

MINUTES OF OPEN PUBLIC MEETING

BOARD OF DIRECTORS
STEPPING STONES COMPLEX
6719 E. 2ND ST., ROOM #2, PRESCOTT VALLEY, AZ

6:00 PM
Thursday, February 27, 2020

CALL to ORDER

Chair Dave Cracknell called the **Regular Meeting** to order at 6:37 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (NP) KURT WOMACK (P)
MIKE SCHUMACHER (P)

Also present: Three Members of the Public. **Don Bohlier** for District Management was in attendance.

1. ANNOUNCEMENTS

Jo Ann Holt absent due to death in family.
Cracknell will be in Phoenix on the 3rd of March for grant *application*.

2. OUTLINE FOR DREAMLIST SPECIAL SESSION

Chair asked K. Womack for a quick list. Kurt said that Yavapai County Supervisor Mary Mallory was in attendance at 6:00 pm, had a map printed out of Flood Control District with areas of concern indicated, so we should coordinate if we could improve our system. *Chair indicated he would contact Flood Control to see if they have any other projects planned. We need to write up on the board, to identify short term and long term projects, at the next meeting.*

3. TREASURER'S REPORT

Mike Schumacher handed out copies.

Category	31-Jan-20	31-Dec-19	% Change
Cash Balance	\$580,120.42	\$595,759.31	-2.63%
Accounts Receivable	\$ 57,661.18	\$ 58,368.07	-1.21%
Water Revenues	\$ 49,846.58	\$ 47,194.23	5.62%
New Hookup Contributions/Fees	\$ -0-	\$ -0-	**%
Total Income	\$ 50,849.76	\$ 48,528.92	4.78%
Cost of Water (Cal. Mo.)	\$ 15,368.85	\$ 16,915.11	-9.14%
Repairs & Maintenance	\$ 4,157.32	\$ 15,488.34	**%
Capital Outlay - Service Line Replacement	\$ 11,497.00	\$ 3,600.00	**%

**Percentage not shown due to extreme variability.

4. ADMINISTRATIVE

A) Approval of Special Session Meeting Minutes February 20, 2020
K. Womack made the motion to accept amended Minutes, seconded by M. Schumacher.
APPROVED: 3-0. Cracknell - YES, Womack - YES, Schumacher - YES.

5. MANAGER'S REPORT

A) Monthly Report. Don gave his report.

January 2020 Monthly Report:

Total active customers - 750; Total Water Sales Revenue - \$15,518.23; Total Base Service - \$32,205.17; Total Tax collected - \$3,131.03 (AZ Municipal tax \$14.74); Total Current charges - \$52,451.68. Total Establishment Fees - \$105.00.

Average water bill \$69.93; Total Gallons pumped - 3,674,214; Total Gallons Sold - 2,260,664; Accounted Water Loss - 636,800; Unaccounted Water Loss - 776,750. Actual **PERCENT WATER LOSS - 21.74%**. Meters read from 12-19-19 to 1-19-20, 31 days.

Applications 1 owner and 2 renters, no new hook-ups. Water quality tests were good for total Coliform (two per month). Leak detection on going.

On 1/2 at 4570 Victor, Capital Improvement above ground meter setter. 1/9 at 4585 Victor found small leak with leak detector. 1/13 at Gemstone and Douglas intersection trying to find inline valve, can't find. 1/14 at 4575 Victor found leak with detector, been leaking for months at around 3 GPM, loss 136,800 gallons. 12/19 to 1/19 at 5034 Ramada, main leak 4 inch coupling been leaking for months over 15 GPM, loss 500,000 gal. 1/28 at 1625 Douglas upgrade service while doing Capital Improvement. 1/29 Capital Improvement, blow-off valve at end of Pearl. 1/30 at 4552 and 4564 Robin, Capital Improvement above ground meter setters.

B) Billing Software Update

Will go live next Monday for his Bradshaw Water Co., will see how it goes before April 01 scheduled implementation for DVWD.

Chair asked about the Ramada tank sandblasting and painting, Don received a proposal Feb. 11 of \$46,300.

CALL TO THE PUBLIC

Gayle Quinn recently bought on Rose Quartz, wanted to see what the District is doing.

Lynne *Dapsis* has attended Waste Water Improvement District meetings, 31 year resident, interested in joining the Board. Barry McCoy was also in attendance.

6. NEXT MEETING REVIEW

TBA.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 7:08 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings.

[aa] Robert's Rules Of Order. *Revisions in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 3-31-20.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 1150 N. Opal Dr., Prescott, AZ 86303 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: MARCH 26, 2020 by D. Cracknell, ... K. Womack, M. Schumacher.