

MINUTES OF OPEN PUBLIC MEETING

DIAMOND VALLEY WATER DISTRICT BOARD OF DIRECTORS

PRESCOTT VALLEY TOWN HALL
CONFERENCE ROOM #330 3RD FLOOR
7501 E. SKOOG BLVD., PRESCOTT VALLEY, AZ 86314

5:00 PM Thursday, December 16, 2021

CALL to ORDER

Chair Mike Schumacher called the **Regular Meeting** to order at 5:07 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT, NP = NOT PRESENT

MIKE SCHUMACHER (P) JO ANN HOLT (NP) KURT WOMACK (P)
NICHOLE KOWALSKI (P)

Also present: No Members of the Public. **Don Bohlier** for District Management was in attendance. Jo Ann Holt was in California.

1. ANNOUNCEMENTS

Bohlier said that Yavapai County is going to pave 400 feet of Lapis, left over funding from Flood Control. Schumacher said our County Supervisor Mallory is working on getting grant money to pave more streets.

Bohlier is going to apply for funding from the American Rescue Plan Act for water and sewer projects. Eligibility period is between March 3, 2021 and ends December 31, 2024. The goal is to upgrade the remaining substandard meter services. Yavapai County receives the funding, then distributes it. The Board agreed by consensus to have the Manager move ahead with the application.

Part of the Manager's report (*) Yavapai County has a 5 year moratorium on cutting newly paved streets. When we upgrade services, we will have to ask the County for an exemption.

2. TREASURER'S REPORT

Mike Schumacher will provide copies later. No more Rain For Rent for the temporary tanks.

Category	31-Oct-21	31-Sep-21	% Change
Cash Balance	\$414,083.62	\$391,358.93	5.81
Accounts Receivable	\$ 74,025.12	\$ 79,348.74	-6.71
Water Revenues	\$ 53,365.28	\$ 56,815.38	-6.07
New Hookup Contributions/Fees Total Income	\$ 11,200.00	\$ -	**
Cost of Water (Cal. Mo.)	\$ 19,780.68	\$ 15,079.56	31.18
Repairs & Maintenance	\$ 7,939.70	\$ 10,291.56	-22.85
Capital Outlay - Service Line Replacement	\$ 8,627.98	\$ 29,781.73	**

**Percentage not shown due to extreme variability.

3. MANAGER'S REPORT

A) Monthly Report. Don gave his October and November reports:

October 2021 Monthly Report:

Total active customers - 752; Total Water Sales Revenue - \$17,420.09; Total Base Service - \$33,023.61; Total Tax collected - \$3,313.65 (AZ Municipal tax \$16.17); Total Current charges - \$55,518.71. Total Establishment Fees - \$385.00.

Average water bill \$73.82; Total Gallons pumped – 3,263,915; Total Gallons Sold – 2,493,199; Accounted Water Loss – 127,000; Unaccounted Water Loss – 643,716. Actual **PERCENT WATER LOSS – 19.72%**. Meters read from 9/20/21 to 10/19/21, 30 days.

Applications 3 owners and 3 renters. New hook-ups: 10/1 at 4833 Diamond Dr., 10/2 at 4827 Diamond Dr. & 4831 Diamond Dr., 10/6 at 1934 Geraldine dead meter. Kurt asked if they were on paved streets; yes on Diamond.

On 10/04 at 1020 & 1040 Lois, 1" PVC fitting fixed, estimated 25,000 gallons loss. 10/6 at 4555 Victor upgrade service from blue poly, loss 1,000 gal. 10/19 at 1100 Opal Dr. 4" main break from tree root, loss 43,000 gal. 10/19 at 4739 Julie 4" main line coupling leak, loss 43,000 gal. 10/21 at 1304 Lois blue poly leaking, put wrap around clamp, loss 5,000 gal. 10/22 at 4787 Amber PVC broken fittings, made repair, loss 10,000 gal. (*) Don is having to not properly repair services into the paved streets because of the moratorium.

Ramada tank update: all the plumbing finished on 10/27, waiting on sensors for upgraded valve monitoring. Don is also going to have the valve company involved for all future projects. A pad is going to be prepared for a shipping container for storage.

November 2021 Monthly Report:

Total active customers - 751; Total Water Sales Revenue - \$17,067.03; Total Base Service - \$33,040.80; Total Tax collected - \$3,291.88 (AZ Municipal tax \$15.95); Total Current charges - \$55,142.98. Total Establishment Fees - \$70.00.

Average water bill \$73.42; Total Gallons pumped – 3,335,286; Total Gallons Sold – 2,467,708; Accounted Water Loss – 14,000; Unaccounted Water Loss – 853,578. Actual **PERCENT WATER LOSS – 25.59%**. Meters read from 10/19/21 to 11/19/21, 32 days.

Applications 7 owners and 0 renters. No new hook-ups.

10/20 at 1100 Opal Dr. 4" main break, loss 10,000 gal. 10/20 at 4739 Julie called out, 10/21 fixed leak 4" coupling loss 4,000 gal.

Womack asked if we can have a summary of the Ramada Tank replacement project costs next meeting; the last items should be billed by then, so yes. Bohler will talk with Civiltech about getting a list of future projects, new pump stations are needed. Don has 14 new hook-ups waiting.

4. ADMINISTRATIVE

A) Approval of Regular Meeting Minutes October 28, 2021\K. Womack made the motion to accept amended Minutes, seconded by M. Schumacher.

APPROVED: 3-0. Schumacher – YES, Womack - YES, Holt – NP, Kowalski – YES

5. UPDATE ON VACANT BOARD POSITIONS

Nichole did the Oath Of Office, provided copies. Mike understands that previous Board member Bill Hunt will consider re-joining since we aren't having so many meetings.

6. NEXT MEETING REVIEW

January 27 at 5:00, end of Calendar Year report.

CALL TO THE PUBLIC

Nobody else in attendance.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 5:54 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. [aa] Robert's Rules Of Order. *No revisions.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 01/31/22.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 5145 Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: January 27, 2021 by M. Schumacher, K. Womack, J.A. Holt, N. Kowalski.