

MINUTES OF OPEN PUBLIC MEETING

DIAMOND VALLEY WATER DISTRICT BOARD OF DIRECTORS

PRESCOTT VALLEY TOWN HALL
CONFERENCE ROOM #330 3RD FLOOR
7501 E. SKOOG BLVD., PRESCOTT VALLEY, AZ 86314

5:00 PM Thursday, January 27, 2022

CALL to ORDER

Chair *Mike Schumacher* called the **Regular Meeting** to order at 5:03 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

MIKE SCHUMACHER (P) JO ANN HOLT (P) KURT WOMACK (P)
NICHOLE KOWALSKI (P)

Also present: Three DV Members of the Public, 3 guests. **Don Bohlier** for District Management was in attendance.

1. ANNOUNCEMENTS

Chair Schumacher thanked Manager Don for getting the Ramada Tank successfully online.

A) Shipping container for storage.

K. Womack wanted to get on the record, that since we did not have an Office, and have been keeping some of the records in the Rose Quartz pumphouse, and other records are kept at various Board Member homes, that we should have a better place for Storage. We are considering buying a shipping container and placing at the Ramada Tank site. Bohlier is going to prepare a pad behind the water tank, then shop for the container.

Bohlier requested to [Suspend The Rules and skip to 3. B.]

2. TREASURER'S REPORT

A) Mike Schumacher will have reports for the next meeting.

B) Ramada Tank Emergency Replacement Project summary.

Western OilFields Supply Co. temp. tanks	\$113,035.83
CivilTech Engineering, Inc.	\$ 25,291.50
Western Technologies Inc.	\$ 5,565.00
Superior Tank Company, Inc.	\$118,883.06
R Streamline Design	\$ 7,114.18
Horrocks Engineers	\$ 600.00
Canyon Edge Excavating, LLC	\$ 3,460.39
ADEQ permit	\$ 800.00
Pehl Contracting	\$ 9,395.00
Manny's Dump Truck Service, LLC	\$ 2,033.69

Granite Springs Water Company, LLC	\$ 13,073.93
Robert C. Kozak, PLLC	\$ 5,635.00
Yavapai HomePro Excavation & Contracting	\$ 4,904.52
TOTAL	\$309,792.10

3. MANAGER'S REPORT

A) Monthly Report. Don gave his report. December 2021 Monthly Report:

Total active customers - 757; Total Water Sales Revenue - \$16,153.43; Total Base Service - \$33,159.78; Total Tax collected - \$3,237.81 (AZ Municipal tax \$15.25); Total Current charges - \$55,405.88. Total Establishment Fees - \$385.00.

Average water bill \$71.62; Total Gallons pumped – 3,224,653; Total Gallons Sold – 2,356,349; Accounted Water Loss - 0; Unaccounted Water Loss – 1,800,000. Actual **PERCENT WATER LOSS – 26.98%**. Meters read from 11/19/21 to 12/20/21, 32 days.

Applications 11 owners and 1 renter. New hook ups: 12/20/21 at 1040 Rose Quartz, 12/22/21 at 1071 Rose Quartz. Water quality tests were good for total Coliform (two per month). Leak detection on going. Met with Civil Tech to discuss survey for Ramada Tank fence.

On 12/8/21 at 1958 & 1970 Quartz Dr. water in box, upgrade. 12/09/21 met contractor at 1071 Rose Quartz for new hook up and 1040 Rose Quartz to pick up check. 12/14/21 blow-off valve at end of Geraldine Dr. 1 1/2" valve was leaking, replaced. 12/30/21 New Year end report; Arizona Resale Certificate to The Town of Prescott Valley.

B) [Add Contractor to DVWD list – Northern Edge Equipment Services, Mark Kellog] Bohlier said he has been using him for a few months, because the other Contractors have not been available. Schumacher has observed their work and confirmed they have been doing good work. M. Schumacher made the motion to add Northern Edge Equipment Services to the DVWD Contractor List, seconded my K. Womack.

APPROVED: 4-0. Schumacher - YES, Womack - YES, Holt - YES, Kowalski – YES.

C) Remote controls, high & low water alarm – Ripple Industries, Inc.

12/14/21 met with Ripple Industries to hook up automatic control valve for Ramada Tank.

D) Julie Dr. lot acquisition for Easement to relocate water main.

Bohlier wrote a letter 1/03/22 to the owners of 4701 E. Julie Dr. asking if they would consider selling their lot, for rerouting the water main. Current main does not run in an Easement.

E) American Rescue Plan Act funding update.

Yavapai County received letter for grant request, should hear something by March or April.

[F] Manager's 2021 Year End Report [not on Agenda]

1. Repaired 11 main leaks (2020 – 6)
2. Replaced 8 services that were leaking (12)
3. Service leaks repaired 4.
4. Capital Improvement, above ground meters 2 (22)
5. Install 1 inline isolation valve (1)
6. Pot holing 2" & 4" main at interscection of Rose Quartz & Turquoise to asphalt, added to map.
7. New Hook Ups 12 (11)
8. Replaced 1 1/2" ball valve at end of Geraldine due to leak.

9. Tied in the 4" main through the wash at east end of Rose Quartz Dr. with ductile iron pipe.
10. Work Orders 232 (180)

4. ADMINISTRATIVE

A) Approval of Regular Meeting Minutes December 16, 2021. \

K. Womack made the motion to accept the Minutes with no revisions, seconded by N. Kowalski.

APPROVED: 4-0. Schumacher - YES, Womack - YES, Holt - YES, Kowalski – YES.

5. UPDATE ON VACANT BOARD POSITIONS

Rick Costianes has lived on Ramada Dr. for 30 years, near the water tank. This is the first meeting he has attended, Womack will contact via his email.

Schumacher got the two books from former Member McCoy to give Kowalski.

6. NEXT MEETING PREVIEW

Womack asked that we talk about future projects, before getting into the Budget discussion. Item 3.E funding is for upgrading services. Jean Dr. repairing main is dependent on Yavapai Flood Control work. Bohler will be talking with Civil Tech about other projects for WIFA loans. March 24.

CALL TO THE PUBLIC

Patti Sheaffer asked about the Ramada Tank, and if any big changes are in the future such as paving streets; Womack mentioned the proposed Sundog Ranch Road that will run past DV. Rick Costianes just wanted to see how the District was doing. Tracy Zak was looking at buying a lot in DV, asked about the procedure for getting hooked up.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 5:41 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. [aa] Robert's Rules Of Order. *K. Womack correction 5/05/22.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 3-24-22.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 5145 Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: March 24, 2022 by M. Schumacher, K. Womack, J.A.Holt, N. Kowalski.