

MINUTES OF OPEN PUBLIC MEETING

DIAMOND VALLEY WATER DISTRICT BOARD OF DIRECTORS

PRESCOTT VALLEY TOWN HALL
CONFERENCE ROOM #330 3RD FLOOR
7501 E. SKOOG BLVD., PRESCOTT VALLEY, AZ 86314

5:00 PM Thursday, September 30, 2021

CALL to ORDER

Chair Michael Schumacher called the **Regular Meeting** to order at 5:09 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

MIKE SCHUMACHER (P) JO ANN HOLT (P) KURT WOMACK (P)

Also present: One Member of the Public. **Don Bohler** for District Management, and **John Sullivan** for Crandall Accounting Services was in attendance.

1. ANNOUNCEMENTS

No discussion.

2. TREASURER'S REPORT

John Sullivan was delayed at 5:14, [skipped to item 3]. Sullivan handed out copies. Next meeting we will have Dave Snyder do a review report. John said the new CUSI billing system is much better to work with.

Category	31-Aug-21	31-July-21	30-June-21
Cash Balance	\$413,135.98	\$524,709.18	\$515,816.19
Accounts Receivable	\$ 75,630.15	\$ 73,202.22	\$ 73,663.39
Water Revenues	\$ 55,126.98	\$ 63,330.32	\$ 54,035.88
New Hookup Contributions/Fees Total Income	\$ 2,800.00	\$ 5,600.00	\$ 12,000.00
Cost of Water (Cal. Mo.)	\$ 18,542.00	\$ 23,830.59	\$ 17,408.56
Repairs & Maintenance	\$ 1,580.14	\$ 21,361.42	\$ 18,669.33
Capital Outlay - Service Line Replacement	\$104,913.52	\$ 48,302.96	\$ 13,310.75

NOTE: Percentage change is not shown due to 3 months shown.

See [M06.30.2021\(PublicHear.Reg5.00pm\)](#) for May report.

3. MANAGER'S REPORT

A) Monthly Report. Don gave his reports for June, July, August 2021.

June Monthly Report:

Total active customers - 759; Total Water Sales Revenue - \$25,594.46; Total Base Service - \$33,144.01; Total Tax collected - \$3,895.96 (AZ Municipal tax \$22.80); Total Current charges -

\$61,456.27. Total Establishment Fees - \$385.00.

Average water bill \$77.42; Total Gallons pumped – 4,285,803; Total Gallons Sold – 3,507,313; Accounted Water Loss - 0; Unaccounted Water Loss – 778,490. Actual **PERCENT WATER LOSS – 18.6%**. Meters read from 5/19/21 to 6/18/21, 31 days.

Applications 6 owners and 2 renters. Three new hook-ups: 6/3 at 5006 Sapphire, 6/9 at 4817 Catherine, 6/18 at 1592 Elaine Way. 6/30 at 1010 Turquoise prepared for road cut, got rained out.

On 6/8 at 1923 Emerald 1” black poly leaking, water loss minimal. 6/21 at 4575 William needed to brush the main for access. 6/22 & 6/23 at 4575 William upgrade service from black poly. 6/25 at East Rose Quartz Wash digging to connect 4” main through wash. 6/28 East Rose Quartz Wash laying ductile and concrete cap through wash. 6/28 at 1640 & 1650 Emerald the County called Don, needed meter boxes moved back from street. 6/30 at 1640 & 1650 Emerald started digging around boxes for replumb, rained out at 11:00 AM.

July Monthly Report:

Total active customers - 758; Total Water Sales Revenue - \$25,405.09; Total Base Service - \$33,080.95; Total Tax collected - \$3,868.79 (AZ Municipal tax \$22.76); Total Current charges - \$60,927.26. Total Establishment Fees - \$455.00.

Average water bill \$80.37; Total Gallons pumped – 4,431,127; Total Gallons Sold – 3,487,502; Accounted Water Loss – 40,000; Unaccounted Water Loss – 903,625. Actual **PERCENT WATER LOSS – 20.39%**. Meters read from 6/18/21 to 7/19/21, 32 days.

Applications 13 owners and 2 renters. Two new hook-ups: 7/1 at 1010 Turquoise Dr., 7/2 at 1000 Turquoise Dr.

On 7/5 at 1640 & 1650 Emerald two replumbs requested by County. 7/10 at 5040 Diamond Dr. 4” main break – 20,000 gallons. 7/10 at 1809 Moonstone dirt in kitchen sink from break. 7/12 at 4662 Julie Dr. leak in box – customer's side. 7/14 at Catherine 4” main break – 10,000 gal. 7/15 at 1677 Rose Quartz 4” main break – 10,000 gal.

August Monthly Report:

Total active customers - 754; Total Water Sales Revenue - \$19,614.52; Total Base Service - \$33,148.30; Total Tax collected - \$2,170.00 (AZ Municipal tax \$18.10); Total Current charges - \$56,878.98. Total Establishment Fees - \$175.00.

Average water bill \$75.43; Total Gallons pumped – 3,692,456; Total Gallons Sold – 2,780,359; Accounted Water Loss – 30,000; Unaccounted Water Loss – 882,097. Actual **PERCENT WATER LOSS – 23.89%**. Meters read from 7/19/21 to 8/19/21, 32 days.

Applications 3 owners and 1 renter, no new hook-ups.

B) Update for Ramada Tank Emergency Replacement Project (taken from monthly reports)
6/4 digging out 1.5 feet of dirt per Western Technologies soil test. 6/8 excavated foundation. 6/10 cleaning up tank foundation after it was all dug up and manicuring site for first survey shot and compaction test. 6/17 Civil Tech went out to shoot site and more dirt needed to be excavated out. Tank hatch seal was leaking, had to drain 30,000 gallons, but Don is seeing a wet area so Superior was called to fix. Kurt asked if the plumbing between the tank and pump house is done; has not been started.

Don has applied for a \$1.66M grant to finish the 330 services to finish for Capital Improvement, from the County that got \$10M grant from Water Wastewater Infrastructure, will know by December.
[Returned to item 2]

4. ADMINISTRATIVE

A) Approval of Public Hearing/Regular Meeting Minutes September 30, 2021. \K. Womack made the motion to accept amended Minutes, seconded by J.A. Holt.

APPROVED: 3-0. Schumacher - YES, Womack - YES, Holt - YES.

5. VACANT BOARD POSITION

Chair Schumacher knows someone who has lived in DV for 30 years. Nichole Kowalski attended last meeting. [\[M06.30.2021\(PublicHear.Reg5.00pm, item 5\)\]](#)

Chair Schumacher made the motion to appoint Nichole Kowalski to the Board, seconded by K. Womack.

APPROVED: 3-0. Schumacher - YES, Womack - YES, Holt – YES.

Discussed having Nichole take the Treasurer position.

M. Schumacher gave Nichole one of the DVWD thumb drives, will get the books to her.

6. NEXT MEETING REVIEW

December 16, 5:00 PM.

CALL TO THE PUBLIC

No comments.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 5:47 PM

NOTE: [\[M00.00.2015\]](#) Indicates reference to Minutes from previous meetings. [\[aa\]](#) Robert's Rules Of Order. .

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 10/29/21.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 5145 Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: October 28, 2021 by M. Schumacher, K. Womack, J.A.Holt.