

MINUTES OF OPEN PUBLIC MEETING

DIAMOND VALLEY WATER DISTRICT BOARD OF DIRECTORS

PRESCOTT VALLEY TOWN HALL
CONFERENCE ROOM #330 3RD FLOOR
7501 E. SMOOG BLVD., PRESCOTT VALLEY, AZ 86314

5:00 PM Thursday, March 24, 2022

CALL to ORDER

Chair *Mike Schumacher* called the **Regular Meeting** to order at 5:00 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

MIKE SCHUMACHER (P) JO ANN HOLT (P) KURT WOMACK (P)
NICHOLE KOWALSKI (P)

Also present: Two members of the Public. **Don Bohler** for District Management was in attendance.

1. ANNOUNCEMENTS

Schumacher had an appointment delay start time, had notified other members.

A) Storage at Ramada Tank site.

The District needs storage for files and parts. Womack asked if we are thinking about building something. Womack had just met with Yavapai County Planner, Tim Olson, about one of his jobs, thought we should talk to him about what we can do. Womack didn't want to get into an Office, that would require a bathroom and septic system and other complications. Schumacher's idea of getting a shipping container (conex box) was a concern. Holt had called the County awhile ago, they said we couldn't build a shed. Schumacher wondered if a variance is possible. Womack thought of asking DVWD Attorney Kozak first, if he knew if there is something to consider. Womack volunteered to contact the County.

2. TREASURER'S REPORT

Mike Schumacher handed out copies. Big change in Cost of Water due to repair of big leak.

Category	28-Feb-22	31-Jan-22	% Change
Cash Balance	\$426,924.67	\$430,059.37	-0.73%
Accounts Receivable	\$ 78,402.05	\$ 77,278.26	1.45%
Water Revenues	\$ 45,290.09	\$ 43,859.23	3.26%
New Hookup Contributions/Fees Total Income	\$ 3,300.00	\$ 3,300.00	-0-
Cost of Water (Cal. Mo.)	\$ 12,737.90	\$ 19,857.48	-35.85%
Repairs & Maintenance	\$ 18,329.81	\$ 10,781.34	**
Capital Outlay - Service Line Replacement	\$ 9,002.98	\$ 3,605.00	**

**Percentage not shown due to extreme variability.

3. MANAGER'S REPORT

A) Monthly Reports.

January 2021 Monthly Report:

Total active customers - 760; Total Water Sales Revenue - \$16,354.51; Total Base Service - \$33,145.42; Total Tax collected - \$3,248.14 (AZ Municipal tax \$15.49); Total Current charges - \$51,161.86. Total Establishment Fees - \$245.00.

Average water bill \$67.31; Total Gallons pumped – 3,271,718; Total Gallons Sold – 2,352,972; Accounted Water Loss – 5,000*; Unaccounted Water Loss – 913,746. Actual **PERCENT WATER LOSS – 27.93%**. Meters read from 12/20/21 to 1/19/22, 31 days.

Applications 10 owners and 1 renter, new hook-up at 1989 Agate. Water quality tests were good for total Coliform (two per month). Leak detection on going.

On 1/2 at 1004 Opal Dr., customer's side frozen. 1/2 at 1914 Lapis, customer's side was frozen. 1/6 at 1900 Lapis, possible leak, none found. 1/9 at 1950 Emerald, needed water turned off, sprinkler system was leaking. 1/14, 17, 18 at 1965 Agate, replumbed, the main was about 12 feet deep. 1/21 at 5313 Sapphire water leak, PVC pipe broken on District side*. 1/31 took Civil Tech and Mike on tour of system.

February 2021 Monthly Report:

Total active customers - 761; Total Water Sales Revenue - \$15,584.13; Total Base Service - \$33,181.25; Total Tax collected - \$3,199.63 (AZ Municipal tax \$14.72); Total Current charges - \$50,364.68. Total Establishment Fees - \$280.00.

Average water bill \$66.18; Total Gallons pumped – 3,198,812; Total Gallons Sold – 2,263,599; Accounted Water Loss – 200,000; Unaccounted Water Loss – 735,213. Actual **PERCENT WATER LOSS – 22.98%**. Meters read from 1/19/22 to 2/18/22, 31 days.

Applications 4 owners and 2 renters, new hook-ups at 4726 Amber and 1594 Lisa Ln.. Water quality tests were good for total Coliform (two per month). Leak detection on going.

On 2/9/22 & 2/10 at 1832 and 1840 Emerald, water in boxes, after pot holing found that 1841 Emerald service line was leaking. 2/11 at 1841 Emerald upgrade service line, loss 200,000 gal. 2/28 at 5313 & 5327 Sapphire, called out at 3:30 AM, upgrade service line.

B) Julie Dr. lot acquisition for Easement to relocate water main.

No response from homeowner.

C) American Rescue Plan Act funding update.

Nothing from the County.

4. ADMINISTRATIVE

A) Approval of Regular Meeting Minutes January 27, 2022\

K. Womack made the motion to accept Minutes, seconded by J.A. Holt.

APPROVED: 4-0. Schumacher - YES, Womack - YES, Holt - YES, Kowalski – YES.

5. UPDATE ON VACANT BOARD POSITIONS

Rick Costianes had attended the Jan. 27 meeting, was in attendance. He has been a resident for 30 years, likes the direction the District is going, is willing to help out. Employed by the phone company, deals with vendors and cost related things, is willing to do on site activity.

M. Schumacher made the motion to appoint Rick Costianes to the Board, seconded by K. Womack.

APPROVED: 4-0. Schumacher - YES, Womack - YES, Holt - YES, Kowalski – YES.

6. NEXT MEETING PREVIEW

Budget discussion needs to start, and discussion about Capital Improvement future projects. Budget, April 14 at 5:00 PM.

CALL TO THE PUBLIC

No comments.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 5:20 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. [aa] Robert's Rules Of Order. *Revision in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 5/13/22.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 5145 Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: May 12, 2022 by M. Schumacher, K. Womack, J.A.Holt, N. Kowalski, *R. Costianes.*