

**UNAPPROVED UNOFFICIAL
MINUTES OF OPEN PUBLIC MEETING**

**DIAMOND VALLEY WATER DISTRICT
BOARD OF DIRECTORS**

PRESCOTT VALLEY TOWN HALL
CONFERENCE ROOM #330 3RD FLOOR
7501 E. SKOOG BLVD., PRESCOTT VALLEY, AZ 86314

5:00 PM Thursday, June 23, 2022

CALL to ORDER

Chair Mike Schumacher called the **Regular Meeting** to order at 5:06 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

MIKE SCHUMACHER (P) JO ANN HOLT (P) KURT WOMACK (P)
NICHOLE KOWALSKI (P) RICK COSTIANES (P)

Also present: No Members of the Public, **Dennis Charles. Don Bohlier** for District Management was in attendance.

1. ANNOUNCEMENTS

a. Hospital update.

Both temporary meters are installed, presented 6/10/22 memo to the builder regarding water pressure contingency.

b. Ramada storage unit.

We can purchase the storage containers beginning of FY2022-23. 20 foot office storage unit, 40 foot storage unit. Womack was okay with the small office at the Rhinestone location, used only for printing documents and filing in books, opted for the 20' size. Board agreed by consensus to proceed.

2. TREASURER'S REPORT

Mike Schumacher handed out copies. David Snyder is scheduled to do the yearly audit.

Category	31-May-22	30-Apr-22	% Change
Cash Balance	\$442,438.92	\$447,658.30	-1.17
Accounts Receivable	\$ 79,887.43	\$ 81,941.11	-2.51
Water Revenues	\$ 51,586.89	\$ 50,949.71	1.24
New Hookup Contributions/Fees Total Income	\$ -	\$ 3,300.00	**
Cost of Water (Cal. Mo.)	\$ 17,217.40	\$ 18,420.62	-6.53
Repairs & Maintenance	\$ 22,521.16	\$ 6,461.33	**
Capital Outlay - Service Line Replacement	\$ 3,500.00	\$ -	**

**Percentage not shown due to extreme variability.

3. MANAGER'S REPORT

a. April 2022 Monthly Report:

Total active customers - 764; Total Water Sales Revenue - \$19,802.04; Total Base Service - \$34,917.03; Total Tax collected - \$3,602.72 (AZ Municipal tax \$18.19); Total Current charges - \$56,700.07. Total Establishment Fees - \$105.00.

Average water bill \$74.21; Total Gallons pumped – 3,686,433; Total Gallons Sold – 2,804,020; Accounted Water Loss - 0; Unaccounted Water Loss – 883,753. Actual **PERCENT WATER LOSS – 23.97%** (March was 26.63%). Meters read from 3/17/22 to 4/19/22, 34 days.

Applications 1 owner and 2 renters, no new hook-ups. Water quality tests were good for total Coliform (two per month). Leak detection on going.

Still having supply issues with getting cork stops and meter sets, 19 applications are waiting to get hooked up, could be the end of the year before getting parts. Dennis will look into some sources for getting the hardware. On 4/12 new hook-up at 4770 Catherine.

Bohler wanted to clean up the DVWD Approved Contractor List, Pehl and RSD have not been working in the District for months and are not interested. Earth Resources will remain for big jobs, Northern Edge will remain.

M. Schumacher made the motion to remove Pehl Contracting and RSD from the list, seconded by K. Womack.

APPROVED: 5-0. Schumacher - YES, Womack - YES, Holt - YES, Kowalski - YES, Costianes - YES.

b. May 2022 Monthly Report:

Total active customers - 768; Total Water Sales Revenue - \$21,968.13; Total Base Service - \$33,463.63; Total Tax collected - \$3,655.72 (AZ Municipal tax \$19.88); Total Current charges - \$61,249.48. Total Establishment Fees - \$280.00.

Average water bill \$79.74; Total Gallons pumped – 3,919,498; Total Gallons Sold – 3,060,112; Accounted Water Loss – 5,000; Unaccounted Water Loss – 854,386. Actual **PERCENT WATER LOSS – 21.80%**. Meters read from 4/19/22 to 5/19/22, 31 days.

Applications 0 owner and 0 renters, no new hook-ups. Water quality tests were good for total Coliform (two per month). Leak detection on going.

On 5/22 at 5180 Diamond Dr. main break 5,000 gal.

c. Update new Management transition.

Dennis Charles found a house to rent.

d. Rhinestone water main realignment.

Found the alignment needed an additional 110 feet.

e. Grant update.

Issue with website password is getting worked on.

4. ADMINISTRATIVE

- a. Approval of Budget Workshop Meeting Minutes April 14, 2022 (Agenda showed 04)
- b. Approval of Special Session Minutes for May 12, 2022
- c. Approval of Budget Hearing Minutes for June 09, 2022

Former Chair Cracknell has emailed Kurt about some errors. K. Womack made the motion to accept all the Minutes, with amendments; seconded by J.A. Holt.

APPROVED: 5-0. Schumacher - YES, Womack - YES, Holt - YES, Kowalski - YES, Costianes - YES.

5. NEXT MEETING PREVIEW

Storage units update. August 25.

CALL TO THE PUBLIC

Silence.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 5:42 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. [aa] Robert's Rules Of Order. .

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 7-10-22.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 5145 Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: _____, 2022 by M. Schumacher, K. Womack, J.A.Holt, N. Kowalski, R. Costianes.