

MINUTES OF OPEN PUBLIC MEETING

DIAMOND VALLEY WATER DISTRICT BOARD OF DIRECTORS

PRESCOTT VALLEY TOWN HALL
CONFERENCE ROOM #330 3RD FLOOR
7501 E. SKOOG BLVD., PRESCOTT VALLEY, AZ 86314

5:00 PM Thursday, May 12, 2022

CALL to ORDER

Chair Mike Schumacher called the **Special Session** to order at 5:03 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

MIKE SCHUMACHER (P) JO ANN HOLT (P) KURT WOMACK (P)
NICHOLE KOWALSKI (P) RICK COSTIANES (P)

Also present: No DVWD Members of the Public, **Dennis Charles. Don Bohlier** for District Management was in attendance.

1. ANNOUNCEMENTS

M. Schumacher was with Civiltech the day before, they discovered that three parcels are not within the DVWD. One is the parcel that Greg Temple asked to get annexed on Onyx, A.P.N. 103-14-035L [03.M9.17.2020(SS5.00pm). Item 3], the other two are adjacent to Yavapai Hills. They should be formally annexed before any assessments would be done, should be on the next Agenda.

There has been some miscommunication with Yavapai County regarding Elections. M. Schumacher had been at the County, thought this issue was resolved, but the County had recently contacted the previous Chair, who contacted Womack about it. Schumacher will look into it next week.

2. CHANGE OF OPERATIONS

M. Schumacher made the motion to approve Dennis Charles as the new Manager, starting in June, with Don Bohlier to remain as a consult for the transition; seconded by J. A. Holt.

APPROVED: 5-0. Schumacher - YES, Womack - YES, Holt - YES, Kowalski - YES, Costianes – YES.

K. Womack just wanted to put on the record, that he had discussed this appointment with DVWD Attorney Kozak. D. Bohlier and previous Managers set the precedent for getting appointed [7.M1.05.2015(SS6.40pm), Management Contract Issues. 7.M1.09.2015(SS2.00pm), Old Business – New Business RFP. 7.M1.17.2015(SS1.00pm), New Business – Management & Operations Transition]. Bohlier will review his Contract to update for D. Charles, and submit to Schumacher and Womack. It has been month to month, for *seven* years. Bohlier wrote his letter of resignation April 28, 2022, which was announced in the meeting that day, retiring June 30th.

3. BUDGET APPROVAL

There was a change in the Systems Repairs and Maintenance, \$30,000 was added for the Rhinestone Easement main relocation adjacent to the new hospital. Womack asked if we had to go out for bid; Bohler said not necessarily, only if we wanted to, but the District has only one Contractor available, Northern Edge, and no other Contractors are available. Womack asked why; two on our list have become unavailable, leaving Earth Resources as the only other Contractor and they are so busy they might not bid on this job. Womack said we should add this to the next Agenda for discussion, update the DVWD approved Contractors list. [[03.M09.17.2020\(SS5.00pm\)](#), [item 1](#)]

Discussed next steps, such as running ad in the Courier, and posting at DVWD locations. We had a question on the printout, Mike called DVWD Accountant John Sullivan who answered the question. Total Budgeted Expenses \$781,900.

M. Schumacher made the motion to approve the FY 2023 Budget; seconded by J.A. Holt.

APPROVED: 5-0. Schumacher - YES, Womack - YES, Holt - YES, Kowalski - YES, Costianes – YES.

4. ROBIN DRIVE HOSPITAL TEMPORARY HOOKUP

A) RV 5/8” meter (note: a modular office was set up on site)

Don said the developer wants a 3/4” meter. Kurt asked if was able to find the parts; yes. Discussed fees to be paid, will follow the Rate Schedule. Because these are not permanent meters, discussed the Prescott Valley fee.

B) Construction 2” meter

Discussed the concern about amount of flow that potentially could be drawn, Don will write up a contract stipulating restrictions to avoid customers not being served. Mr. Charles suggested providing a 1” meter, that would reduce the amount of flow and cost less for the meter. Tier rate will apply, a construction temporary tank usually holds 12,000 gallons. Discussed the options for who keeps the meters when the term ends, when they hook up to permanent City Of Prescott water, could be in 90 days. [[10.Mo4.28.2022\(Budget/RegMeeting5.00pm\)](#), [item Manager's Report](#)]

4. ADMINISTRATIVE

A) Approval of Regular Meeting Minutes for March 24, 2022\

B) Approval of Regular Session Minutes for April 28, 2022

K. Womack explained there was an error which will be corrected, and that he had overlooked getting the March 24 Minutes approved at prior meetings.

K. Womack made the motion to accept amended Open Session Minutes, seconded by J.A. Holt.

APPROVED: 5-0. Schumacher - YES, Womack - YES, Holt - YES, Kowalski - YES, Costianes - YES.

D. Bohler discussed his concern about how the Executive Session Minutes are distributed.

6. NEXT MEETING PREVIEW

Discussed the procedures for the Budget Hearing, scheduled for June 09 at 5:00pm, and the Regular Meeting will be June 23.

CALL TO THE PUBLIC

No comments.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 6:14 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. [aa] Robert's Rules Of Order. *Revision in italics.*

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 7/10/22.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 5145 Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: June 23, 2022 by M. Schumacher, K. Womack, J.A.Holt, N. Kowalski, R. Costianes.