

**OFFICIAL MINUTES OF OPEN
PUBLIC MEETING
DIAMOND VALLEY WATER DISTRICT
BOARD OF DIRECTORS
PRESCOTT VALLEY TOWN HALL
7501 E SKOOG BLVD ROOM # 330
PRESCOTT VALLEY, AZ
6:00 PM
Thursday, July 30, 2020**

CALL to ORDER

Chair Dave Cracknell called the **Meeting** to order at 6:01 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (NP)
MIKE SCHUMACHER (P)
Don Bohler for District Management was in attendance.

1. OPENING REMARKS

Chair announced that new meeting location at Prescott Valley Town Hall will be the location of board meetings for the foreseeable future.

2. OPAL TANK ANGLE READING – 2020-2021 FY BUDGET PUBLIC HEARING

Summer tank angle reading was done at the Opal Tank on July 29 at 4:54 pm, air temperature 96°. Both digital and analog reading readings were done. Angle of tank is within specification. Winter reading tentatively scheduled by the end of the year.

Chair announced that the FY 2020-2021 Budget Public hearing will be on Wednesday August 19th at 6:00 pm at Prescott Valley Town Hall.

3. APPROVE FY 2020-2021 BUDGET

Chair Cracknell outlined changes from budget workshop July 22, 2020. Mike Schumacher asked Don if he got everything he asked for in the capital improvement portion of the budget. Don Indicated yes. Don also indicated the capital improvement stating meter replacement should be changed to Service Line replacement. Chair Cracknell indicated change will be made on final copy.

J holt made the motion to approve FY 2020-2021 Budget, seconded by M. Schumacher.
APPROVED: 3-0. Cracknell - YES, Holt - YES, Schumacher - YES.

Effective date of FY 2020-2021 budget to be September 1, 2020.

4. TREASURER'S REPORT

Mike Schumacher handed out copies.

Category	30-June-20	31-May-20	% Change
Cash Balance	\$ 597,683.07	\$ 599,319.79	-0.27%
Accounts Receivable	\$ 69,349.17	\$ 63,702.91	8.86%
Water Revenues	\$ 57,095.78	\$ 56,769.20	0.58%
New Hookup Contributions/Fees	\$ 6,295.27	\$ 5,600.00	**%
Total Income	\$ 74,822.13	\$ 67,991.84	10.05%
Cost of Water (Cal. Mo.)	\$ 19,947.12	\$ 20,653.66	-3.42%
Repairs & Maintenance	\$ 18,422.26	\$ 3,071.67	**%
Capital Outlay - Service Line Replacement	\$ 1,588.76	\$ 8,095.87	**%

**Percentage not shown due to extreme variability.

5. MANAGER'S REPORT

A) Monthly Report. Don gave his June 2020 Monthly Report:

Total active customers - 756; Total Water Sales Revenue - \$24,322.10; Total Base Service - \$32,451.70; Total Tax collected - \$3,754.51 (AZ Municipal tax \$21.93); Total Current charges - \$64,411.35 Total Establishment Fees - \$175.00.

Average water bill \$83.20; Total Gallons pumped – 4,717,142; Total Gallons Sold – 3,368,169; Accounted Water Loss – 1,266,400; Unaccounted Water Loss - 82,573. Actual **PERCENT WATER LOSS – 1.75%*****. Meters read from 5-19-20 to 6-19-20, 32 days.

Applications 0 owner and 1 renter, new hook-ups 6-1 1582 Debbie, 6-11 4510 Joan. Water quality tests were good for total Coliform (two per month). ZCORR Leak detection and meter read leak detection on going.

5/19 to 6/19 at 5016 Regina, observed small wet spot on surface. Pumped water out of hole using 20 gpm pump and pump had hard time keep up with incoming leak. Estimated loss 900,000 gallons (loss is for only that month probably has been leaking for long time). Repaired 6-25-20. 6/19 at 1100 Opal 4-inch main break cause by tree root of at least 2" diameter. Long term leak was discovered when Opal tank was emptied. Estimated loss for the month 366,400 gallons.

*** Don added the caveat that while the percent of recent water loss is 1.75% it could easily shoot back up to 20% plus next month as service lines get repaired the additional pressure within the system gained by the repair as DVWD) could cause a leak somewhere else (particularly in an aging system such as DVWD) . By no means does this recent loss figure indicate that our issue with water loss is solved.

B) Billing Software Update

Did side by side comparison with RVS Billing for July billings and both were exact to the penny. New billing software to be implemented August 1, 2020. August bill will be in new full-page format. Online payment options are as follows check and debit card no charge, small nominal fee for credit card payment.

6. **NEXT MEETING**

FY 2020 2021 Budget Public Hearing.

ADJOURNMENT

Meeting adjourned at 6:16 PM by consensus

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order.

Meeting Minutes prepared by Dave Cracknell Chair and made available on 8-23-20.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD Meeting. In addition, two copies maintained and available in a file box at 5145 Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested public. An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic Per DV Email Request group list and providing an email address to: contact-us@dvwdist.com.

APPROVED ON: August 19, 2020 by D. Cracknell, J.A. Holt, K. Womack, M. Schumacher.