

3. BOARD POSITIONS FOR 2021

Chair Cracknell made the motion to keep the same positions for 2021; seconded by K. Womack.

APPROVED: 4-0 Cracknell - YES, Womack - YES, Schumacher – YES, Holt – YES

Chair: Dave Cracknell. Vice Chair: Jo An Holt. Treasurer: Michael Schumacher. Clerk/Secretary: Kurt Womack. Member At Large: Vacancy.

4. RENEWAL ON-CALL CONTRACT WITH CIVIL-TECH FOR SURVEYING SERVICES

Anticipated survey projects would be Jean Drive, and any Capital Improvements. All 5 lots were sold in Jean Drive area. *Chair* Cracknell is expecting to get Jean Dr. flowing by end of March.

[M05.22.2017(RM7.00pm), item 9]

J.A. Holt made the motion to renew the contract with Civil-Tech; seconded by D. Cracknell.

APPROVED: 4-0. Cracknell - YES, Womack - YES, Schumacher – YES, Holt – YES.

5. TREASURER’S REPORT

Mike Schumacher handed out copies.

Category	31-Dec-20	31-Nov-20	% Change
Cash Balance	\$622,762.58	\$633,867.72	-1.75%
Accounts Receivable	\$ 65,290.36	\$ 72,079.42	-9.42%
Water Revenues	\$ 49,406.64	\$ 49,748.63	-0.69%
New Hookup Contributions/Fees Total Income	\$ 12,000.00	\$ -0-	**
Cost of Water (Cal. Mo.)	\$ 15,501.84	\$ 16,568.88	-6.44%
Repairs & Maintenance	\$ 13,432.56	\$ 29,085.85	**
Capital Outlay - Service Line Replacement	\$ 11,185.94	\$ 7,522.82	**

**Percentage not shown due to extreme variability.

6. ADMINISTRATIVE

A) Approval of Regular Meeting Minutes for November 18, 2020. K. Womack made the motion to accept amended Minutes, seconded by M. Schumacher.

APPROVED: 4-0. Cracknell - YES, Womack - YES, Schumacher – YES, Holt – YES.

B) Copy to thumb drives 2020 documents.

Kurt had not collected all documents yet, and everyone forgot their thumb drives, so Tabled until next meeting.

7. MANAGER’S REPORT

A) Monthly Report. Don gave his report. December 2020 Monthly Report:

Total active customers - 764; Total Water Sales Revenue - \$15,568.06; Total Base Service - \$32,768.46; Total Late Fees - \$4,025.00; Total Tax collected - \$3,170.07 (AZ Municipal tax \$14.59); Total Current charges - \$53,106.79. Total Establishment Fees - \$385.00.

Average water bill \$69.51; Total Gallons pumped – 3,096,810; Total Gallons Sold – 2,265,026; Accounted Water Loss – 207,000; Unaccounted Water Loss – 624,784. Actual **PERCENT WATER LOSS – 20.18%**. Meters read from 11-19-20 to 12-18-20, 30 days.

Applications 2 owners and 6 renters. Water quality tests were good for total Coliform (two per month). Leak detection on going from meter reading and work orders.

On 12/17 at 5128 Ramada, domestic and fire line hook ups; because it's a triplex a fire sprinkler was required, so they need to pay monthly for the second one inch meter. 12/30 at 1689 Emerald new hook up.

11/19 to 12/18 at 5034 Ramada calculating this 4" main & coupling been leaking for months 34,000 gallons loss, found on Christmas Day (water loss is always for the meter read period, more to be reported next month). 11/19 to 12/18 at Diamond & Amber intersection, long term coupling leak around 4 GPM loss of 173,000 gallons. 12/21 at 1920 Quartz was re-plumb for broken shut-off valve. 12/31 at 1302 Rhinestone above ground meter reset below grade; surveyed and fence moved so we have access to the Easement.

B) Year-end Report:

Work done 2020 (compared to 2019)

1. Repaired 5 water main leaks (6).
2. Replaced 12 services that were leaking, upgraded (13).
3. Capital Improvement, above ground meters 22 (17).
4. Capital Improvement, installed 1 inline isolation valve (6). Contractors been too busy to do more.
5. Capital Improvement, install blow-off valve.
6. Found 1 inline valve.
7. New Hook Ups 11 (8).
8. Pot holing to see if main goes up Hacienda Dr. from intersection of Paul Dr., it does not. Don has been noting upgrades and discoveries on the map, will make copies for future meeting.
9. Work orders 180.

Chair Cracknell asked if there have complaints about the e-check fees; Don said no complaints. Cracknell said this issue is closed, no further action required.

No Call To The Public until further notice of COVID restrictions lifted, but would let anyone who attends to speak. Next meeting on Thursday in bigger room, Stephen Crandall will attend.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 5:55 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. [aa] Robert's Rules Of Order. *Revisions in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 02-12-21.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 5145 Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: February 11, 2021 by D. Cracknell, K. Womack, M. Schumacher, J.A.Holt.