Womack is replacing McCoy to create the newsletter.

Still have vacant seat.

2. APPROVAL OF GARY JANCHIK TO ASSIST THE DISTRICT IN PREPARATION OF GRANT APPLICATIONS

Janchik joined via phone. Chair Cracknell had advised with DVWD Attorney Kozak to write up contract. Cracknell asked Janchik to do \$95 per hour for document writing (not personal research for background, per previous discussions).

Chair Cracknell made the motion to hire Mr. Janchik to assist in grant applications; seconded by J.A. Holt.

APPROVED: 4-0. Cracknell - YES, Holt - YES, Womack - YES, Schumacher - YES.

Janchik confirmed that Cracknell is Point Of Contact, and if the District has been in contact with any entity. Dave said there has been no engagement with any funding agencies. Janchik requested an initial program description to give direction. Cracknell was going to have a discussion with Oak Creek district for scope of work advice.

3. AUTHORIZATION OF \$500 FOR GARY JANCHIK TO BEGIN HIS WORK WHILE FORMAL CONTRACT IS PREPARED

K. Womack made the motion to authorize Gary Janchik to begin his formal contract, starting with \$500; seconded by M. Schumacher.

APPROVED: 4-0. Cracknell - YES, Holt - YES, Womack - YES, Schumacher - YES.

Gary signed off at 6:57, to recover from the bug.

4. UPDATE ON NEW BILLING SOFTWARE

Don Bohlier is hoping to get online next month for Bradshaw Water, then March or April for DVWD.

5. CHAIRMAN’S STATEMENT ON WATER LOSS

Chair Cracknell is looking forward to getting some grant money to make a dent in the water loss. We can’t have another year of such water loss, at a crossroads, need to really work at reducing the loss better. Dave reviewed how to look at an example of water loss, using 1 million gallons lost, 438 meters are bad poly pipe services, so 2958 gallons per month for each service is lost, pause. When divided down by days and then minutes, 0.067 gallons per minute looks plausible. Feels there is hope, if we replace those potential defective services. Kurt was looking for the punch line. We haven’t been sitting around, Don has been making progress such as installing isolation valves, which has reduced loss during repairs. Don has new leak detection equipment arriving. Don will give a detailed report at the next meeting, which will also be part of the newsletter.

6. ADMINISTRATIVE

A) Approval of Special Session Minutes December 19, 2020.

K. Womack made the motion to accept amended Minutes, seconded by D. Cracknell.

APPROVED: 4-0. Cracknell - YES, Holt - YES, Womack - YES, Schumacher - YES.

CALL TO THE PUBLIC



6. NEXT MEETING PREVIEW

Chair Cracknell said normal reports for the Regular Meeting next Thursday. Bring thumb drives so Secretary Womack can download year’s Agenda and Minutes onto Member’s storage devices.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 7:30 PM.

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert’s Rules Of Order.

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 1-22-20.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1150 N. Opal Dr., Prescott, AZ 86303 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: _____, 2020_____ by D. Cracknell, J.A. Holt, K. Womack, M. Schumacher.