

MINUTES OF OPEN PUBLIC MEETING

DIAMOND VALLEY WATER DISTRICT BOARD OF DIRECTORS

OFFICE OF ROBERT C KOZAK PLCC
C3619 CROSSINGS DRIVE, SUITE B.
PRESCOTT, AZ 86305

5:00 PM Thursday, May 27, 2021

CALL to ORDER

Clerk/Secretary Kurt Womack called the **Emergency Special Session** to order at 4:55 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (NP) **JO ANN HOLT (P) phone** **KURT WOMACK (P)**
MIKE SCHUMACHER (P)

Also present: No Members of the Public. **Don Bohlier** for District Management, and DVWD Attorney **Robert Kozak** were in attendance.

1. APPROVE FY 2021-2022 BUDGET

Kurt asked if there anything about it before we vote. M. Schumacher said the fire hydrants need to come out impending future projects. Don explained the massive flow required could create problems with the rest of the system, unless a major upgrade happened. Kurt asked about our schedule, still on track? Mike and Don said it's good.

K. Womack made the motion to accept the Budget, with deletion of fire hydrants, seconded by J.A. Holt.

APPROVED: 3-0. Cracknell - **NP**, Womack - YES, Schumacher – YES, Holt – YES.

2. ADMINISTRATIVE

A) Approval of Minutes Emergency Special Session May 13, 2021.

K. Womack made the motion to accept amended Minutes from Chair Cracknell, seconded by M. Schumacher.

APPROVED: 3-0. Cracknell - **NP**, Womack - YES, Schumacher – YES, Holt – YES.

3. TREASURER'S REPORT (part 2)

Mike Schumacher handed out copies.

| Category | 30-Apr-21 | 31-Mar-21 | % Change |
|--------------------------------------------|--------------|--------------|----------|
| Cash Balance | \$593,571.45 | \$583,017.08 | 1.81% |
| Accounts Receivable | \$ 77,050.30 | \$ 69,228.71 | 11.30% |
| Water Revenues | \$ 56,836.59 | \$ 51,023.64 | 11.39% |
| New Hookup Contributions/Fees Total Income | - | \$ 5,200.00 | ** |
| Cost of Water (Cal. Mo.) | \$ 18,202.20 | \$ 15,366.62 | 18.45% |
| Repairs & Maintenance | \$ 7,668.28 | \$ 12,018.78 | -36.20% |
| Capital Outlay - Service Line Replacement | \$ 11,323.20 | \$ 3,813.95 | ** |

**Percentage not shown due to extreme variability.

3. MANAGER'S REPORT (part 1)

A) Monthly Report. Don gave his April 2021 report:

Total active customers - 760; Total Water Sales Revenue - \$19,431.04; Total Base Service - \$33,138.26; Total Tax collected - \$3,461.38 (AZ Municipal tax \$18.03); Total Current charges - \$61,002.89. Total Establishment Fees - \$280.00.

Average water bill \$76.30; Total Gallons pumped – 3,621,263; Total Gallons Sold – 2,777,366; Accounted Water Loss – 400,000; Unaccounted Water Loss – 443,897. Actual **PERCENT WATER LOSS – 12.26%**. Meters read from 3-19-21 to 4-19-21, 32 days.

Applications 3 owners and 4 renters, no new hook-ups. Water quality tests were good for total Coliform (two per month). Leak detection on going.

On 4/24 at 1923 Emerald Dr. service leak black poly 5,000 gal. On 4/24 at end of Pearl 2” water line, broke in three places 395,000 gal.

4. ADJOURN TO EXECUTIVE SESSION

5:07pm

5. RETURN TO OPEN PUBLIC MEETING – ROLL CALL

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

DAVE CRACKNELL (NP)

JO ANN HOLT (P) phone

KURT WOMACK (P)

MIKE SCHUMACHER (P)

Also present: No Members of the Public. **Don Bohlier** for District Management, and DVWD Attorney **Robert Kozak** were in attendance.

- 1) Approved Contractors List
Going to review our procedure, Don and Kozak have been delegated to solving it.
- 2) Resignation letter from Dave Cracknell. Kozak said it won't be official until we accept it.
K. Womack made the motion to accept the Resignation letter from Dave Cracknell, seconded by M. Schumacher.
APPROVED: 3-0. ... Womack - YES, Schumacher – YES, Holt – YES.
- 3) Mailer has progressed, will be sent out with revisions again for approval.
- 4) Due to absence of Chair, Womack nominated Schumacher to be Chair, with Kurt creating the Agenda for sharing the load. Point Of Contact also, and could stay as Treasurer, with help.
Kurt offered this can be discussed when Jo Ann is back in the state.
K. Womack made the motion to have **Mike Schumacher be Chair**, seconded by J.A. Holt.
APPROVED: 3-0. ... Womack - YES, Schumacher – YES, Holt – YES.

6. NEXT MEETING REVIEW

Kurt asked about having *CivilTec* attend a meeting for an update. Discuss Long-Term projects. Kurt asked if every meeting has to be an “emergency” special session, Bob said it's being managed, suggested going back to Regular Meeting.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 6:01 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. [aa] Robert’s Rules Of Order. *Revisions in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 7-09-21.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 5145 Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: June 30, 2021 by K. Womack, M. Schumacher, J.A.Holt.