

**UNAPPROVED UNOFFICIAL
MINUTES OF OPEN PUBLIC MEETING**

**DIAMOND VALLEY WATER DISTRICT
BOARD OF DIRECTORS**

PRESCOTT VALLEY TOWN HALL
CONFERENCE ROOM #330 3RD FLOOR
7501 E. SKOOG BLVD., PRESCOTT VALLEY, AZ 86314

5:30 PM Thursday, August 25, 2022

CALL to ORDER

Chair Mike Schumacher called the **Regular Meeting** to order at 5:36 pm.

ROLL CALL of BOARD MEMBERS P = PRESENT NP = NOT PRESENT

MIKE SCHUMACHER (P) JO ANN HOLT (P) KURT WOMACK (P)
NICHOLE KOWALSKI (P) RICK COSTIANES (P)

Also present: Five (5) Members of the Public. **Dennis Charles** for District Management was in attendance, and former Manager Don Bohler.

1. ANNOUNCEMENTS

a) Hospital update

Don said they started breaking ground. Kurt asked if their tank got filled up; yes last month.

b) Ramada storage unit

Mike said the first 20' office unit arrived on Monday, the second 40' unit should show up Sept. 26. Keys given out to Board members.

c) Rose Quartz Dr. - Yavapai County Flood Control

Mike handed out copies of the Flood Mitigation engineering drawings. Kurt immediately noticed they are following the bend of the current bank, not property lines. Mike said that Supervisor Mallory said the County is going to look into 4 lots for sale to buy them; Kurt had contacted the realtor asking if he knew they are in a FEMA flood zone. Mike and Don had been in conversation with Lynn at the County, about the original street alignment was straight across.

2. TREASURER'S REPORT

Mike Schumacher said John Sullivan will have three months of reports, plus the audit, for next month.

3. MANAGER'S REPORT

a) Monthly Report. Don gave his report. **June 2022 Monthly Report:**

Total active customers - 762; Total Water Sales Revenue - \$27,118.30; Total Base Service - \$33,576.87; Total Tax collected - \$4,018.06 (AZ Municipal tax \$24.04); Total Current charges - \$67,317.66. Total Establishment Fees - \$385.00.

Average water bill \$88.34; Total Gallons pumped - 4,673,217; Total Gallons Sold - 3,686,336;

Accounted Water Loss - 25,000; Unaccounted Water Loss - 961,881. Actual **PERCENT WATER LOSS – 20.58%**. Meters read from 5/19/22 to 6/20/22, 33 days.

One new hook-up 6/15 at 1277 Rose Quartz. Water quality tests were good for total Coliform (two per month). Leak detection on going.

On 6/17 at 1619 Lapis Dr. service leak, 1” black poly leaking around 12 hours @ 35 GPM = 25,000 gallons, made temporary repair. 6/23 at 1619 Lapis upgrade with Pex pipe.

Kurt asked about the supply of new water meters; Don said January 20 will be arrival of new meters, last ones came from Oklahoma.

b) Monthly Report. Dennis gave his first report. **July 2022 Monthly Report:**

Total active customers - 766; Total Water Sales Revenue - \$23,067.74; Total Base Service - \$33,657.14; Total Tax collected - \$3,763.25 (AZ Municipal tax \$20.49); Total Current charges - \$62,716.96. Total Establishment Fees - \$385.00.

Average water bill \$81.87; Total Gallons pumped – 4,013,058; Total Gallons Sold – 3,135,990; Accounted Water Loss – 27,360; Unaccounted Water Loss – 849,708. Actual **PERCENT WATER LOSS – 21.17%**. Meters read from 6/20/22 to 7/19/22, 30 days.

One new hook-up 7/20 at 1825 Jade Circle. Water quality tests were good for total Coliform (two per month). Leak detection on going.

On 7/08 at Lapis wash crossing raised two water valves. 7/11 met with Civil Tech on Rhinestone for 4” main relocate. 7/20 Ramada Pump Station, pump #2 tripped, problem was shorted out in junction box. Called Drill Tech for repair. 7/29 at Thelma, service was leaking, replaced line.

c) Update new Management transition

Mike asked Dennis about updating his insurance policy. Don said it's going smooth, moved the office equipment from his house to Dennis's house, Nichole Kowalski is still training on the billing. Kurt asked about the map, if it's up to date; Don said he hasn't found new valves, Civil Tech is working on the map. Kurt asked if the digitized map that was being worked on previously is being used; Don said it was abandoned.

d) Rhinestone water main realignment

Don said none of the Contractors responded to the RFP (request for proposal) with bids, everyone is so busy. Don will get Northern Edge to do the work, the District will buy the supplies which is estimated at \$37,000. There was concern from Dennis and Rick about not having an estimate. Don said there is 320 feet, and there is rock that will require a hammer hoe. Because of the hospital construction, and the owner on Rhinestone is selling his house, this is turning into something like an emergency. Kurt thought we should have a more detailed discussion soon. Kurt asked if there might be a problem getting materials; Don said he would procure from 3 sources if required.

Mike Schumacher made the motion to proceed using Northern Edge to relocate the Rhinestone Dr. water main, seconded by J.A. Holt.

APPROVED: 4-0. Schumacher - YES, Womack - YES, Holt - YES, Kowalski - YES, Costianes - Abstain. Rick was concerned about not having firm figures.

e) Grant update

Don passed out a copy of the email showing David McTee, MPA Public Information Officer, Yavapai County Board of Supervisors, will have fully signed agreements completed. Don explained that he had

to break down the \$1,660,000 grant into 55 quadrants of 4 services, for a total of 220 services. Dennis asked about time frame, Don said 4 years. Don explained how detailed a breakdown is required, more than he thought; Kurt said he is not surprised.

f) [new item added] Don is getting new signs for the sandwich boards, there have so many changes they are looking terrible. A&E Reprographics had a quote of \$45 each, 10 signs.

4. ADMINISTRATIVE

A) Approval of Regular Meeting Minutes June 23, 2022\

K. Womack made the motion to accept slightly amended Minutes, seconded by J.A. Holt.

APPROVED: 5-0. Schumacher - YES, Womack - YES, Holt - YES, Kowalski - YES, Costianes - YES.

5. NEXT MEETING PREVIEW

September 22, Audit report, Rhinestone project.

CALL TO THE PUBLIC

David Mason former Board member, acknowledged that Kurt was the longest term on the Board; Kurt said nobody else wants his job. Pattie Sheaffer asked several questions, one was about the recent news about contaminate levels.

ADJOURNMENT

Adjourned by consensus.

Meeting adjourned at 6:38 PM

NOTE: [M00.00.2015] Indicates reference to Minutes from previous meetings. [aa] Robert's Rules Of Order. .

Meeting Minutes prepared by Kurt Womack, Clerk/Secretary and made available on 9/07/22.

DRAFT to be APPROVED of these Meeting Minutes sent via email to all current Board Members and Management for review. Board approval to be an agenda item at the next scheduled DVWD REGULAR Meeting. In addition, two copies maintained and available in a file box at Permanent location at 5145 Ramada Dr., Prescott, AZ 86301 in Diamond Valley for interested public.

An email copy of future DVWD Meeting Minutes and Agendas can be sent by requesting to be put on the electronic PerDVEmailRequest group list and providing an email address to: contact-us@dvwdist.com

APPROVED ON: _____, 2022 by M. Schumacher, K. Womack, J.A.Holt, N. Kowalski, R. Costianes.