

**UNAPPROVED UNOFFICIAL
MINUTES OF OPEN PUBLIC MEETING**

**DIAMOND VALLEY WATER DISTRICT
BOARD OF DIRECTORS**

S C Audit & Accounting Systems
1565 Plaza West Dr., PRESCOTT, AZ 86303

5:00 PM Thursday, April 01, 2021

CALL to ORDER

Chair Dave Cracknell called the **Emergency Session** to order at 5:07 pm. 27:52

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)
MIKE SCHUMACHER (P)

Also present: Members of the Public. **Don Bohlier** for District Management was in attendance, DVWD Attorney **Bob Kozak** via phone, and **John Sullivan** of SCA at 5:25 pm.

Meeting is being called under provision A.R.S. § 38-431.02(D) Major Infrastructure Failure Emergency.

1. ANNOUNCEMENTS

City of Prescott, rescinded COVID declarations.

Rose Quartz East Extension, ductile iron pipe, under the wash, booster pump upstream.

County installing gabian basket flood control, at Jean Dr.

Public Hearing April 29, raise the Hook-up fee from \$4,000 to \$4,500. Discussed sign locations for upcoming Hearing, need a minimum of 5.

2. ADMINISTRATIVE

Tabled B.

A) Approval of Emergency Session Meeting Minutes March 24, 2021\

K. Womack made the motion to accept amended Minutes, seconded by D. Cracknell.

APPROVED: 4-0. Cracknell - YES, Womack - YES, Schumacher – YES, Holt – YES.

3. RESOLUTION 2021-4-01 FEES FOR SERVICE TAPS INSTALLED PRIOR TO OCTOBER 13, 2018

Manager Bohlier knows there are some old service boxes with meters, installed before DVWD was established. Chair Cracknell read the Resolution. M. Schumacher asked if a cancelled check constitutes having proof; Kozak said yes, but granted counterfeit is possible.

Chair Cracknell made the motion to approve Resolution 2021-4-01; seconded by J.A. Holt.

APPROVED 4-0: Cracknell - YES, Womack - YES, Schumacher – YES, Holt – YES.

4. FEBRUARY 2021 TREASURERS AND MANAGERS REPORT

Mike Schumacher handed out Treasurer Report copies.

Category	28-Jan-21	31-Jan-21	% Change
Cash Balance	\$596,646.42	\$618,475.57	-3.53
Accounts Receivable	\$ 71,936.55	\$ 74,423.76	-3.34
Water Revenues	\$ 42,021.45	\$ 52,866.99	-20.51
New Hookup Contributions/Fees Total Income	\$ 0	\$ 2,800.00	**
Cost of Water (Cal. Mo.)	\$ 15,094.04	\$ 18,031.86	-16.29
Repairs & Maintenance	\$ 13,137.76	\$ 15,484.56	-15.16
Capital Outlay - Service Line Replacement	\$ 11,346.37	\$ 2,053.41	**

**Percentage not shown due to extreme variability.

Manager Monthly Report: Don gave his report. February 2021 Monthly Report:

Total active customers - 756; Total Water Sales Revenue - \$14,371.59; Total Base Service - \$32,982.02; Total Tax collected - \$3,100.32 (AZ Municipal tax \$13.75); Total Current charges - \$51,944.55. Total Establishment Fees - \$175.00.

Average water bill \$68.70; Total Gallons pumped – 3,005,124; Total Gallons Sold – 2,109,629; Accounted Water Loss – 200,000; Unaccounted Water Loss – 695,495. Actual **PERCENT WATER LOSS – 23.14%**. Meters read from 01-19-21 to 02-18-21, 31 days.

Applications 4 owner and 0 renters, no new hook-ups. Water quality tests were good for total Coliform (two per month). Leak detection on going.

On 2/3 at 4570 Victor, Kristen & Lois pot holing. On 2/8 at Kristen Dr. install 4” valve. On 2/9 at 4713 & 4734 Julie Dr. abandoned 3” water line that goes between homes “there isn't an easement”. Residents started calling that they were out of water, had to hook back up to keep a loop. Still need to find another way to keep a pressure loop. Chair asked Kozak if there is any option for adverse possession; Bob warned away from legal condemnation, ask owners to keep open for an “easement” or perhaps offer something. On 2/10 at 5034 Ramada replace rock in driveway from leak on 12/25/20. On 2/10 Ramada Tank leak. Start of calls and organizing with tank companies through the month of Feb. On 2/11 at 1302 Rhinestone the Easement was fenced in (behind Wade's Furniture), had American Fence Co. remove the fence within the Easement. 2/15 at Ramada Tank site, take down fence, spread ABC for rental tanks. 2/22 got second standby tank set. On 2/16,17,18,19,22,23,25 Pot Holing 2 and 4 inch mains starting at 1312 Rose Quartz to Turquoise Dr. - 2” line is above 4” a couple of inches, at asphalt it's 6 feet deep. On 2/23 at Ramada Tank plumbing in 4 inch tee on suction side for rental tanks. On 2/24 at Ramada Tank, Rain For Rent plumbed in their pipes, connected from suction side to temp tanks, started filling the temporary tanks. On 2/26 took bacti's test on each tank, met with tank companies. On 2/26 Connected 4 inch plumbing on discharge side of piping and monitoring temp tanks. OFFICIAL ONLINE START DATE OF RENTAL TANKS IS FEBRUARY 26. On 2/27 at 5226 Diamond, leak on the main, found a saddle that rotted, new saddle & corp.

5:34 PM Adjourned.

5. ADJORN TO EXECUTIVE SESSION

Expenses related to Ramada Tank.

6. RETURN TO OPEN PUBLIC MEETING

CALL to ORDER

Chair Dave Cracknell called the **Emergency Session** back to order at 6:14 PM. 10:18

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (P) JO ANN HOLT (P) KURT WOMACK (P)
MIKE SCHUMACHER (P)

Also present: No Members of the Public. **Don Bohlier** for District Management was in attendance, DVWD Attorney **Bob Kozak** via phone, and **John Sullivan** of SCA.

7. APPROVE (IF NECESSARY) EMERGENCY EXPENSES RELATED TO THE TANK AS DISCUSSED IN EXECUTIVE SESSION

M. Schumacher made the motion to accept the estimate for the new Ramada Tank to Superior Tank Co.; seconded by K. Womack. Discussion summarized by K. Womack, that we chose the company was because of schedule timing, and they were comprehensive and could supply more items. Kozak wanted to add, next closest estimate was \$35,000 more, then \$165,000 more.

APPROVED: 4-0. Cracknell - YES, Womack - YES, Schumacher – YES, Holt – YES.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 6:24 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. [aa] Robert’s Rules Of Order. .

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 4-06-21.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 5145 Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: _____, 2021 by D. Cracknell, K. Womack, M. Schumacher, J.A.Holt.