

MINUTES OF OPEN PUBLIC MEETING

DIAMOND VALLEY WATER DISTRICT BOARD OF DIRECTORS

PRESCOTT VALLEY TOWN HALL
CONFERENCE ROOM #330 3RD FLOOR
7501 E. SMOOG BLVD., PRESCOTT VALLEY, AZ 86314

5:00 PM Wednesday, June 30, 2021

CALL to ORDER

Chair Mike Schumacher called the **Public Hearing** to order at 5:00 pm.

Also present: 4 Members of the Public, including Ben Tilman from CivilTec and John Sullivan from Stephen Crandall accounting. **Don Bohlier** for District Management was in attendance.

PUBLIC HEARING 2021-2022 BUDGET

1. CALL TO ORDER

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

JO ANN HOLT (P) KURT WOMACK (P) MIKE SCHUMACHER (P)

2. INTRODUCTION OF PUBLIC HEARING BY CHAIR

3. COMMENTS FROM PUBLIC

No comments.

4. CLOSE OF BUDGET PUBLIC HEARING - ADJOURNMENT

REGULAR MEETING

CALL TO ORDER

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

JO ANN HOLT (P) KURT WOMACK (P) MIKE SCHUMACHER (P)

1. ANNOUNCEMENTS

Approve CivilTec for DVWD Engineer. Discuss future projects.

Kurt asked to run the meeting, stated that we knew Cracknell was talking directly with Ben, wanted to get up to date. The Ramada Tank is the primary focus, brought a set of plans, have been pushing hard to get into ADEQ approval process, we are building at risk of not getting approval. Richard the primary Engineer is good at getting approvals, works with Prescott Valley, should go smoothly. Have Superior erect the tank. It's getting approval to operate is the goal. Kurt asked about time frame; at least a month, to 6 weeks. Working on the submittal report within a week. Kurt asked what we can work on in the meantime; ground preparation and compaction. Mike wanted clarification on a 'continuous use permit' from 1982, discovered by CivilTec, the County said use it, same spot, same color..... we asked about color? Mike asked if the pump station is also covered; Ben was not sure.

Kurt wanted to discuss what future projects are lined up. Don Bohlier explained how the County Flood

Control will do gabion baskets for the Jean Drive area. After they are done, we can get Jean Drive hooked up. CivilTec needs to update the topographic map they did recently, commissioned by Cracknell. Kurt asked if Cracknell addressed the Lisa Tank; Don said that and several other sites have been discussed. Don explained what needs to be done for a WIFA loan. Kurt explained how the previous Board asked an engineer to talk about modeling a whole system, is CivilTec able to do this? Ben said yes. Kurt thought the Board should discuss this. Kurt asked if the digital map is in CivilTec's possession, asking if it's enough to continue; yes, Cracknell had done good providing detail. Kurt's main concern was getting the knowledge in Don's head to something that can be shared. When Kurt bought in 1985, it was two old guys with all the knowledge up here (point to head). CivilTec can work up a price so we can have an idea what modeling entails.

K. Womack made the motion to approve CivilTec as DVWD Engineer, seconded by J. A. Holt.
APPROVED: 3-0. Schumacher – YES, Womack - YES, Holt – YES.

2. TREASURER’S REPORT

Mike Schumacher handed out copies.

Category	31-May-21	30-Apr-21	% Change
Cash Balance	\$505,949.71	\$593,571.45	-14.76
Accounts Receivable	\$ 81,284.04	\$ 77,050.30	5.49
Water Revenues	\$ 54,279.95	\$ 56,836.59	-4.50
New Hookup Contributions/Fees Total Income	\$ 4,000.00	\$ -0-	**
Cost of Water (Cal. Mo.)	\$ 16,969.60	\$ 18,202.22	-6.77
Repairs & Maintenance	\$ 16,850.82	\$ 7,668.28	119.75**
Capital Outlay - Service Line Replacement	\$ 54,718.35	\$ 11,323.20	383.24**

**Percentage not shown due to extreme variability.

John Sullivan talked about the Chase Bank loan, not been able to make contact with Travis, for 3 weeks. Cracknell conveyed that Chase is not doing loans for 1 or 2 million, John had returned from vacation, assumed everyone knew. John asked if we voted to get any loan from other banks; yes. The Board did not know about the amount stipulation for Chase. Kurt asked about our Gmail being updated due to Cracknell resignation; John Sullivan has reset passwords, emails to him will get forwarded to all Board members.

3. MANAGER’S REPORT

A) Monthly Report. Don gave his report. May 2021 Monthly Report:

Total active customers - 756; Total Water Sales Revenue - \$21,568.42; Total Base Service - \$33,331.77; Total Tax collected - \$3,624.25 (AZ Municipal tax \$19.72); Total Current charges - \$59,844.08. Total Establishment Fees - \$280.00.

Average water bill \$675.45; Total Gallons pumped – 3,843,285; Total Gallons Sold – 3,034,715; Accounted Water Loss – 0 -; Unaccounted Water Loss – 808,570. Actual **PERCENT WATER LOSS - 21.04%**. Meters read from 4-19-21 to 5-19-21, 31 days. This month shows what the leak rate is without repair loss.

Applications 6 owners and 2 renters, one new hook-up at 4601 Robin. Water quality tests were good for total Coliform (two per month). Leak detection on going.

On 5/11/21 at 4739 Julie, driveway repair. On 5/11 at 1619 Lapis, smelled like bleach, flushed line (about 100 gallons). On 5/17 at 1701 Emerald, relocating service that was under the concrete low water crossing. 5/18 at 1701 Emerald, went in to abandon the saddle from the water main.

B) Update for Ramada Tank Emergency Replacement Project. Engineer drawings are done (Kurt took the copy), submitted to Western Technologies 6/30 for quote for compaction reports, to build up the pad. July 8 planned delivery of water tank, but won't be ready until end of July. Kurt asked if we are running behind; Don said a little delay on drawings from CivilTec. Kurt asked if the old tank has been removed; no. Don said the June report shows less loss.

4. ADMINISTRATIVE

A) Approval of Emergency Session Minutes May 27, 2021\

B) Approval of Executive Session Minutes for May 27, 2021. K. Womack made the motion to accept both non-amended Minutes, seconded by J.A. Holt.

APPROVED: 3-0. Schumacher – YES, Womack - YES, Holt – YES.

5. VACANT BOARD POSITIONS

Nicole Kowalski lives in Diamond Valley, signed in the Hearing attendance. Kurt gave the basic requirements developed by previous Board, such as attending any meetings. Kurt asked for a consensus, Board agreed that her attending this meeting qualifies.

Mike knows of one person who is interested.

6. NEXT MEETING REVIEW

End of August or September, Don suggested August 26. New tank could be erected by end of August. Final contingent on ADEQ.

CALL TO THE PUBLIC

No comments.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 5:50 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. [aa] Robert's Rules Of Order. *Revisons in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 10-04-21.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 5145 Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: Sept. 30, 2021 by M. Schumacher, K. Womack, J.A.Holt.